



**Supporting Documents Metric No- 6.5.3**

**6.5.3 Incremental improvements made for the preceding during the year with regard to quality QM (in case of first cycle)**

*Post accreditation quality initiatives (second and subsequent cycles)*

**1. Academic Initiatives : –**

- **Internal Academic Audit Reports (Odd-2021 & Even-2022).**
- **Sample of Minutes of the meeting of Academic Council and BoS for launch of new programme- M. Tech (Defence Technology) & Specialization in the LLM Programme – “Child Rights and Protection”.**
- **Sample of BoS for revision of courses – B. Sc Nursing, Ph. D Nursing & M. Sc. – Clinical Research.**
- **Sample of mentor mentee meetings**
  - **SDG Ranking Documents**
  - **Research & Innovation at AUH**

**2. Administrative initiatives by IQAC on Amizone**

**3. Stakeholders Feed Back & Action Taken Report**



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**INTENAL QUALITY AND ASSURANCE CELL**  
**Visit of IQAC Members and Experts Schedule**

S.No	Institute	IQAC Members and Experts	Date	Time
1	Amity School of Architecture and Planning	Dr. Bhavana Adhikari & Dr. Kushagra	06.08.2021	10:30 AM
2	Amity School of Hospitality	Dr. Manish Verma	06.08.2021	2:30 PM
3	Amity College of Commerce	Dr. Tanushri	09.08.2021	10:30 AM
4	Amity Institute of Design (ASFA & ASFDT)	Dr. Tanushri	09.08.2021	2:30 PM
5	Amity School of Liberal Arts	Dr. Manish Verma	10.08.2021	10:30 AM
6	Amity School of Foreign Languages	Dr. Bhavana Adhikari	10.08.2021	2:30 AM
7	Amity Institute of Behavioural and Allied Sciences & Amity Institute of Clinical Psychology	Dr. Tanushri	11.08.2021	10:30 AM
8	Amity Institute of Pharmacy	Dr. Seema Pathak	11.08.2021	2:30 PM
9	Amity School of Applied Sciences	Dr. Shalini Bhaskar Bajaj	12.08.2021	10:30 AM
10	Amity Institute of Biotechnology	Dr. Shalini Bhaskar Bajaj	13.08.2021	10:30 AM
11	Amity Law School	Dr. Bhavana Adhikari	13.08.2021	2:30 PM
12	Amity School of Engineering and Technology	Dr. A.K. Yadav	16.08.2021	10:30 AM
13	Amity Medical School	Dr. Sunita Sharma, Dr. Anil & OSD from	17.08.2021	10:30 AM



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		ProVC office Mr.R.K.Dhingra		
14	Amity College of Nursing	Dr. Sunita Sharma &Dr.Anil	17.08.2021	2:30 PM
15	Amity Business School	Dr. S.K. Jha	18.08.2021	10:30AM
16	Amity School of Earth and Environment Science	Dr.Sunita Sharma &Dr.Anil	18.08.2021	2:30 PM
17	Amity School of Communication	Dr. S.K. Jha	19.08.2021	10:30 PM



  
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**INTERNAL QUALITY ASSURANCE CELL**

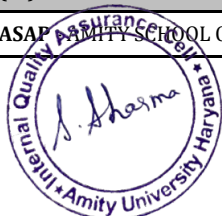
**Internal Academic Audit Reportd**

**ODD Semester-2021**

**&**

**Even Semester- 2022**

Sr. No	(I) FACULTY OF MANAGEMENT STUDIES & BEHAVIOURAL SCIENCES
1	ABS - AMITY BUSINESS SCHOOL
2	ACC -AMITY COLLEGE OF COMMERCE
3	ASH -AMITY SCHOOL OF HOSPITALITY
4	AIBAS -AMITY INSTITUTE OF BEHAVIOURAL AND ALLIED SCIENCES
5	AICP - AMITY INSTITUTE OF CLINICAL PSYCHOLOGY
	(II) FACULTY OF SCIENCE ENGINEERING AND TECHNOLOGY
6	ASET - AMITY SCHOOL OF ENGINEERING AND TECHNOLOGY
7	ASAS - AMITY SCHOOL OF APPLIED SCIENCES
8	ASEES - AMITY SCHOOL OF EARTH & ENVIRONMENT SCIENCE
9	AIB - AMITY INSTITUTE OF BIOTECHNOLOGY
	AIISH-AMITY INSTITUTE OF INTERGRATIVE SCIENCES & HEALTH
	(III) FACULTY OF ARTS
10	ASCO- AMITY SCHOOL OF COMMUNICATION
11	ASLA- AMITY SCHOOL OF LIBERAL ARTS & FOREIGN LANGUAGES
12	AID - AMITY INSTITUTE OF DESIGN
	(IV) FACULTY OF LAW
13	ALS - AMITY LAW SCHOOL
	(V) FACULTY OF HEALTH AND ALLIED SCIENCES
14	AMS - AMITY MEDICAL SCHOOL
15	ACON -AMITY COLLEGE OF NURSING
16	AIP - AMITY INSTITUTE OF PHARMACY
	(VI) FACULTY OF ARCHITECTURE AND PLANNING
17	ASAP - AMITY SCHOOL OF ARCHITECTURE AND PLANNING



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**AMITY UNIVERSITY**  
HARYANA

*Established vide Government of Haryana Act No.10 of 2010*

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# **ACADEMIC AUDIT 2020-21**

**Report on the Academic Audit**

**Of**

**Amity University Haryana**

**Date:**

**6 Aug 2021 to 19 Aug 2021**



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## 1. Introduction

Amity University Haryana (AUH) has been functioning as a private university in Haryana, since 2010. The University has been continuously upgrading the curricula and infrastructure in order to improve the quality of education. Through its distinctiveness as an academic institution over a long period of time, the university believes in continuous quality assessments and assurance. Therefore, the authorities in line with one of its mission “To foster academic innovations to create an environment of student centric learning” have voluntarily started the academic audit since 2014 with the establishment of the Internal Quality Assurance Cell at AUH, to look into its strengths and weakness and identify the scope for continual improvement.

Under the Chairmanship of Prof. (Dr.) Padmakali Banerjee, Pro Vice Chancellor, Dean Academics and Head Quality and Accreditation, the Annual IQAC audit for the Academic session 2020-2021, was carried out from August 6-19, 2021. It was coordinated by Convener and Dy. Director, IQAC, Dr Sunita Sharma and Dr Anil Yadav.

## 2. Objective of Audit

The objective of the academic audit was an independent assessment of the institute/school by an internal peer team.

A six members internal committee was constituted to conduct an Academic Audit of the Six Faculty of Studies at AUH. Accordingly, the audit team decided to review the prevailing academic and administrative processes at the institute.

## 3. Scope of audit

- The institute/ school were advised to prepare a power point presentation highlighting the distinctive characteristics of the institute/ school.
- Students’ enrollment and academic status
- Maintenance of course manuals along with programme structures.
- Session plans uploaded by faculty members as per assigned faculty load and maintaining faculty registers.
- Innovations in academic delivery. Pedagogy used in teaching and learning process for the different courses run by the Institutes/schools.
- Academic and event calendar prepared by institutes/schools.
- Faculty interaction – Achievements and Annual academic plan 2021-22.
- Result analysis and internal evaluation system.
- Students’ progression and outreach activities.
- Events, webinars and FDPs organized by the institutes/ schools.
- Checking the functionality of MoUs signed by institutes/schools.
- Institutional Best Practices



  
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#### 4. Methodology adopted for audit:

To meet the objectives, a self-designed proforma was developed in line with the scope of audit to review and monitor the prevailing academic and administrative processes at the institutes/ schools. The audit team physically verified the documents of the institute. This comprised of physical inspection by IQAC members and internal peer team to review the relevant documentation, face-to-face interaction which was also done to receive the firsthand information from various stakeholders of the institute i.e HoD/ HoI/ faculty members and administrative staff. The interaction with the Head of the Institute (HoI) was done during power point presentation and interaction with each faculty member was based upon faculty form filled up with details of their achievements and academic plans for academic session 2021-22. Lastly the physical verification of the documents was done along with checking of Amizone related parameters of the institute.

#### 5. Observations and suggestions

Based on the information gathered from the available documents in the institutes and through faculty interactions, the audit committee made a sincere endeavor to put forward certain views, observations, and recommendations institute/school wise in the report with expectations that these recommendations, when implemented, will best serve the interest of the university as intended.

### FACULTY OF MANAGEMENT STUDIES

This department was established in 2010 and comprises of five institutes i.e., Amity Business School (ABS), Amity College of Commerce (ACC) and Amity School of Hospitality (ASH). A total of 16 undergraduate and post graduate programs, 3 at Ph. D level and 10 minor tracks are being offered in this department.

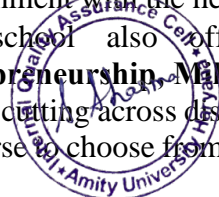
**Detail Report of Institute /School is followed with observations and recommendations:**

#### Amity Business School

##### 1. Power Point Presentation by Head of the Institute (HoI):

**Observations:** The presentation was precise and covered all the relevant points of the school.

- Amity Business School has been ranked at 37th overall position in a Survey by India Today, July 2021, amongst all government and private institutions for the BBA Programme.
- The school has launched an industry-driven two year post graduate course at PG level i.e., 'MBA in Sustainability Management' for aspirants who aim to protect the environment with the help of innovative technology.
- The school also offers 4 minor tracks viz. **Management, Economics, Entrepreneurship, Military Training Foundation** which allows students to opt for course cutting across disciplines. The student has flexibility as he/she has a wide option of course to choose from. It gives the students the flexibility to design their own degree.



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### Recommendations:

- The school should conduct more industry integrated programs by establishing Centre of Excellence in partnership with industry for providing hands on training to faculty and students.
- The school has immense potential to excel academically and should focus on strategies to foster effective domain specific skills in the students which will help them in implementing at the workplace.
- The presentation did not highlight on research publications made by students.

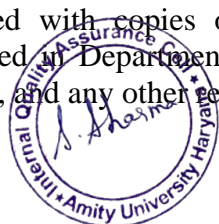
## 2. Re-Registration Status on Amizone:

### Observations:

	Total Students		Registered		Not Registered	
ABS	163		157		6	
Programme wise						
SEM	3	5	3	5	3	5
BBA	49	32	47	32	2	-
BBA-(B & F)	3	5	3	5	-	-
BBA-3C	1	2	1	2	-	-
MBA	32	-	29	-	3 (2- Withdrawal)	-
MBA-HHM	5	-	5	-	-	-
MBA-(B&F)	4	-	4	-	-	-
MBA-(EFT)	3	-	3	-	-	-
MBA-(BA)	4	-	4	-	-	-
BA-(H)-ECO	13	7	12	7	1 (Withdrawal )	-
MA-ECO	3	-	3	-	-	-
	Total Students		Part Time		Full Time	Awarded
Ph.D Prog	67 (ABS-64 +ASE-3)		59 (ABS-57 +ASE-2)		8 (ABS-7 +ASE-1)	7

### Recommendations:

- The school is advised to clarify the status of not registered students on Amizone.
- It is suggested to maintain individual files of each student enrolled in Ph.D. thematically arranged with copies of its Admission/ Enrollment letter, RAC form, Synopsis approved in Departmental Research Committee, Course work mark sheet, Progress reports, and any other relevant document etc.



  
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### 3. Foreign Language allotted to students

**Observations:** Foreign language was allotted to the students and faculty was also allocated as per the language opted by the students.

### 4. Faculty load w.r.t courses assigned

**Observations:** Faculty load was available for perusal.

### 5. Session Plan Uploaded by faculty members as per credits

**Observations:** Session plans were checked for each faculty and following are the observations:

- Dr. Ashutosh Kumar in MBA (Mkt) 3rd Semester, subject- 'Sales Management' and 'Retail Management' of 3 credits has not uploaded session plans.
- Dr. Rumki Bandyopadhyay in MBA (B&F) 3rd Semester, subject-'Technology in Banking' of 3 credits has not uploaded session plans.
- Dr. Ajay Kumar Pandey in MBA (BA and IB) 3rd Semester, subjects-'Financial Decision Analysis', 'International Financial Management & Foreign Exchange Management', and 'Foreign Trade Policy' of 3 credits has not uploaded session plans.
- Dr. G Ramanaish in BBA (B&F) 5th Semester, subject-'Retail Banking' of 3 credits has not uploaded session plans.
- It was observed that the required number of sessions plans as per the credits were uploaded by faculty members.

**Recommendations:** The faculty members were advised to upload session plans before the commencement of the session.

### 6. Faculty registers

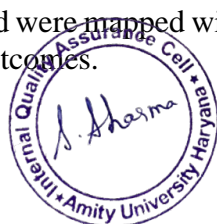
**Observations:** Faculty registers were checked for all faculty members.

**Recommendations:** It was suggested that:

- Complete enrollment numbers should be written in the attendance registers. Faculty should not put A, P, X or dot anywhere.
- Numbers should be used for marking attendance.
- Faculty members should maintain a hard copy of all the registers even if the classes were conducted on online mode.

### 7. Course Manuals

**Observations:** Course manuals have been prepared by all the faculty members for all the courses and were mapped with the course outcomes, programme outcomes, and programme specific outcomes.



  
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## 8. Academic/ Event Calendar

### Observations:

- Academic calendar was available for perusal.
- Event calendar for the odd semester 2020 was not placed in the file.

**Recommendations:** It was suggested to revise the event calendar as per IQAC observations and update the file before the commencement of next semester.

## 9. Innovations in Academic Delivery

### Observations:

- The school had adopted various pedagogical strategies in teaching & learning process to impart global competency in the students, such as (a) case study method (b) lecture method (c) interactive & group learning method. Subsequently, to make the sessions more interactive management case studies and role plays were adopted to impart real life situational learning.
- Learning by case study method encouraged the students to put into practice the analytical, problem solving, presentation and communicative skills.
- For classroom teaching online learning tools like Learning Management System, MS Teams, and Zoom were adopted.
- Further, to supplement the classroom learning with practical exposure, virtual tours of reputed industries were conducted to familiarize students with the functionalities of different departments and the working environment in an industry.

### Recommendations:

- The school was advised to identify industrial partners for setting up Centres of Excellence at Amity University Haryana.
- The school can start certification courses for students in collaboration with industry.

## 10. Interaction with Faculty members

**Observations:** Faculty members in the school are highly experienced and involved in research and publications. During the academic year 86 publications have been made by the faculty members in journals of international and national repute with high impact factor. Faculty members have also made 6 conference paper presentations.

### Recommendations:

- As part of Innovations in Academic Delivery, 65% faculty were found to be ignorant of many ongoing pedagogical innovations in teaching and learning. Some were even ignorant of concepts like flipped classroom, collaborative learning, spaced learning, VAK learning, etc. The adopted methods by the majority of faculty were not student-centric, rather traditional one-way teaching.
- A great amount of motivation is required to some of the faculty (especially new joiners) as two of them went absolutely blank during faculty interaction.
- Faculty members in the department were advised to undertake consultancy projects.
- Faculty members were advised to go on beyond campus and participate as resource person/expert on various forums like conference, seminar, judging events, symposium etc. in other educational institutions of repute and industry.

### 11. Internal Assessments (Academic Session 2020-2021)

**Observations:** The record of internal assessments including sessional, and assignments was maintained by faculty members.

**Recommendations:** It was advised to maintain a complete record of internal assessments in soft copy.

### 12. Result Analysis (Academic Session 2020-2021).

**Observations:** Result analysis was available for academic session 2020-2021.

**Recommendations:** It was advised to prepare graphical representation of the results including on-going current semester.

### 13. Extracurricular activities organized for students' engagement

**Observations:** Activities like Covidath on guest lectures, group discussions, etc. are being organized in the school for the students.

**Recommendations:** The school can organize more extension and outreach programs for the students keeping in mind the guidelines of NAAC.

### 14. Events, Webinars & FDPs organized

**Observations:** 25 events have been conducted by the school and reports for the same was available in the file.

**Recommendations:** The school should frequently organize FDPs and training programs as per the SoP of NAAC.

### 15. Verification of Memorandum of Understanding (MoU)

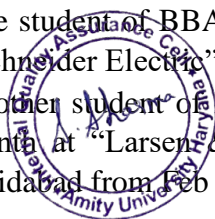
**Observations:** The school lacks adequate and appropriate MoUs with educational institutions/ industries of repute.

**Recommendations:** The school should focus more on collaboration with educational institutions of repute and industry w. r. t. faculty and student exchange program, industry immersion, etc.

### 16. Placements (Academic Session 2020-2021)

**Observations:**

- Total students passed out in session 2020-2021 are 106. In BBA out of 49 students 9 students have been placed and in MBA out of 57 students, 24 have been placed.
- The placement data for MA and BA Economics students was not available.
- One student of BBA (B&F) batch 2018-21, received an internship of 8 weeks in "Schneider Electric" from Jan 4, 2021.
- Another student of MBA (EFT) batch 2020-2022, received an internship of one month at "Larsen & Toubro Limited" in Finance and Accounts department at Faridabad from Feb 15, 2021, till March 14, 2021.



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- Graphical analysis of students placed during the academic session 2020-2021 requires modifications as per the suggestions given by IQAC.
- The file containing offer letters of the students placed was not updated after the year 2018.
- Record of number of students opting for higher education was not available.

**Recommendations:**

- Complete record of students placed and opted for higher education should be maintained in the school apart from the record being maintained at Corporate Resource Centre (CRC).
- More mock interviews should be practiced at the school level to make the students industry ready.
- The school should aim for getting more live projects from the industry to get preplacement offers for the students.

**17. Best Practices Implemented**

**Observations:**

- The school has been focusing on getting live projects from the industry.
- The school in its presentation highlighted AUH best practices.
- The school has its own library for the students. The library has newspapers, journals, and books as a ready reference for the students to prepare for various debate, quiz, and competitive examinations etc.

**Recommendations:**

- The school is advised to have its own best practices rather than that of AUH.
- The school can have simulation courses such as Capstone Simulation to enhance the business management skills among the students.
- The school can have tie ups with companies like KPMG, Smart Cube for certification and training programs in Data Analytics, Data Cleaning or any other relevant field which will help students in their professional growth.



  
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# AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

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**Name of the Department: Faculty of Management Studies & Behavioural Sciences**

**Name of the School: Amity Business School**

**Date: - 26.08.2021**

**Auditor Name: Dr. Sunita Sharma**

S. No	Details	IQAC Remarks ( Closure of Nonconformities)
5.	Session Plan	The Session Plan is uploaded properly as per IQAC suggestions.
6.	Faculty Registers	Registers were completed by faculty members as per the suggestion of IQAC
12.	Result Analysis	Graphical representation of results was prepared.



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#### 4. Methodology adopted for audit:

To meet the objectives, a self-designed proforma (Annexure II) was developed in line with the scope of audit to review and monitor the prevailing academic and administrative processes at the institute. The audit team physically verified the documents of the institute w.r.t internal audit comprised of physical inspection by IQAC members and internal peer team to review the relevant documentation, face-to-face interaction was also done to receive the first hand information with various stakeholders of the institute i.e. HoD/ HoI/ faculty members and administrative staff. The interaction with the HoI was done during ppt, interaction with each faculty member based upon faculty form filled with respect to their achievements and academic plans for 2021-22 and lastly the physical verification of the documents and Amzone related parameters. of the institute

#### 5. Observations and suggestions

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### FACULTY OF MANAGEMENT STUDIES

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**Detail Report of Institute /School is followed with observation and recommendation:**

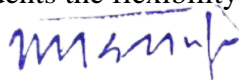
### AMITY COLLEGE OF COMMERCE

#### 1. Power Point Presentation by Head of the Institute (HoI):

##### Observations:

- The PowerPoint presentation (PPT) of the college was remarkable and covered all the vital areas of IQAC audit. The PPT highlighted on experiential learning, enhance employability and entrepreneurial mindset for the students. To develop the attributes and skills required in the student the following recommendations have been suggested by IQAC.
- The school also offers 1 minor track viz. '**Accounting**' which allows students to opt for course cutting across disciplines. The student has flexibility as he/she has a wide option of course to choose from. It gives the students the flexibility to design their own degree



  
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## Recommendations:

- In the PowerPoint presentation the college highlighted on the enhanced employability prospects of the budding professionals. The college should create an awareness amongst the students for various fields such as Chartered Accountancy (CA), Company Secretaryship (CS) etc. for career advancement.
- Keeping in mind the student centric learning approach as a prime factor the college can conduct classes for advanced learners/students interested in becoming a CA/CS which will enhance their career prospects.
- Students should be motivated to become a member of the international professional body Chartered Institute of Management Accountants (CIMA) and enroll themselves in the E-Cell of the University for Entrepreneurial Activities.

## 2. Re-Registration Status on Amizone:

### Observation:

Institute	Total Students		Registered		NotRegistered	
ACC	168		167		1	
<b>Semester Wise</b>						
Programme	3	5	3	5	3	5
B.Com.	60	100	59	100	1	-
M.Com.	8	-	8	-	-	-
	Total Students		Part Time		Full Time	Awarded
Ph.D Prog	6		6		-	-

### Recommendations:

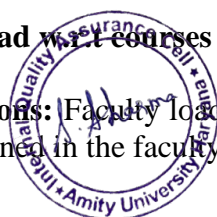
- The college is advised to clarify the status of the not registered student on Amizone.
- It is suggested to maintain individual files of each student enrolled in Ph.D. thematically arranged with copies of its Admission/ Enrollment letter, RAC form, Synopsis approved in Departmental Research Committee, Course work mark sheet, Progress reports, and any other relevant document etc.

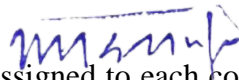
## 3. Foreign Language allotted to students

**Observations:** Foreign language was allotted to the students and faculty was also allocated as per the language opted by the students.

## 4. Faculty load w.r.t courses assigned

**Observations:** Faculty load was available, but total credits assigned to each course were not mentioned in the faculty load sheet.



  
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**Recommendations:** It was suggested to update the faculty load sheet with the credits assigned against each course.

#### 5. Session Plan Uploaded by faculty members as per credits:

**Observations:** Session plans were checked for each faculty.

**Recommendations:** While checking the session plan in few cases the course code mentioned in the hard copy of the faculty load did not match with the course code mentioned on Amizone. It was suggested to update the same.

#### 6. Faculty registers

**Observations:** Faculty registers were checked for each faculty and found to be well maintained except for few.

**Recommendations:**

- Dr. Ravi Ranjan Shrivastav, CA Kamakshi Mehta, and Dr. Vaibhav Kaushik were advised to write complete enrolment number of students in the attendance registers.
- It was suggested that faculty members should maintain a hard copy of all the registers even if the classes were conducted on online mode.

#### 7. Course Manuals

**Observations:** Course manuals have been prepared by all the faculty members for all the courses and were mapped with the course outcomes, programme outcomes, and programme specific outcomes.

#### 8. Academic/ Event Calendar

**Observations:** Academic and event calendar was available for perusal.

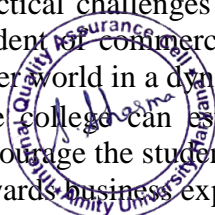
#### 9. Innovations in Academic Delivery

**Observations:**

- The college has adopted diverse methods in academic delivery to educate its students. The faculty at the school focuses on outcome-based learning. Interactive lectures are conducted on LMS, MS Teams, Zoom etc. on online platform. Apart from, regular lectures these students are also involved in case study analysis, group, experiential and project-based learning on a regular basis for better conceptual clarity.

**Recommendations:**

- To meet the challenging needs of corporate world environment and to meet the practical challenges in the current business scenario it is not just sufficient for a student of commerce to be sound theoretically but must also be exposed to the outer world in a dynamic way to face practical situation.
- The college can establish a Commerce club to enrich, empower, expose, and encourage the students to become self-confident and develop a proactive approach towards business expertise and become industry ready.



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## 10. Interaction with Faculty members

### Observations:

- Faculty members in the school are experienced and are actively involved in patenting and research publications. The publications made by the faculty members are 26 in journals of international and national repute. Faculty members have also contributed to the publication of 5 books and book chapters. Also, one patent was filed and granted by the Australian Government.
- It was observed during audit that few faculty members of ACC have professional membership.
- The faculties in the college are assistant professors.

### Recommendations:

- All faculty members in the college were advised to have professional membership.
- Faculty members should participate as resource person/ experts in various forums like conference, seminar, judging events, extend/deliver lectures in other educational institutions of repute and industry.
- The college should put forward requirement for associate professors and professors.

## 11. Internal Assessments (Academic Session 2020-2021)

**Observations:** The record of internal assessments including sessional, and assignments was maintained by faculty members.

**Recommendations:** It was advised to maintain a complete record of internal assessments in soft copy.

## 12. Result Analysis (Academic Session 2020-2021).

**Observations:** Result analysis for the pass out batch and current on-going semester was available for perusal.

## 13. Extracurricular activities organized for students' engagement

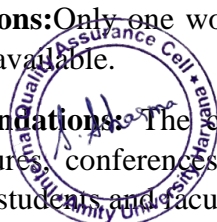
**Observations:** The following extracurricular activities are being organized for the students: guest lectures, mock interviews, subject-oriented quizzes, etc. These activities provide a platform for students to involve and to interact with each other thereby, inculcating collaborative learning and team spirit.

**Recommendations:** The college can organize more extension and outreach programs for the students keeping in mind the guidelines of NAAC.

## 14. Events, Webinars & FDPs organized

**Observations:** Only one workshop have been conducted by the school and report of the same was available.

**Recommendations:** The college lacks in conducting events i.e., seminars, webinars, guest lectures, conferences, FDPs etc. It is suggested to rigorously plan and conduct events for students and faculty members as per the SoP of NAAC



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## 15. Verification of Memorandum of Understanding (MoU)

**Observations:** The school has signed only one MoU till date with Miles Publication Pvt Ltd.

### **Recommendations:**

- IQAC had advised the college to activate the signed MoU.
- The college should collaborate with institutions of repute in education and industry to sign more MoUs.

## 16. Placements (Academic Session 2020-2021)

**Observations:** Placement records were checked and following are the observations:

- The total number of students in the college are 95 out of which 40 have opted for placements. Till date 4 students have been placed and for remaining 36 student's placement process is ongoing.
- 23 students have opted to pursue higher education and 22 have not decided for any future plan w.r.t. higher studies or placement.

### **Recommendations:**

- Complete record of students placed and opted for higher education should be maintained in the school apart from the record being maintained at Corporate Resource Centre (CRC).
- The college should conduct career awareness sessions and encourage students to enroll for professional courses for their career advancement.
- The college should conduct dedicated career guidance and counseling sessions which will further focus on developing competencies in the students i.e., self-knowledge, educational and occupational exploration, and career planning.

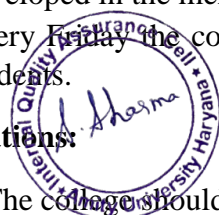
## 17. Best Practices Implemented

### **Observations:**

- Amity College of Commerce had undertaken bridge courses for students of the first year to bridge the gap between commerce and non-commerce students.
- Mentor-Mentee Program is judiciously being practiced at Amity School of Commerce, wherein the mentor seeks to offer support, guidance, encouragement, and assistance to mentees while they endeavor to navigate through difficulties, face challenges, and tackle problems, and as a result desired attributes are developed in the mentees.
- Every Friday the college conducts PDA sessions for holistic development of the students.

### **Recommendations:**

- The college should implement best practices as per industry requirements.



  
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- The college can explore possibilities of collaborating with national and international organizations of repute for faculty and student exchange programs.



  
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**Name of the Department: Faculty of Management Studies & Behavioural Sciences**

**Name of the School: Amity College of Commerce**

**Date: - 26.08.2021**

**Auditor Name: Dr. Sunita Sharma**

S. No	Details	IQAC Remarks ( Closure of Nonconformities)
5.	Session Plan	The Session Plan was updated on Amizone as per the course code mentioned in registers.
6.	Faculty Registers	Registers were completed by faculty members as per the suggestion of IQAC
10	Faculty members	The college has initiated the process of recruiting senior faculty members.



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**AMITY UNIVERSITY**  
HARYANA

*Established vide Government of Haryana Act No.10 of 2010*

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# **ACADEMIC AUDIT 2020-21**

**Report on the Academic Audit**

**Of**

**Amity University Haryana**

**Date:**

**6 Aug 2021 to 19 Aug 2021**



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## 1. Introduction

Amity University Haryana (AUH) has been functioning as a private university in Haryana, since 2010. The University has been continuously upgrading the curricula and infrastructure in order to improve the quality of education. Through its distinctiveness as an academic institution over a long period of time, the university believes in continuous quality assessments and assurance. Therefore, the authorities in line with one of its mission “To foster academic innovations to create an environment of student centric learning” have voluntarily started the academic audit since 2014 with the establishment of the Internal Quality Assurance Cell at AUH, to look into its strengths and weakness and identify the scope for continual improvement.

Under the Chairmanship of Prof.(Dr.) Padmakali Banerjee, Pro Vice Chancellor, Dean Academics and Head Quality and Accreditation the Annual IQAC audit for the Academic session 2020-2021, was carried out from August 6-19, 2021 (Annexure I) and was coordinated by Convener and Dy. Director, IQAC, Dr Sunita Sharma and Dr Anil Yadav.

## 2. Objective of Audit

The objective of the academic audit was an independent assessment of the institute/school by an internal peer team.

A six members internal committee was constituted to conduct an Academic Audit of the Six Faculty of Studies at AUH. Accordingly, the audit team decided to review the prevailing academic and administrative processes at the institute.

## 3. Scope of audit

- The institute/ school were advised to prepare a power point presentation highlighting the distinctive characteristics of the institute/ school.
- Students’ enrollment and academic status
- Maintenance of course manuals along with programme structures.
- Session plans uploaded by faculty members as per assigned faculty load and maintaining faculty registers.
- Innovations in academic delivery. Pedagogy used in teaching and learning process for the different courses run by the Institutes/schools.
- Academic and event calendar prepared by institutes/schools.
- Faculty interaction – Achievements and Annual academic plan 2021-22.
- Result analysis and internal evaluation system.
- Students’ progression and outreach activities.
- Events, webinars and FDPs organized by the institutes/ schools.
- Checking the functionality of MoUs signed by institutes/schools.
- Institutional Best Practices



  
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#### 4. Methodology adopted for audit:

To meet the objectives, a self-designed proforma (Annexure II) was developed in line with the scope of audit to review and monitor the prevailing academic and administrative processes at the institute. The audit team physically verified the documents of the institute w.r.t internal audit comprised of physical inspection by IQAC members and internal peer team to review the relevant documentation, face-to-face interaction was also done to receive the first hand information with various stakeholders of the institute i.e. HoD/ HoI/ faculty members and administrative staff. The interaction with the HoI was done during ppt, interaction with each faculty member based upon faculty form filled with respect to their achievements and academic plans for 2021-22 and lastly the physical verification of the documents and Amzone related parameters. of the institute

#### 5. Observations and suggestions

Based on the information gathered from the available documents in the institutes and through faculty interactions, the audit committee made a sincere endeavor to put forward certain views, observations, and recommendations Institute/School wise in the report with expectations that these recommendations, when implemented, will best serve the interest of the University as intended.

### FACULTY OF MANAGEMENT STUDIES

This department was established in 2010 and comprises of five institutes i.e., Amity Business School (ABS), Amity College of Commerce (ACC) and Amity School of Hospitality (ASH). A total of 16 undergraduate and post graduate programs, 3 at Ph. D level and 10 minor tracks are being offered in this department.

**Detail Report of Institute /School is followed with observation and recommendation:**

### AMITY SCHOOL OF HOSPITALITY

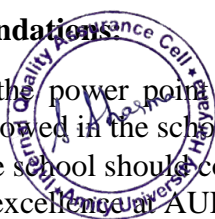
#### 1. Power Point Presentation by Head of the Institute (HoI):

##### Observations:

- The presentation given by the HoI projected an overview of the school.
- The school also offers 5 minor tracks viz. **‘Food & Beverage Service, Food Production Techniques, Front Office Operation, Housekeeping Functions & Tourism Operation’** which allows students to opt for course cutting across disciplines. The student has flexibility as he/she has a wide option of course to choose from. It gives the students the flexibility to design their own degree.

##### Recommendations:

- In the power point presentation, the school should highlight the best practices followed in the school.
- The school should collaborate with sector specific industry for establishing centres of excellence at AUH to impart hands on training to faculty and students.



*[Signature]*  
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## 2. Re-Registration Status on Amizone:

**Observation:**

	Total Students			Registered			NotRegistered		
ASH	107			46			61		
<b>Semester wise</b>									
<b>Programme</b>	<b>3</b>	<b>5</b>	<b>7</b>	<b>3</b>	<b>5</b>	<b>7</b>	<b>3</b>	<b>5</b>	<b>7</b>
BHM	21	26	24	10	11	13	11	15	11
BTTM	12	8	16	4	4	4	8	4	12

**Recommendations:**The school is advised to clarify the status of students not registered on Amizone.

## 3. Foreign Language allotted to students

**Observations:** Foreign language was allotted to the students and faculty was also allocated as per the language opted by the students.

## 4. Faculty load w.r.t courses assigned

**Observations:**Faculty load was available for perusal.

## 5. Session Plan Uploaded by faculty members as per credits

**Observations:** Session plans were checked randomly and found to be uploaded as per the credits of the course assigned to the faculty members.

## 6. Faculty registers

**Observations:**

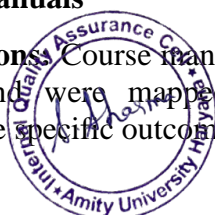
- Faculty registers were available and well maintained except for few.

**Recommendations:**

- Mr.Subrata Pal, Mr.Abhishek Roy and Mr.Subir Kumar Malakar were advised to write complete enrolment number of students in the attendance registers. It was suggested to maintain handwritten registers and maintain only one attendance register where the strength of the student is low to avoid wastage of resources.
- It was advised to the faculty members to maintain a hard copy of all the registers even if the classes were conducted on online mode.

## 7. Course Manuals

**Observations:** Course manuals have been prepared by all the faculty members for all the courses and were mapped with the course outcomes, programme outcomes, and programme specific outcomes in the manual.



  
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## 8. Academic/ Event Calendar

### Observations:

- Academic calendar of the current ongoing semester was available but previous years academic calendar were not placed in the file.
- Event calendar of current ongoing semester was not available.

**Recommendations:** IQAC advised the school to update the academic calendar file and create the event calendar of the current ongoing semester.

## 9. Innovations in Academic Delivery

### Observations:

- Learning by Doing- An approach to pedagogy in food sector. Student in groups maketrial menu and prepare the dishes which is evaluated by the faculty members. Suggestions for further improvement is instantaneously given to the group.
- Karaoke cooking of culinary dishes is taught and simultaneously students also practice cooking at home.
- The students from BTTM are writing blogs, which includes travel writing, stories. Apart from writing these students are also promoting the school and their work on the social media.
- The students of 7th and 8th semester are divided into groups. Students prepare a blueprint of the food items to be sold in fest or any other event organized at the university. The blueprint comprises of the idea, its operations, its implementation and selling of the final food item/dish. The cash accumulated after the selling of the items is tallied each day and at the end students take away both their investment and profit. This learning prepares them for entrepreneurial activity in their field of study.

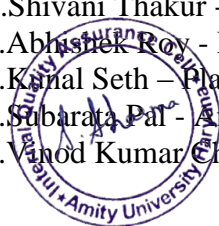
### Recommendations:

- The school should explore more practical based learning pedagogy for online teaching.
- Software's related to simulation teaching in hospitality sector can be identified to give conceptual clarity to the students in their course.

## 10. Interaction with Faculty members

### Observations:

- Total faculty in the school are 11. There are 2 doctorates in the school and 4 of them have enrolled in Ph.D.
- Following are the coordinators in the school:  
Mr.Subir Kumar Malakar - Examination & 24\*7  
Ms.Shivani Thakur - IQAC,  
Mr.Abhishhek Roy - LMS,  
Mr.Kamal Seth - Placement  
Mr.Subarata Pal - Amizone  
Mr. Anod Kumar Chauhan - Placement & Library.



  
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- 14 research papers and 14 book chapters have been published by the faculty members in journals of international and national repute with a high impact factor. Faculty members have filed one patent and have edited one book.
- During the interaction with IQAC team faculty informed that the gas line was not working in the kitchen.

**Recommendations:**

- It was explained to faculty members to encourage students to use the student services online form available in the HOI account.
- Faculty members should also focus on consultancy projects in their domain/ field.
- Faculty members are advised to develop study material for teaching and for conducting practical to promote blended learning approaches.
- More videos can be developed for conducting practical classes involving students which can be promoted on social media platform.

**11. Internal Assessments (Academic Session 2020-2021)**

**Observations:** Internal assessment was checked randomly for Ms. RuchikaKulshrestha, Mr.Vinod Kumar and Dr.Kunal Seth on MS Teams and was available.

**Recommendations:** During the audit all the faculty members of the institute were advised to maintain a complete record of internal assessments in soft copy.

**12. Result Analysis (Academic Session 2020-2021).**

**Observations:**Result analysis was not available for academic session 2020-2021.

**Recommendations:** It was advised to prepare result analysis for the on-going current semesters.

**13. Extracurricular activities organized for students' engagement**

**Observations:** Extracurricular activities like industry visits, menu planning etc. are organized for student engagement.

**Recommendations:** More industry-based experiential learning activities should be organized for students so that they can apply concepts and achieve meaningful learning.

**14. Events, Webinars & FDPs organized**

**Observations:**10 reports i.e., 9 Webinars and 1 FDP have been conducted by the school and reports for the same was available in the file.

**15. Verification of MoUs**

**Observations:** The school lacks adequate and appropriate MoUs with educational institutions/ industries of repute.

**Recommendations:**

- The school should focus more on collaborating with the organization in hospitality and tourism sector.



*Mansur*  
Registrar  
Amity University Haryana  
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- Educational institutions of repute can also be identified for faculty and student exchange program.

## 16. Placements (Academic Session 2020-2021)

**Observations:**The total number of students passed out in session 2020-2021 were 39. In BHM out of 31 students, 5 have been placed and 2 Students of BHM have opted for higher education as per the records produced during audit. There are 2 placements in BTM out of 8 students. The process for placement of students is still on-going.

### Recommendations:

- Complete record of students placed and opted for higher education should be maintained in the school apart from the record being maintained at Corporate Resource Centre (CRC).
- The service industry requires the right human resource with right talent to manage the day-to-day affairs. Any compromise on the human resource front could result in the total collapse of the service delivery system, which is ultimately the hallmark of a hospitality business. Therefore, the school should prepare and groom their students with the right talent and attitude so that they are hired by the big brands and perform best as per the industry requirements.

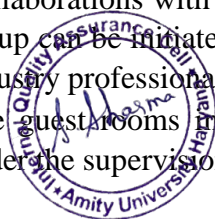
## 17. Best Practices Implemented

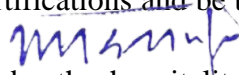
### Observations:

- Computer labs and other labs of hospitality are established in the department and are equipped with the latest software's, tools, and equipment for conducting practical sessions.
- HoI of Amity School of Hospitality conducts a common informal meeting every Friday with faculty members to discuss the weeks work and the agenda for next week.
- Videos of the workshops/gourmet dishes prepared by faculty / students were recorded and uploaded on Facebook.

### Recommendations:

- The school can sign MOU's and tie – ups with Culinary Institutes for exchange programs both in India and abroad which will help the students to gain experience and hone their skills.
- Collaborations with the leaders in Hospitality industry such as Oberoi Group, Taj group can be initiated so that the students can gain certifications and be trained by industry professionals.
- The guest rooms in the university can be managed by the hospitality students under the supervision of the university staff.



  
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**Name of the Department: Faculty of Management Studies & Behavioural Sciences**

**Name of the School: Amity School of Hospitality**

**Date: - 26.08.2021**

**Auditor Name: Dr. Sunita Sharma**

S. No	Details	IQAC Remarks ( Closure of Nonconformities)
5.	Session Plan	The Session Plan was uploaded as per IQAC suggestion.
6.	Faculty Registers	Registers were completed by faculty members as per the suggestion of IQAC
8	Academic/ Event calendar	Event calendar was prepared by the school.
12.	Result Analysis	The Result Analysis is updated & maintained properly as per IQAC suggestions.



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**AMITY UNIVERSITY**  
HARYANA

*Established vide Government of Haryana Act No.10 of 2010*

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# **ACADEMIC AUDIT 2020-21**

**Report on the Academic Audit**

**Of**

**Amity University Haryana**

**Date:**

**6 Aug 2021 to 19 Aug 2021**



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Manesar Gurgaon-122413



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- Institutional Best Practices



  
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#### 4. Methodology adopted for audit:

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Based on the information gathered from the available documents in the institutes and through faculty interactions, the audit committee made a sincere endeavor to put forward certain views, observations, and recommendations Institute/School wise in the report with expectations that these recommendations, when implemented, will best serve the interest of the University as intended.

### FACULTY OF SCIENCE, ENGINEERING & TECHNOLOGY

This department comprises of four institutes i.e Amity School of Engineering & Technology, Amity School of Applied Sciences, Amity Institute of Biotechnology, and Amity School of Earth & Environmental Science. The department offers 38 undergraduate and postgraduate, 14 Ph. D and 17 minor tracks programs which are running in different domain-specific specialized programs to fulfill the needs of skilled professionals as per the global demand.

The faculties in the department are from premier institutions that bring a wealth of knowledge and expertise to the classroom & research lab. Their vast industry and teaching experience coupled with their research expertise, and skill-based training by industry experts allow the students to not only receive professional learning but also the opportunity to work alongside their faculties on research areas of their interest. State-of-the-art research labs are available in the department to carry out interdisciplinary and collaborative research at AUH.

### Amity School of Engineering and Technology

#### 1. Power Point Presentation by Head of the Institute (HoI)

**Observations:** The presentations given by HoI's in the school covered all the distinctive features of the school.

- The school has started an industry driven program at PG level i.e. M. Tech in Defence Technology in association with Defense Research and Development Organization (DRDO) AICTE to generate a "talent pool of resource required in Defence Sector". The program will focus on six subjects of specializations –



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combat vehicle engineering, aerospace technology, communication systems and sensors, high energy materials technology, naval technology, and directed energy technology with an option of singular specialization.

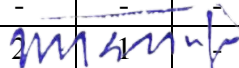
- The school has several departments in major disciplines of engineering.
- The school believes in imparting experiential learning to students. During this academic session students with the help of faculty have developed their own software i.e. image processing tutor.
- The school also offers 11 minor tracks viz. ‘**Aerospace Engineering**’ **Artificial Intelligence**, **Biomedical**, **Cloud Computing**, **Embedded System**, **Geotechnical Engineering**’ which allows students to opt for course cutting across disciplines. The student has flexibility as he/she has a wide option of course to choose from. It gives the students the flexibility to design their own degree.

### Recommendations:

- The presentation did not talk about research publications by faculty members and students.
- The school should proactively focus on getting consultancy and funded projects from government and non-government organizations / industry.
- The ABET is an international accreditation which recognize the equivalence of the programs or the degree and facilitates the mobility of engineering graduates and professional at international level.

## 2. Re-Registration Status on Amizone:

### Observation

Institute	Total Students				Registered				NotRegistered			
ASET	466				401				65			
<b>Semester wise</b>												
Program	3	5	7	9	3	5	7	9	3	5	7	9
B.Tech-(ECE)	2	1	7	-	2	1	7	-	-	-	-	-
B.Tech-(EEE)	-	1	4	-	-	1	4	-	-	-	-	-
B.Sc.-(IT)	12	8	-	-	11	7	-	-	1	1	-	-
B.Tech-(AE)	3	1	7	-	3	1	7	-	-	-	-	-
B.Tech-(BME)	2	7	4	-	2	7	4	-	-	-	-	-
B.Tech-(CIVIL)	3	2	4	-	3	2	-	-	-	4	-	-
B.Tech-(CSE)	97	84	106	-	69	73	95	-	28	11	11	-
B.Tech-(ME)	4	2	15	-	4	2	12	-	-	-	3	-
BCA+MCA			3	2	-	-	3	2	-	-	-	-
BCA	21	29	-	-	19	28	-	-				
M.Sc.-(RE)			-	-	1	-	-	-	- Registrar			
M.Tech-(DS)	6	-	-	-	5	-	-	-	Amity University Haryana			

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M.Tech-(AML)	6	-	-	-	6	-	-	-	-	-	-	-
M.Tech-(NCS)	3	-	-	-	2	-	-	-	1	-	-	-
M.Tech-(Civil)	2	-	-	-	2	-	-	-	-	-	-	-
M.Tech-(ME)	1	-	-	-	1	-	-	-	-	-	-	-
MCA	16	-	-	-	15	-	-	-	1	-	-	-
	Total Students				Part Time				Full Time		Awarded	
Ph.D. Prog.	61				53				7		8	

### Recommendations:

- The school is advised to clarify the status of students not registered on Amizone.
- It is suggested to maintain individual files of each student enrolled in Ph. D thematically arranged with copies of its Admission/ Enrollment letter, RAC form, Synopsis approved in Departmental Research Committee, Course work mark sheet, Progress reports, and any other relevant document etc.

### 3. Foreign Language allotted to students

**Observations:** Foreign language was allotted to the students and faculty was also allocated as per the language opted by the students.

### 4. Faculty load w.r.t courses assigned

**Observations:** Faculty load was available for perusal.

**Recommendations:** During the audit, it was found that the course code mentioned in the hard copy of the faculty load did not match with the course code mentioned on Amizone. It was suggested to update the same.

### 5. Session Plan Uploaded by faculty members as per credits

**Observations:** Session plans were checked for each faculty and found to be uploaded on Amizone.

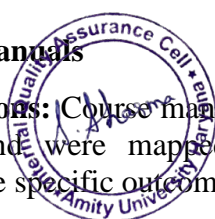
**Recommendations:** The faculty members were advised to upload the session plan with demarcation in session plan type i.e., theory, practical and tutorial.

### 6. Faculty registers

**Observations:** Faculty registers were checked randomly and were found to be maintained.

### 7. Course Manuals

**Observations:** Course manuals have been prepared by all the faculty members for all the courses and were mapped with the course outcomes, programme outcomes, and programme specific outcomes.



*[Handwritten Signature]*  
 Registrar  
 Amity University Haryana  
 Manesar Gurgaon-122413

## 8. Academic/ Event Calendar

**Observations:** Academic calendar for the odd semester 2021 was not placed in the file.

**Recommendations:** It was suggested to update the file before the commencement of next semester.

## 9. Innovations in Academic Delivery

**Observations:**

- During the pandemic, the school has played an active role in imparting the best teaching to its students in both theory and practicum. Multiple digital platforms were used to impart learning sessions like MS Teams, Learning Management System, etc. Learning by case study method encouraged the students to put into practice the analytical, problem solving, presentation and communicative skills.
- The schools have majorly used flipped classroom methodology to deliver the lectures.
- Virtual lab sessions and stimulation techniques were used by the school to demonstrate and conduct practical classes.

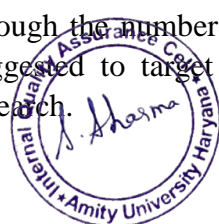
**Recommendations:**

- The school can initiate to impart certification program on Big Data, Cloud Technology, IOT, Software Testing, Machine Learning, Artificial Intelligence and other new age technologies to make students career-ready in this fast-growing industry.
- In the school the number of students qualifying for national-level competitive examinations like JRF, GATE etc., is low. Steps may be taken to provide special coaching etc. to the students.

## 10. Interaction with Faculty members

**Observations:**

- Total number of faculty members in the school are 68 out of which 35 are doctorates and 32 of them are pursuing Ph. D wherein 1 faculty has not enrolled for PhD.
- Faculty members of ASET are actively involved in creation of knowledge. They have published 117 research papers, 4 books and 9 book chapters in reputed journals.
- Further, 20 patents have also been filed by the faculty members of ASET out of which 13 have been published.
- Though the number of research papers published are good, faculty members are suggested to target mainly Scopus/WOS indexed journals for publishing their research.



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**Recommendations:**

- The faculty members are advised and encouraged to proactively identify more collaborative initiatives in research and teaching with educational institutions of eminence and industry.
- Faculty members in the department were advised to undertake consultancy projects.
- Faculty members are encouraged to submit Research Project proposals to give a major push for funded research.
- The faculty is advised to enroll for Ph. D program at the earliest.
- More impetus should be given to patents w.r.t commercialization of the product.

**11. Internal Assessments (Academic Session 2020-2021)**

**Observations:** The record of internal assessments including sessional, and assignments was maintained by faculty members.

**Recommendations:**

- It was advised to maintain a complete record of internal assessments in soft copy.
- Most of the faculty members have maintained a proper record of Internal Assessments. Some of them have been advised to follow a structured approach in this regard.

**12. Result Analysis (Academic Session 2020-2021).**

**Observations:** Result analysis was available for academic session 2020-2021.

**Recommendations:** It was advised to prepare graphical representation of the results including the on-going current semester program wise.

**13. Extracurricular activities organized for students' engagement**

**Observations:** The school encourages the students to participate in a plethora of extracurricular activities such as research-based presentations by PG students, alumni interaction, cultural events, quizzes, inter departmental competitions for holistic development of the students.

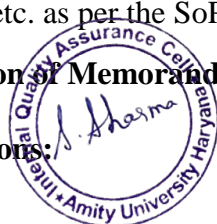
**14. Events, Webinars & FDPs organized**

**Observations:** 14 events have been conducted by the school and reports for the same were placed in the file.

**Recommendations:** The school should frequently organize FDPs, conferences, training programs etc. as per the SoP and guidelines of NAAC.

**15. Verification of Memorandum of Understanding (MoU)**

**Observations:**



  
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The school has 5 MoUs signed with

- (a) Fortis Health Care for internship of Biomedical engineering students
- (b) Global Health Pvt. Ltd for summer internship of Biomedical engineering students.
- (c) Louisiana State University, Louisiana was signed with a noble vision to impart the requisite knowledge and skills to the student community for bridging gap between Industry & Academia and thereby enhancing their employability.
- (d) Teikyo University, Japan – This MoU focused on student and faculty exchange program for mutual benefit of both the institutions. A science competition was organized by Teikyo University, Japan in which one faculty and 25 students from Amity University visited the country, and it was fully sponsored by the host university.
- (e) Shibaura Institute of Technology, Japan, was signed for faculty and student exchange program.

**Recommendations:**

- The school should focus to sign more MoUs for other streams i.e., for computer sciences, electronics and communications, mechanical and aerospace engineering for students to broaden their knowledge and learning on latest technological development.

**16. Placements (Academic Session 2020-2021)**

**Observations:**

- The total number of students in the school are 209 out of which 149 have opted for placements. Till date 110 students have been placed and for remaining 39 students the placement process is ongoing.
- 60 students have opted for higher education.
- Placement records were checked, and it was observed that the file containing offer letters of the students placed was not available with the school.

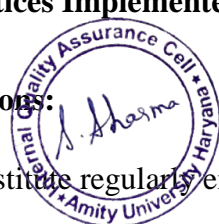
**Recommendations:**


- Complete record of students placed and opted for higher education should be maintained in the school apart from the record being maintained at Corporate Resource Centre (CRC).

**17. Best Practices Implemented**

**Observations:**

- The institute regularly encourages the students to compete in external competitions



  
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- like tech fests, paper presentations and idea and innovation contests, etc.
- Faculty members extensively uses e-learning recourses for imparting sessions.
  - Students' Grooming Program is conducted frequently to make them industry ready.
- College to Corporate Sessions: A “College to Corporate” sessions are organized for final year students to prepare them for industries and create awareness in them for corporate culture. This includes: -
- Time Management, Planning and Prioritization - Attitude, Verbal and Nonverbal Skills
  - Effective Communication Skills - Group Discussion and Team Building Skills
  - Etiquette and Interview Skills.
- Aptitude test: Aptitude test for final year students is conducted in the beginning of the 7th semester. After assessment diagnosis is prepared for various sections like logical reasoning, mathematics, and linguistics. This provides the idea about how to crack the non-technical tests in recruitment process.
- The school promotes creation of working models by students which are displayed in the innovation gallery.

**Recommendations:**

- The school should lay emphasis on celebrating the Engineers Day on 15<sup>th</sup> September.
- The school can identify domain specific certification courses for grooming the students to face the industrial challenges in the fast-developing technological society.
- Centre of excellence can be established in the school in collaboration with domain-specific industrial partners with an aim to build a world-class integrated skill infrastructure which will equip students with expertise in engineering and manufacturing sectors.



  
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**Name of the Department: Faculty of Science Engineering and Technology**

**Name of the School: Amity School of Engineering and Technology**

**Date: - 25.08.2021**

**Auditor Name: Dr. Sunita Sharma**

S. No	Details	IQAC Remarks ( Closure of Nonconformities)
5.	Session Plan	The Session Plan was updated on Amizone as per the course code mentioned in registers.
8.	Academic /Event Calendar	The Academic /Event Calendar file was updated as per IQAC suggestions.
12	Result Analysis	Graphical representation of results was prepared.



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**AMITY UNIVERSITY**  
HARYANA

*Established vide Government of Haryana Act No.10 of 2010*

(Accredited with Grade 'A' by NAAC)

# **ACADEMIC AUDIT 2020-21**

**Report on the Academic Audit**

**Of**

**Amity University Haryana**

**Date:**

**6 Aug 2021 to 19 Aug 2021**



Registrar  
Amity University Haryana  
Manesar Gurgaon-122413

## 1. Introduction

Amity University Haryana (AUH) has been functioning as a private university in Haryana, since 2010. The University has been continuously upgrading the curricula and infrastructure in order to improve the quality of education. Through its distinctiveness as an academic institution over a long period of time, the university believes in continuous quality assessments and assurance. Therefore, the authorities in line with one of its mission “To foster academic innovations to create an environment of student centric learning” have voluntarily started the academic audit since 2014 with the establishment of the Internal Quality Assurance Cell at AUH, to look into its strengths and weakness and identify the scope for continual improvement.

Under the Chairmanship of Prof.(Dr.) Padmakali Banerjee, Pro Vice Chancellor, Dean Academics and Head Quality and Accreditation the Annual IQAC audit for the Academic session 2020-2021, was carried out from August 6-19, 2021 (Annexure I) and was coordinated by Convener and Dy. Director, IQAC, Dr Sunita Sharma and Dr Anil Yadav.

## 2. Objective of Audit

The objective of the academic audit was an independent assessment of the institute/school by an internal peer team.

A six members internal committee was constituted to conduct an Academic Audit of the Six Faculty of Studies at AUH. Accordingly, the audit team decided to review the prevailing academic and administrative processes at the institute.

## 3. Scope of audit

- The institute/ school were advised to prepare a power point presentation highlighting the distinctive characteristics of the institute/ school.
- Students’ enrollment and academic status
- Maintenance of course manuals along with programme structures.
- Session plans uploaded by faculty members as per assigned faculty load and maintaining faculty registers.
- Innovations in academic delivery. Pedagogy used in teaching and learning process for the different courses run by the Institutes/schools.
- Academic and event calendar prepared by institutes/schools.
- Faculty interaction – Achievements and Annual academic plan 2021-22.
- Result analysis and internal evaluation system.
- Students’ progression and outreach activities.
- Events, webinars and FDPs organized by the institutes/ schools.
- Checking the functionality of MoUs signed by institutes/schools.
- Institutional Best Practices



  
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Manesar Gurgaon-122413

#### 4. Methodology adopted for audit:

To meet the objectives, a self-designed proforma was developed in line with the scope of audit to review and monitor the prevailing academic and administrative processes at the institutes/ schools. The audit team physically verified the documents of the institute. This comprised of physical inspection by IQAC members and internal peer team to review the relevant documentation, face-to-face interaction which was also done to receive the firsthand information from various stakeholders of the institute i.e HoD/ HoI/ faculty members and administrative staff. The interaction with the Head of the Institute (HoI) was done during power point presentation and interaction with each faculty member was based upon faculty form filled up with details of their achievements and academic plans for academic session 2021-22. Lastly the physical verification of the documents was done along with checking of Amizone related parameters of the institute.

#### 5. Observations and suggestions

Based on the information gathered from the available documents in the institutes and through faculty interactions, the audit committee made a sincere endeavor to put forward certain views, observations, and recommendations Institute/School wise in the report with expectations that these recommendations, when implemented, will best serve the interest of the University as intended.

### FACULTY OF SCIENCE, ENGINEERING & TECHNOLOGY

This department comprises of four institutes i.e Amity School of Engineering & Technology, Amity School of Applied Sciences, Amity Institute of Biotechnology, and Amity School of Earth & Environmental Science. The department offers 38 undergraduate and postgraduate, 14 Ph. D and 17 minor tracks programs which are running in different domain-specific specialized programs to fulfill the needs of skilled professionals as per the global demand.

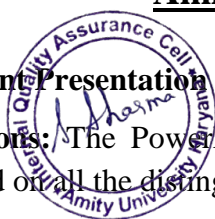
The faculties in the department are from premier institutions that bring a wealth of knowledge and expertise to the classroom & research lab. Their vast industry and teaching experience coupled with their research expertise, and skill-based training by industry experts allow the students to not only receive professional learning but also the opportunity to work alongside their faculties on research areas of their interest. State-of-the-art research labs are available in the department to carry out interdisciplinary and collaborative research at AUH.

**Detail Report of Institute /School is followed with observations and recommendations:**

#### Amity Institute of Biotechnology

##### 1. Power Point Presentation by Head of the Institute (HoI):

**Observations:** The Power Point presentation given by the institute was excellent and highlighted all the distinguishing features of the institute.



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- The institute is offering a spectrum of academic programs and some skilling programs sponsored by external agencies.
- To keep up with the growing trends of niche skills across industries, the institute had introduced a bouquet of new programs for the academic year 2020-21. Namely, DIRECT BENEFIT TRANSFER (DBT) PG Program (M.Sc. Biotechnology) by GAT-B
- DBT Skill Vigyan Programme under State Partnership in Life Science and Biotechnology, DBT (BUILDER)
- PG Diploma in Quality Control Analysis and Instrumentation.
- The institute had published a handbook on "Institutional Biosafety Committee" approved by ICMR.

### Recommendations:

- The Institute should focus on improving students' enrollments in programs offered.
- The institute should conduct more industry integrated programs to enhance students' knowledge skill, aptitude, and employability quotient.
- The institute can aim for more faculty and student exchange programs in collaboration with international / national universities.

## 2. Re-Registration Status on Amizone:

### Observations:

Institute	Total Students				Registered				NotRegistered			
AIB	106				101				5			
<b>Semester wise</b>												
Program	3	5	7	9	3	5	7	9	3	5	7	9
B.sc (BS)	6	5	-	-	6	5	-	-	-	-	-	-
B.sc (BT)	13	12	-	-	12	12	-	-	1 (Withdrawal)	-	-	-
B.Tech (BT)	8	6	11	-	8	5	11	-	-	1 (transfer)	-	-
B.Tech+M.Tech	-	-	-	2	-	-	-	2	-	-	-	-
M.Sc-(BT) GATB	9	-	-	-	9	-	-	-	-	-	-	-
M.Sc(BT)	10	-	-	-	10	-	-	-	-	-	-	-
M.Tech (BT)	-	-	-	-	3	-	-	-	-	-	-	-
M.Sc (Data Scie.)	21	-	-	-	18	-	-	-	3	-	-	-
	Total Students				Part Time				Full Time			
Ph.D Prog					30				43			
										Registrar Amity University Haryana Manesar Gurgaon-122413		Awarded 14

### **Recommendations:**

- The institute is advised to clarify the status of students not registered on Amizone.
- It is suggested to maintain individual files of each student enrolled in Ph. D thematically arranged with copies of its Admission/ Enrollment letter, RAC form, Synopsis approved in Departmental Research Committee, Course work mark sheet, Progress reports, and any other relevant document etc.

### **3. Foreign Language allotted to students**

**Observations:** Foreign language was allotted to the students and faculty was also allocated as per the language opted by the students.

### **4. Faculty load w.r.t courses assigned**

**Observations:** Faculty load was available for perusal.

### **5. Session Plan Uploaded by faculty members as per credits**

**Observations:** Session plans were checked for each faculty and found to be uploaded on Amizone except for few.

- Dr. Gargi Bagchi in B.Sc (Bio Sci)) 7th Semester, subject- 'Cell Biology' of 4 credits had uploaded only 12 session plans out of 48 session plans.
- Dr. Ravi D Sharma in M.Sc (Biotech), 3rd Semester, subject- 'Bioinformatics and Computational Biology' of 4 credits had not uploaded session plans.
- M.Sc (DS),3rd Semester, subject- 'Deep Learning and Neural Networks' of 5 credits had not uploaded session plans.
- Dr. Deepa Suhag in M.Sc (Biotech), 3rd Semester, subject- 'Animal Biotechnology' of 4 credit had not uploaded session plans.
- M.Sc (Biotech), 3rd Semester, subject- 'Biophysics & Structural Biology' of 1 credit has not uploaded session plans.
- Dr. Kumar Gaurav in M.Sc (Biotech), 3rd Semester, subject- 'Downstream Processing & Fermentation Biotechnology' of 3 credits had not uploaded session plans.
- Dr.Munindra in M.Tech (Biotech), 3rd Semester, subject- 'Geonomics & Proteomics' of 3 credits had not uploaded session plans.
- Dr.Machiavelli in B.Tech +M.Tech (Biotech), 9th Semester, subject- 'Bioprocess Plant Design' of 4 credits had not uploaded session plans.

**Recommendations:** The above faculty members were advised to upload the session plans.

### **6. Faculty registers**

**Observations:** Faculty registers were checked for all the faculty members and found to be well maintained.



  
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**Recommendations:** Faculty members should maintain a hard copy of all the registers even if the classes were conducted on online mode.

## 7. Course Manuals

**Observations:** Course manuals had been prepared by all the faculty members for all the courses and were mapped with the course outcomes, programme outcomes, and programme specific outcomes.

## 8. Academic/ Event Calendar

**Observations:**

- Academic calendar was available for perusal.
- Event calendar for the current academic session was not placed in the file. It was suggested to do the same.

**Recommendations:** IQAC had suggested to update the file before the commencement of next semester.

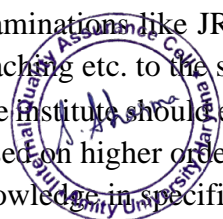
## 9. Innovations in Academic Delivery

**Observations:**

- The institute had applied modern effective pedagogical interventions for teaching & learning to enhance the competency level of the students. Learning Management System, MS Teams, Zoom etc. platforms were used in the teaching and learning processes.
- AIB had adopted the following strategies (a) active learning pedagogy (b) developing and implementing hands-on learning tools in class (c) team teaching, and (d) flipped classroom (e) Learning Catalytic for curriculum delivery to make students understand concepts of the course.
- Further, virtual labs were used by the institute to conduct the practical classes.
- Subsequently, to make the sessions more interactive environmental case studies, presentations, and online real-time problem-solving techniques were adopted to improve higher order thinking and conceptual skills in the students. These steps focused to enhance the creativity, imaginative, and problem-solving skills of the students.

**Recommendations:**

- In the institute the number of students qualifying for national-level competitive examinations like JRF, GATE etc., is low. Steps may be taken to provide special coaching etc. to the students.
- The institute should engage students in more projects/ assignments which should be based on higher order thinking / critical thinking skills to enhance their applicative knowledge in specific domain of study.



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Amity University Haryana  
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## 10. Interaction with Faculty members

**Observations:** Faculty members in the institute are highly experienced and are pro-actively involved in research and publication. 102 publications have been made by the faculty members of AIB in Scopus, Web of science and journals of international repute having very high impact factor and they have also contributed to publication of 13 books/book chapters. A total of 17 patents have been filed by the faculty members and the institute has received 13 funded research projects too.

### **Recommendations:**

- The faculty members are advised and encouraged to proactively identify more collaboration in research and teaching with educational institutions of eminence and industry.
- More impetus to be given to patents w.r.t commercialization of the product.
- The faculty members can identify avenues where consultancy projects can be initiated.

## 11. Internal Assessments (Academic Session 2020-2021)

**Observations:** The record of internal assessments including sessional, and assignments was maintained by faculty members.

**Recommendations:** Some faculty members were suggested to keep/maintain proper record of Internal assessments for last one year in a structured format, preferably in soft-copy in excel, and also on platforms like LMS, MS-TEAM or Amizone.

## 12. Result Analysis (Academic Session 2020-2021).

**Observations:** Result analysis was not available for academic session 2020-2021.

**Recommendations:** It was advised to prepare a graphical result analysis of the on-going current semester.

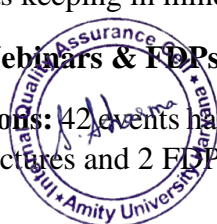
## 13. Extracurricular activities organized for students' engagement

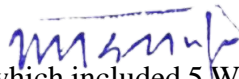
**Observations:** Activities like alumni interaction, cultural events, quizzes, poster competition should be organized to boost up the confidence level of the students. Mock interviews should be conducted for developing the requisite skills in the students for placement.

**Recommendations:** The institute can organize more extension and outreach programs for the students keeping in mind the guidelines of NAAC.

## 14. Events, Webinars & FDPs organized

**Observations:** 42 events had been conducted by the institute which included 5 Workshops, 35 guest lectures and 2 FDPs and reports for the same were available in the file.



  
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**Recommendations:** The institute should organize FDPs and training programs as per the SoP of NAAC preferably not less than 5 days.

#### 15. Verification of Memorandum of Understanding (MoU)

**Observations:** AIB has 5 MoUs out of which 2 are active and 3 needs to be renewed.

**Recommendations:** Biotechnology is the most promising research area in the present scenario. The institute should focus on signing more MoUs with premier universities so that students will get a chance to interact with other researchers and take up collaborative projects for developing research acumen.

#### 16. Placements (Academic Session 2020-2021)

**Observations:** Placement were found to be satisfactory in the institute.

**Recommendations:** Complete record of students placed and opted for higher education should be maintained in the institute apart from Corporate Resource Centre (CRC).

#### 17. Best Practices Implemented

**Observations:**

- The Institute has a vibrant research culture with tremendous focus on sponsored research. They have excellent research output in terms of papers, projects, and patents. Each faculty member is actively engaged in research and research guidance.
- The institute has implemented numerous best practices to do the transition in the institute i.e., quantity to quality and to deliver the judicious blend of concepts and practices namely
  - ✓ continuous evaluation throughout the semester
  - ✓ preparation of outcomes of webinars attended by students
  - ✓ students are given chance to solve the real-time problem after the completion of each course topic.

**Recommendations:** The institute offers certification programs in collaboration with industry. Hence, the institute can also identify an industrial partner for establishing Centre of Excellence to train and equip faculty and students with desirable skill sets for industry-based research which will help in career progression of the students.



  
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Manesar Gurgaon-122413





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**Name of the Department: Faculty of Science Engineering and Technology**

**Name of the School: Amity Institute of Biotechnology**

**Date: - 26.08.2021**

**Auditor Name: Dr. Sunita Sharma**

S. No	Details	IQAC Remarks ( Closure of Nonconformities)
5.	Session Plan	The Session Plan is uploaded properly as per IQAC suggestions.
8	Academic/ Event calendar	Event calendar was prepared by the school.
12	Result Analysis	Graphical representation of results was prepared.
17	Best Practices	The institute has a started a DBT builder certification programme .



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Manesar Gurgaon-122413



**AMITY UNIVERSITY**  
HARYANA

*Established vide Government of Haryana Act No.10 of 2010*

(Accredited with Grade 'A' by NAAC)

# **ACADEMIC AUDIT 2020-21**

**Report on the Academic Audit**

**Of**

**Amity University Haryana**

**Date:**

**6 Aug 2021 to 19 Aug 2021**



Registrar  
Amity University Haryana  
Manesar Gurgaon-122413

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The objective of the academic audit was an independent assessment of the institute/school by an internal peer team.

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## 3. Scope of audit

- The institute/ school were advised to prepare a power point presentation highlighting the distinctive characteristics of the institute/ school.
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- Institutional Best Practices



  
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Manesar Gurgaon-122413

#### 4. Methodology adopted for audit:

To meet the objectives, a self-designed proforma was developed in line with the scope of audit to review and monitor the prevailing academic and administrative processes at the institutes/ schools. The audit team physically verified the documents of the institute. This comprised of physical inspection by IQAC members and internal peer team to review the relevant documentation, face-to-face interaction which was also done to receive the firsthand information from various stakeholders of the institute i.e HoD/ HoI/ faculty members and administrative staff. The interaction with the Head of the Institute (HoI) was done during power point presentation and interaction with each faculty member was based upon faculty form filled up with details of their achievements and academic plans for academic session 2021-22. Lastly the physical verification of the documents was done along with checking of Amizone related parameters of the institute.

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### **FACULTY OF SCIENCE, ENGINEERING & TECHNOLOGY**

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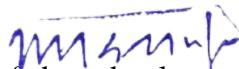
**Detail Report of Institute /School is followed with observations and recommendations:**

### **Amity School of Applied Sciences**

#### 1. Power Point Presentation by Head of the Institute (HoI):

**Observations:** The presentation was concise; an overview of the school was presented covering all aspects of the school.



  
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Manesar Gurgaon-122413

- The school has Fund for Improvement of Science and Technology (FIST) infrastructure project funded by DST worth Rs 84 lacs for students to augment research acumen.
- Recently, the school had also applied for a funded project.
- The school gives emphasis on experimental laboratories and promotes research at the postgraduate level.
- The school has a DST sponsored program on Good Lab Practices.
- The school also offers 5 minor tracks viz. **‘Computer Forensics & Cyber Security, Data Analytics, Materials Science & Technology, Pharmaceuticals, Polymer Technology’** which allows students to opt for course cutting across disciplines. The student has flexibility as he/she has a wide option of course to choose from. It gives the students the flexibility to design their own degree.

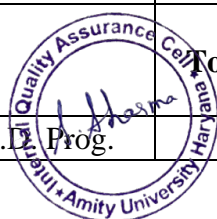
### Recommendations:

- The school should conduct more industry integrated programs to enhance students’ knowledge skill, aptitude, and employability quotient.
- The school can expand its scope to have more collaborative projects and cluster, interdisciplinary, multidisciplinary research work within the university.
- The school should aim for faculty and student exchange programs in collaboration with international universities.

## 2. Re-Registration Status on Amizone:

### Observation:

Institute	Total Students		Registered		Not Registered	
ASAS	228		221		7	
<b>Semester-wise</b>						
<b>Programme</b>	<b>3</b>	<b>5</b>	<b>3</b>	<b>5</b>	<b>3</b>	<b>5</b>
B.Sc.(Chem.)	10	24	10	22	-	2 (Fee Issue)
B.Sc.(F.S)	19	25	19	24	-	1
B.Sc.(Maths)	7	16	7	16	-	-
B.Sc.(Phy.)	12	19	11	19	1	-
M.Sc. (AC)	29	-	28	-	1	-
M.Sc. (AM)	12	-	12	-	-	-
M.Sc. (AP)	29	-	29	-	-	-
M.Sc. (Bio Chem)	7	-	7	-	-	-
M.Sc. (FS)	19	-	17	-	2	-
	<b>Total Students</b>		<b>Part Time</b>		<b>Full Time</b>	<b>Awarded</b>
Ph.D. Prog.	69		23		46	15



Amity University Haryana  
Manesar Gurgaon-122413

### **Recommendations:**

- The college was advised to clarify the status of the students not registered on Amizone.
- It was suggested to maintain individual files of each student enrolled in Ph. D thematically arranged with copies of its Admission/ Enrollment letter, RAC form, Synopsis approved in Departmental Research Committee, Course work mark sheet, Progress reports, and any other relevant document etc.

### **3. Foreign Language allotted to students**

**Observations:** Foreign language was allotted to the students and faculty was also allocated as per the language opted by the students.

### **4. Faculty load w.r.t courses assigned**

**Observations:** Faculty load was available. However, it was suggested to update the same as per the observations given by IQAC.

### **5. Session Plan Uploaded by faculty members as per credits**

**Observations:** Session plans were checked for each faculty and found to be uploaded on Amizone except for the first semester.

### **Recommendations:**

- The faculty members were advised to upload the session plans of first semester courses before the commencement of the academic session.
- The faculty members should upload the session plans on Amizone as per type of session plan i.e. theory, practical, and tutorial.

### **6. Faculty registers**

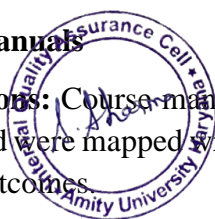
**Observations:** Faculty registers were checked randomly and were found to be maintained except for Dr. Chandra Mohan.

### **Recommendations:**

- Dr. Chandra Mohan was advised to write full enrollment numbers in the attendance register.
- It was suggested that faculty members should maintain a hard copy of all the registers even if the classes were conducted on online mode.

### **7. Course Manuals**

**Observations:** Course manuals had been prepared by all the faculty members for all the courses and were mapped with the course outcomes, programme outcomes, and programme specific outcomes.



*M. S. Singh*  
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Manesar Gurgaon-122413

## 8. Academic/ Event Calendar

**Observations:** Academic and event calendar was available for the current academic session 2021-2022.

## 9. Innovations in Academic Delivery

### Observations:

- During the pandemic, the school had played an active role to deliver the best teaching to the students in both theory and practical classes. Multiple digital platforms were used to impart learning sessions like MS Teams, Learning Management System, etc.
- Open-source resources were used by the school to demonstrate and conduct experiments virtually for students. The virtual labs comprised of self-assessment tools and assignments given by faculty. The demonstration of experiments to students was also done using live videos from the MHRD website, YouTube, and MIT open classes.
- Due to the non-availability of labs, the project work was conducted by the students at home by using items commonly available at home.
- To keep the students engaged online quizzes were conducted on LMS. Also, activities like recreating the experiment from the interpretation of result data i.e., students were provided with a set of results and asked to interpret the result. On that basis, they were asked to rewrite the experiment.
- The students were encouraged to use Amity e-library resources extensively.

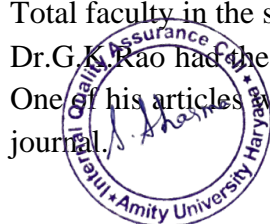
### Recommendations:

- The school should engage students in more projects/ assignments which should be based on higher order thinking skills/ critical thinking skills to enhance their applicative knowledge in the domain of study.

## 10. Interaction with Faculty members

**Observations:** Interaction was done with all the faculty members. Following were the observations:

- Research and Innovation is the hallmark of this school which is reflected in their work. The Scopus publications in 2020 were 81 and till 12th August 2021, it was 50 in number.
- 43 patents were filed by the school and 13 had been published by the school.
- Total faculty in the school were 34 in number and all were doctorates.
- Dr.G.K.Rao had the highest impact factor ratio of 22.35 in one of his publication. One of his articles was selected for artwork and published on the cover page of the journal.



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- Faculty members were not aware of the Program Management and Student services form in HOI account.

**Recommendations:**

- The faculty members were advised to prepare question bank on MCQ as a ready reference for students.
- The faculty members can collaborate for consultancy projects with premier educational institutes and industry of repute.

**11. Internal Assessments (Academic Session 2020-2021)**

**Observations:** The record of internal assessments including sessional, and assignments was maintained by faculty members.

**Recommendations:** It was advised to maintain a complete record of internal assessments in soft copy.

**12. Result Analysis (Academic Session 2020-2021).**

**Observations:** The result analysis was available for perusal. It was carried out for all the courses of Physics, Chemistry, Forensic Science & Math's.

**13. Extracurricular activities organized for students' engagement**

**Observations:** 2 activities were conducted in the academic session 2020-2021 for the students and reports of the same were placed in the file.

**Recommendations:** More extracurricular activities should be organized in the school.

**14. Events, Webinars & FDPs organized**

**Observations:** 18 events were conducted in the academic session 2020-2021 and reports of the same were placed in the file.

**15. Verification of Memorandum of Understanding (MoUs)**

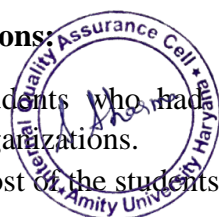
**Observations:** The school has 2 MoUs signed with (a) Institute of Medical Science & Technology National SUNYAY-SEN University (Taiwan) (b) Faculty of Mathematics and Natural Sciences, Universitas of Indonesia. These MoUs were signed for skill development and learning benefits of the students.

**Recommendations:** The school should conduct activities undersigned MoUs , for promoting cooperation/collaboration in education and dissemination for mutual benefits of cultural and scholarly interaction between the two organizations.

**16. Placements (Academic Session 2020-2021)**

**Observations:**

- Students who had opted for placements were satisfactorily placed in reputed organizations.
- Most of the students had opted to pursue higher education.



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**Recommendations:** Complete record of students placed and opted for higher education should be maintained in the school apart from the record being maintained at Corporate Resource Centre (CRC).

## 17. Best Practices Implemented

### Observations:

- A continuous, need based remedial classes had been conducted by the faculty members for students who were weak in courses.
- Regular mentor-mentee sessions were being conducted for the students by the faculty members.
- An interesting program named summer school was started by the school which aimed to acquaint students with software like latex, MATLAB which would help them to write documents/articles/research papers/books etc.
- To hone the research skills of the students the school had made it mandatory for final year students of UG and PG programs to publish their work in reputed journals.
- The school encourages its students and faculty to participate in seminars, conferences, and faculty development programs organized in-house or by other institutions.

### Recommendations:

- The school gives emphasis on experimental laboratories and promotes research at the postgraduate level. The school can explore avenues of partnering with an industry to establish a centre of excellence for imparting industry specific skill sets to the students and faculty.
- Collaboration with DST or other Scientific and Allied organizations can be initiated for skill-based certification/ training programs to make the students industry ready.



  
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# AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

**Name of the Department: Faculty of Science Engineering and Technology**

**Name of the School: Amity School of Applied Sciences**

**Date: - 26.08.2021**

**Auditor Name: Dr. Sunita Sharma**

S. No	Details	IQAC Remarks (Closure of Nonconformities)
5.	Session Plan	The Session Plan was uploaded properly as per IQAC suggestions.
6.	Faculty registers	Enrollment numbers are mentioned in the registers by faculty members.
16.	Placements	The school is maintaining student progression and placed record



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Amity University Haryana  
Manesar Gurgaon-122413



**AMITY UNIVERSITY**  
HARYANA

*Established vide Government of Haryana Act No.10 of 2010*

(Accredited with Grade 'A' by NAAC)

# **ACADEMIC AUDIT 2020-21**

**Report on the Academic Audit**

**Of**

**Amity University Haryana**

**Date:**

**6 Aug 2021 to 19 Aug 2021**



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Manesar Gurgaon-122413

## 1. Introduction

Amity University Haryana (AUH) has been functioning as a private university in Haryana, since 2010. The University has been continuously upgrading the curricula and infrastructure in order to improve the quality of education. Through its distinctiveness as an academic institution over a long period of time, the university believes in continuous quality assessments and assurance. Therefore, the authorities in line with one of its mission “To foster academic innovations to create an environment of student centric learning” have voluntarily started the academic audit since 2014 with the establishment of the Internal Quality Assurance Cell at AUH, to look into its strengths and weakness and identify the scope for continual improvement.

Under the Chairmanship of Prof.(Dr.) Padmakali Banerjee, Pro Vice Chancellor, Dean Academics and Head Quality and Accreditation the Annual IQAC audit for the Academic session 2020-2021, was carried out from August 6-19, 2021 (Annexure I) and was coordinated by Convener and Dy. Director, IQAC, Dr Sunita Sharma and Dr Anil Yadav.

## 2. Objective of Audit

The objective of the academic audit was an independent assessment of the institute/school by an internal peer team.

A six members internal committee was constituted to conduct an Academic Audit of the Six Faculty of Studies at AUH. Accordingly, the audit team decided to review the prevailing academic and administrative processes at the institute.

## 3. Scope of audit

- The institute/ school were advised to prepare a power point presentation highlighting the distinctive characteristics of the institute/ school.
- Students’ enrollment and academic status
- Maintenance of course manuals along with programme structures.
- Session plans uploaded by faculty members as per assigned faculty load and maintaining faculty registers.
- Innovations in academic delivery. Pedagogy used in teaching and learning process for the different courses run by the Institutes/schools.
- Academic and event calendar prepared by institutes/schools.
- Faculty interaction – Achievements and Annual academic plan 2021-22.
- Result analysis and internal evaluation system.
- Students’ progression and outreach activities.
- Events, webinars and FDPs organized by the institutes/ schools.
- Checking the functionality of MoUs signed by institutes/schools.
- Institutional Best Practices



  
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Amity University Haryana  
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#### 4. Methodology adopted for audit:

To meet the objectives, a self-designed proforma was developed in line with the scope of audit to review and monitor the prevailing academic and administrative processes at the institutes/ schools. The audit team physically verified the documents of the institute. This comprised of physical inspection by IQAC members and internal peer team to review the relevant documentation, face-to-face interaction which was also done to receive the firsthand information from various stakeholders of the institute i.e HoD/ HoI/ faculty members and administrative staff. The interaction with the Head of the Institute (HoI) was done during power point presentation and interaction with each faculty member was based upon faculty form filled up with details of their achievements and academic plans for academic session 2021-22. Lastly the physical verification of the documents was done along with checking of Amizone related parameters of the institute.

#### 5. Observations and suggestions

Based on the information gathered from the available documents in the institutes and through faculty interactions, the audit committee made a sincere endeavor to put forward certain views, observations, and recommendations Institute/School wise in the report with expectations that these recommendations, when implemented, will best serve the interest of the University as intended.

### FACULTY OF SCIENCE, ENGINEERING & TECHNOLOGY

This department comprises of four institutes i.e Amity School of Engineering & Technology, Amity School of Applied Sciences, Amity Institute of Biotechnology, and Amity School of Earth & Environmental Science. The department offers 38 undergraduate and postgraduate, 14 Ph. D and 17 minor tracks programs which are running in different domain-specific specialized programs to fulfill the needs of skilled professionals as per the global demand.

The faculties in the department are from premier institutions that bring a wealth of knowledge and expertise to the classroom & research lab. Their vast industry and teaching experience coupled with their research expertise, and skill-based training by industry experts allow the students to not only receive professional learning but also the opportunity to work alongside their faculties on research areas of their interest. State-of-the-art research labs are available in the department to carry out interdisciplinary and collaborative research at AUH.

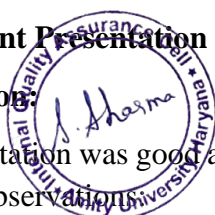
**Detail Report of Institute /School is followed with observations and recommendations:**


### Amity School of Earth & Environment Science

#### 1. Power Point Presentation by Head of the Institute (HoI):

##### Observation:

The presentation was good and covered all the unique features of the school. The following were the observations:



  
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- AUH logo was not used in the power point presentation.
- The best practices followed in the school had not been mentioned in the power point presentation.
- The school also offers 2 minor tracks viz. ‘**Climate Science, Environmental Management**’ which allows students to opt for course cutting across disciplines. The student has flexibility as he/she has a wide option of course to choose from. It gives the students the flexibility to design their own degree.
- As a mandate from UGC the school offers EVS course to all the undergraduate students of the university in the first and second year depending on the credits.

**Recommendations:**

- It was advised to use the AUH logo and incorporate the best practices of the school in the power point presentation.
- The school was advised to aim for increase in student’s enrollment in Earth Sciences program.

**2. Re-Registration Status on Amizone:**

**Observation**

Institute	Total Students	Registered	NotRegistered	
ASEES	6	5	1	
<b>Semester-wise</b>				
<b>Programme</b>	<b>3</b>	<b>3</b>	<b>3</b>	
B.Sc.-(H) Earth Science	2	2	0	
M.Sc.-(Envl Science & Management	4	3	1 (International Student)	
	<b>Total Students</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Awarded</b>
Ph.D. Prog.	21	12	9	-

**Recommendations:**

- The school was advised to register the student on Amizone at the earliest.
- It was suggested to maintain individual files of each student enrolled in Ph.D thematically arranged with copies of its Admission/ Enrollment letter, RAC form, Synopsis approved in Departmental Research Committee, Course work mark sheet, Progress reports and any other relevant document etc.

**3. Foreign Language allotted to students**

**Observations:** Foreign language was allotted to the students and faculty was also allocated as per the language opted



  
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 Amity University Haryana  
 Manesar Gurgaon-122413

#### 4. Faculty load w.r.t courses assigned

**Observations:** Faculty load was available for perusal.

#### 5. Session Plan Uploaded by faculty members as per credits

**Observations:** Session plans were checked for each faculty and found to be uploaded by all the faculty members as per credits.

#### 6. Faculty registers

**Observations:** Faculty registers were checked randomly and were found to be maintained.

**Recommendations:** Faculty members were advised to maintain a hard copy of all the registers even if the classes were conducted on online mode.

#### 7. Course Manuals

**Observations:** Course manuals had been prepared by all the faculty members for all the courses and were mapped with the course outcomes, programme outcomes, and programme specific outcomes.

#### 8. Academic/ Event Calendar

**Observations:** Both academic and event calendar were available for perusal.

##### **Recommendations:**

- It was advised to do the flagging in the file to segregate year wise data.
- The school was advised to revise the event calendar as per the suggestions of IQAC in the desired format.

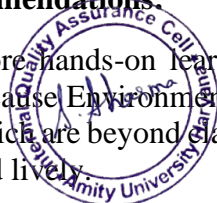
#### 9. Innovations in Academic Delivery

##### **Observations:**

- To make the curriculum in tune with the industry the school focuses on national and international collaboration with the other institutions. The school had undertaken an international collaboration with National Agency for New Technologies, Energy and Sustainable Economic Development (ENEA) research Centre to enhance research work.
- E-learning, massive open online courses, and other open educational resources were introduced to the students, and they were encouraged to use them.
- Innovative pedagogic models, like app-based quizzes and real-time assessments to improve creative and thinking skills were introduced to the students. These methods will also enhance the creativity, imaginative, and problem-solving skills of the students.

##### **Recommendations:**

- More hands-on learning methods can be used in the teaching-learning process because Environmental education can be imparted including engagement activities which are beyond classrooms. This will also make the students feel active, energetic and live.



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- The interdisciplinary learning can be integrated by the faculty members in curriculum. This will enhance academic learning of the students, develop their interest in science, and improve their communication and problem-solving skills.

#### 10. Interaction with Faculty members

**Observations:** Faculty members in the institute are highly experienced and are actively involved in patenting, research publications and submitting funded research proposals/projects for the institute. 42 research publications made by the faculty members were in journals of international and national repute having high impact factor. Faculty members had also contributed to publication of one book and 24 book chapters.

**Recommendations:**

- The school can expand its scope to have more collaborative projects and cluster, interdisciplinary, multidisciplinary research work within the university.
- The school should aim for faculty and student exchange programs in collaboration with international universities.

#### 11. Internal Assessments (Academic Session 2020-2021)

**Observations:** The record of internal assessments including sessional, and assignments was maintained by faculty members.

**Recommendations:** It was advised to maintain a complete record of internal assessments in soft copy.

#### 12. Result Analysis (Academic Session 2020-2021).

**Observations:** Result analysis file was available.

**Recommendations:** It was suggested to carry out result analysis with graphical representation for the Academic Session 2020-2021.

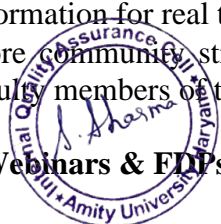
#### 13. Extracurricular activities organized for students' engagement

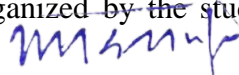
**Observations:** The school had organized various activities in which they have motivated students to participate. For example, in one of the event one student was made a panelist to moderate the event " Environmental Co-benefits of Corona Lockdown and Learning Issues"

**Recommendations:**

- To trigger pro-environmental attitude personality among students, the school should organize more field visits to natural parks/ sanctuaries such as National Parks and Wildlife Sanctuaries and environmental problem sites where poor land-use planning, degradation of the ecosystem due to pollution, can be seen as a first-hand information for real time learning.
- More community strengthening activities can be organized by the students and faculty members of the school.

#### 14. Events, Webinars & FDPs organized



  
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**Observations:** 4 reports were placed in the file which included 3 symposium and 1 plantation drive conducted by the school.

**Recommendations:** The school lacks on conducting sessions from the industry/corporate experts. It was suggested to conduct domain specific guest lectures for the students.

### 15. Verification of Memorandum of Understanding (MoUs)

**Observations:** The school lacks adequate and appropriate MoUs with educational institutions/ industries of repute.

**Recommendations:** The school should focus more on collaboration with educational institutions of repute for faculty and student exchange program.

### 16. Placements (Academic Session 2020-2021)

#### Observations:

- The total number of students in the school were 5 out of which 4 had opted for placements. Till date 2 students have been placed and for remaining 2 students placement process was ongoing.
- 1 student had opted to pursue higher education

#### Recommendations:

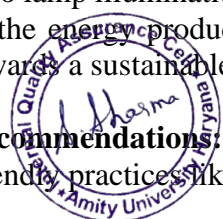
- Complete record of students placed and opted for higher education should be maintained in the school apart from the record being maintained at Corporate Resource Centre (CRC).
- It was suggested to do year wise flagging in the placement record file.
- Career counselling sessions can be organized in the school to build career choices awareness amongst the students.
- The school should aim for getting more live projects from the industry to get preplacement offers for the students.

### 17. Best Practices Implemented

#### Observations:

- The school focuses on conducting student exchange programs at inter and intra institutional level.
- ASEES curriculum is in tune with the industry. The school focuses on national and international collaboration with the other institutions. The school has also undertaken an international collaboration with National Agency for New Technologies, Energy and Sustainable Economic Development (ENEAD) research centre to enhance research work.
- 'Bio lamp illumination' inauguration was done in the school through the utilization of the energy produced by biogas plant planted in the university as an initiative towards a sustainable and green campus.

- **Recommendations:** The school is advised to register on environment-friendly practices like waste management towards environmental sustainability



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Manesar Gurgaon-122413



# AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

**Name of the Department: Faculty of Science Engineering and Technology**

**Name of the School: Amity School of Earth & Environment Science**

**Date: - 26.08.2021**

**Auditor Name: Dr. Sunita Sharma**

S. No	Details	IQAC Remarks ( Closure of Nonconformities)
8	Academic/ Event calendar	Event calendar file was updated by the school.
12	Result Analysis	Graphical representation of results was prepared.



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**AMITY UNIVERSITY**  
HARYANA

*Established vide Government of Haryana Act No.10 of 2010*

(Accredited with Grade 'A' by NAAC)

# **ACADEMIC AUDIT 2020-21**

**Report on the Academic Audit**

**Of**

**Amity University Haryana**

**Date:**

**6 Aug 2021 to 19 Aug 2021**



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Amity University Haryana  
Manesar Gurgaon-122413

## 1. Introduction

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## 2. Objective of Audit

The objective of the academic audit was an independent assessment of the institute/school by an internal peer team.

A six members internal committee was constituted to conduct an Academic Audit of the Six Faculty of Studies at AUH. Accordingly, the audit team decided to review the prevailing academic and administrative processes at the institute.

## 3. Scope of audit

- The institute/ school were advised to prepare a power point presentation highlighting the distinctive characteristics of the institute/ school.
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- Events, webinars and FDPs organized by the institutes/ schools.
- Checking the functionality of MoUs signed by institutes/schools.
- Institutional Best Practices



  
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Manesar Gurgaon-122413

#### 4. Methodology adopted for audit:

To meet the objectives, a self-designed proforma was developed in line with the scope of audit to review and monitor the prevailing academic and administrative processes at the institutes/ schools. The audit team physically verified the documents of the institute. This comprised of physical inspection by IQAC members and internal peer team to review the relevant documentation, face-to-face interaction which was also done to receive the firsthand information from various stakeholders of the institute i.e HoD/ HoI/ faculty members and administrative staff. The interaction with the Head of the Institute (HoI) was done during power point presentation and interaction with each faculty member was based upon faculty form filled up with details of their achievements and academic plans for academic session 2021-22. Lastly the physical verification of the documents was done along with checking of Amizone related parameters of the institute.

#### 5. Observations and suggestions

Based on the information gathered from the available documents in the institutes and through faculty interactions, the audit committee made a sincere endeavor to put forward certain views, observations, and recommendations institute/school wise in the report with expectations that these recommendations, when implemented, will best serve the interest of the university as intended.

### FACULTY OF LAW

The Amity Law School offers 5 programs at undergraduate, postgraduate and PhD level. i.e. Bachelor of Arts and Bachelor of Laws (BA LL. B), Bachelor of Business Administration and Bachelor of Laws (BBA LL. B), Bachelor of Commerce and Bachelor of Laws (B Com. LL. B). Master of Laws (LL. M) and Ph. D in Law. All the programs are crafted specifically to enrich academic excellence in professional services. The department follows all the statutory regulations laid down by Bar Council of India (BCI). The school also offers 2 minor tracks viz. 'Human Rights' and 'Intellectual Property Rights' which allows students to opt for course cutting across disciplines.

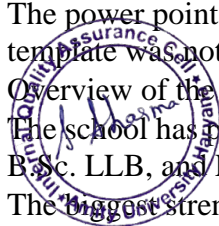
**Detail Report of Institute /School is followed with observations and recommendations:**

### Amity Law School

#### 1. Power Point Presentation (PPT) by Head of the Institute (HoI):

##### Observation:

- The power point presentation given by the HoI was concise but, AUH template was not used in the presentation.
- Overview of the school was not mentioned in the PPT.
- The school has proposed to start 3 new programs at UG level i.e. B. Tech LLB, B.Sc. LLB, and LL. B three years programme.
- The biggest strength of the school is success in Judiciary exams by students.



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Manesar, Gurgaon-122413

- The school is recognized by Bar Council of India (BCI) with an intake of 120 students.
- The institute has all the resources required as per the norms and regulations of BCI.
- The strength of students is very low in few courses offered by the school such as B. Com LLB and BBA LLB.
- The school lacks in funded projects from government and non-government organizations.
- The school also offers 2 minor tracks viz. **‘Human Right, Intellectual Property Rights’** which allows students to opt for course cutting across disciplines. The student has flexibility as he/she has a wide option of course to choose from. It gives the students the flexibility to design their own degree.

**Recommendations:**

- The institute was recommended to give a new power point presentation with an overview of the institute w.r.t faculty and student strength.
- The school should identify measures to improve strength of the students in B. Com LLB and BBA LLB courses.

**2. Re-Registration Status on Amizone:**

**Observation:**

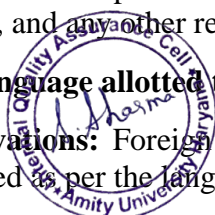
Institute	Total Students				Registered				Not Registered							
ALS	350				348				2							
<b>Semester Wise</b>																
Programme	3	5	7	9	3	5	7	9	3	5	7	9				
B.A LLB	6	6	6	5	6	6	6	5	1(withdrawl )	1(withdrawl )	-	-				
B.Com LLB	7	1	5	5	7	1	5	5	-	-	-	-				
BBA LLB	2	2	2	1	2	2	2	1	-	-	-	-				
	8	5	2	7	8	5	2	7								
	Total Students				Part Time				Full Time				Awarded			
Ph.D. Prog.	25				7				18				21			


**Recommendations:**

It is suggested to maintain individual files of each student enrolled in Ph. D thematically arranged with copies of its Admission/ Enrollment letter, RAC form, Synopsis approved in Departmental Research Committee, Course work mark sheet, Progress reports, and any other relevant document etc.

**3. Foreign Language allotted to students**

**Observations:** Foreign language was allotted to the students per the language opted by the student



  
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 Amity University Haryana  
 Manesar Gurgaon-122413

#### 4. Faculty load w.r.t courses assigned

**Observations:** Faculty load was available for perusal.

#### 5. Session Plan Uploaded by faculty members as per credits

**Observations:** Session plans were checked for each faculty and found to be uploaded by all the faculty members as per credits assigned.

#### 6. Faculty registers

**Observations:** Faculty registers were checked randomly and were found to be well maintained.

**Recommendations:** Faculty members were advised to maintain a hard copy of all the registers even if the classes were conducted on online mode.

#### 7. Course Manuals

**Observations:** Course manuals had been prepared by all the faculty members for all the courses and were mapped with the course outcomes, programme outcomes, and programme specific outcomes.

#### 8. Academic/ Event Calendar

**Observations:**

- Academic calendar was available, but not placed in the file.
- Event calendar was available, but it was observed that few events conducted in the institute were not listed in the calendar.

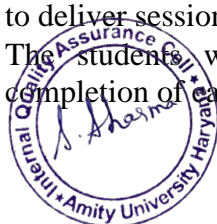
**Recommendations:**

- It was advised to place the academic calendar of the current ongoing semester in the file.
- It was suggested to update the event calendar too.

#### 9. Innovations in Academic Delivery

**Observations:**

- Teaching methods like marker and board, flipped classroom, power point presentation, audio-visual aids, case study of supreme court decisions/ group discussion and collaborative learning etc. were used to impart learning to the students.
- Virtual platforms like Learning Management System and MS Teams were used to deliver sessions.
- The students were actively involved in assignments and quizzes after completion of each topic of study.



  
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### **Recommendations:**

- Certificate courses may be introduced towards making the students more employable.
- Research facilities in the school can be improved.
- The faculty members can upload audio visual aids and videos on U-Tube to enhance students' learning experience.
- Role play of different cases can be enacted by students to provide simulated learning experience.
- Analytical approach to case studies for stimulating the assimilation and understanding skill of the student.

## **10. Interaction with Faculty members**

### **Observations:**

- During the academic year 30 publications had been made by the faculty members in law journals having high impact factor. Faculty members had also written 3 books and 5 book chapters.
- The faculty members are also meticulously handling the roles and responsibilities of examination subcommittee, placement committee, departmental research committee apart from regular teaching.
- The number of Ph. D faculty in the school is 7 out of 19 faculty members.
- Two faculty members were not involved in any activity practiced in the school.

### **Recommendations:**

- A number of faculty members were registered in Ph.D program. The enrolled faculty should aim at completing the Ph.D within the stipulated time period to promote research in the school.
- A few faculty members were advised to actively get involved and coordinate all activities of the school.
- The school can formulate a consultancy policy as per AUH norms and encourage its faculties to collaborate in consultancy projects.

## **11. Internal Assessments (Academic Session 2020-2021)**

**Observations:** Internal assessments were randomly checked for each faculty and was found to be marked on Amizone.

**Recommendations:** The school should organize more extracurricular activities for the students keeping in mind the SoPs of NAAC.

## **12. Result Analysis (Academic Session 2020-2021).**

**Observations:** Result analysis file was available. It was suggested to do the following:

- Result analysis to be carried out for current year.



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- Graphical representation of the result to be prepared for all programs semester wise.

**Recommendations:** The school should organize more FDPs and training programs as per the guidelines of NAAC.

### 13. Extracurricular activities organized for students engagement

**Observations:** Amity Law School endeavors to enhance the capability level in each student so that they can become effective leaders in their field of interest. For this the school organizes a plethora of activities to prepare students to face the challenges of the corporate world such as:

- Confidence building
- Communication skills
- Positive attitude.
- Moot Court competition
- Visit to Parliament & District court
- Debate
- Coffee with expert
- Participation in cultural programmes
- Legal Aid Cell which teaches students to help the poor and needy by providing legal aid free of cost. Above that it also helps the students to master their theoretical knowledge and apply it to real life situation.
- The students in the school also participate in various inter university and intra university tournaments and have won accolades for the school.

**Recommendations:**

- Judgment writing competitions can also be organized for students to inculcate and nurture presenting skills and, systematic arrangement of concepts and arguments.
- Community and outreach activity may be enriched in the school.

### 14. Events, Webinars & FDPs organized

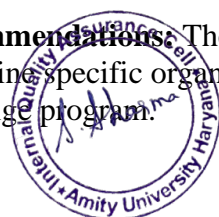
**Observations:** 34 reports i.e.,32 Events and 2 FDPs had been conducted by the school and reports for the same were available in the file.

**Recommendations:**

### 15. Verification of Memorandum of Understanding (MoUs)

**Observations:** The school had signed 3 MoUs till date out of which 2 MoUs were active and one was inactive or expired. The active 2 MoUs were signed with 'Legal Bites' and 'We the People'.

**Recommendations:** The school should focus more on collaboration with domain/discipline specific organizations / institutions of repute for faculty and student exchange program.



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## 16. Placements (Academic Session 2020-2021)

**Observations:** Placements were satisfactory in the school.

**Recommendations:** Complete record of students placed and opted for higher education should be maintained in the school apart from record available at CRC.

## 17. Best Practices Implemented

### Observations:

- The school has focused on academia-industry collaboration as a result a new program has been proposed in the Academic Council for the current academic session 2021-2022.
- The school is also conducting classes for various competitive examinations i.e. Civil Services, Judicial Services, JAG, APO, and other Union and State service examinations.
- Students give presentations based on decided cases from various courts dealing with the issues at hand. Visit to the District court is organized for the first-year students.
- The school has its own library enriched with E- resources and latest law books as per the norms of BCI.
- The school has launched its new journal ALSG – LAW and a newsletter Ami - Lawyer

### Recommendations:

- The school can establish Centre of Excellence in Gender Studies / Moot Court Society/ Competition Law Cell etc.
- The school should explore possibilities for funded research from government and non-government organizations.



  
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**Name of the Department: Faculty of Law**

**Name of the School: Amity Law School**

**Date: - 26.08.2021**

**Auditor Name: Dr. Sunita Sharma**

S. No	Details	IQAC Remarks ( Closure of Nonconformities)
1.	Power point presentation	Revised presentation was given by the school to the IQAC team.
8.	Academic /Event Calendar	The Academic /Event Calendar file was updated & maintained properly as per IQAC suggestions.
12	Result Analysis	Graphical representation of results was prepared.
17	Best Practices	The school is organizing various activities on gender equality. The school is conducting activities by inviting resource person for competitive examinations preparation.



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**AMITY UNIVERSITY**  
HARYANA

*Established vide Government of Haryana Act No.10 of 2010*

(Accredited with Grade 'A' by NAAC)

# **ACADEMIC AUDIT 2020-21**

**Report on the Academic Audit**

**Of**

**Amity University Haryana**

**Date:**

**6 Aug 2021 to 19 Aug 2021**



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Amity University Haryana  
Manesar Gurgaon-122413

## 1. Introduction

Amity University Haryana (AUH) has been functioning as a private university in Haryana, since 2010. The University has been continuously upgrading the curricula and infrastructure in order to improve the quality of education. Through its distinctiveness as an academic institution over a long period of time, the university believes in continuous quality assessments and assurance. Therefore, the authorities in line with one of its mission “To foster academic innovations to create an environment of student centric learning” have voluntarily started the academic audit since 2014 with the establishment of the Internal Quality Assurance Cell at AUH, to look into its strengths and weakness and identify the scope for continual improvement.

Under the Chairmanship of Prof. (Dr.) Padmakali Banerjee, Pro Vice Chancellor, Dean Academics and Head Quality and Accreditation, the Annual IQAC audit for the Academic session 2020-2021, was carried out from August 6-19, 2021. It was coordinated by Convener and Dy. Director, IQAC, Dr Sunita Sharma and Dr Anil Yadav.

## 2. Objective of Audit

The objective of the academic audit was an independent assessment of the institute/school by an internal peer team.

A six members internal committee was constituted to conduct an Academic Audit of the Six Faculty of Studies at AUH. Accordingly, the audit team decided to review the prevailing academic and administrative processes at the institute.

## 3. Scope of audit

- The institute/ school were advised to prepare a power point presentation highlighting the distinctive characteristics of the institute/ school.
- Students’ enrollment and academic status
- Maintenance of course manuals along with programme structures.
- Session plans uploaded by faculty members as per assigned faculty load and maintaining faculty registers.
- Innovations in academic delivery. Pedagogy used in teaching and learning process for the different courses run by the Institutes/schools.
- Academic and event calendar prepared by institutes/schools.
- Faculty interaction – Achievements and Annual academic plan 2021-22.
- Result analysis and internal evaluation system.
- Students’ progression and outreach activities.
- Events, webinars and FDPs organized by the institutes/ schools.
- Checking the functionality of MoUs signed by institutes/schools.
- Institutional Best Practices



  
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#### 4. Methodology adopted for audit:

To meet the objectives, a self-designed proforma was developed in line with the scope of audit to review and monitor the prevailing academic and administrative processes at the institutes/ schools. The audit team physically verified the documents of the institute. This comprised of physical inspection by IQAC members and internal peer team to review the relevant documentation, face-to-face interaction which was also done to receive the firsthand information from various stakeholders of the institute i.e HoD/ HoI/ faculty members and administrative staff. The interaction with the Head of the Institute (HoI) was done during power point presentation and interaction with each faculty member was based upon faculty form filled up with details of their achievements and academic plans for academic session 2021-22. Lastly the physical verification of the documents was done along with checking of Amizone related parameters of the institute.

#### 5. Observations and suggestions

Based on the information gathered from the available documents in the institutes and through faculty interactions, the audit committee made a sincere endeavor to put forward certain views, observations, and recommendations institute/school wise in the report with expectations that these recommendations, when implemented, will best serve the interest of the university as intended.

### FACULTY OF ARTS

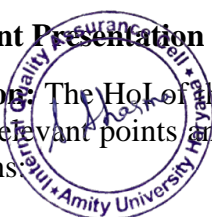
The department was established in 2010 and consists of three institutes i.e., Amity School of Liberal Arts and Foreign Languages, Amity School of Communication and Amity Institute of Design. The department has 14 under-graduate (UG) and post-graduate (PG) programmes. It also offers 5 doctorate programmes (Ph.D.). The department offers various language programmes which are value added course mandatory for UG & PG students such as Communication Skills workshop. The focus of the department is on academics, research and extension activities. Academic innovations practiced by the institute/school of the department plays an integral role in enhancing the skill sets in the students and making them industry ready. The school also offers 12 minor tracks viz. 'English Literature, History, Political Studies, Physical Education and Sports Management, Performing Arts, French Studies, German Studies, Korean Studies, Quebec Studies, Spanish Studies, Sanskrit, Tagore Studies' which allows students to opt for course cutting across disciplines. The student has flexibility as he/she has a wide option of course to choose from. It gives the students the flexibility to design their own degree.


**Detail Report of Institute /School is followed with observations and recommendations:**

#### Amity School of Communication

##### 1. Power Point Presentation by the Head of the Institute (HoI):

**Observation:** The HoI of the school gave a brief power point presentation which focused on all the relevant points and was in line with the scope of audit. The following were the observations.



  
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- The power point presentation did not cover an overview of the school w.r.t students and faculty.
- The presentation did not mention or showcase any teaching learning approach to enhance student centric research.
- The school also offers 2 minor tracks viz. ‘**Animation, Journalism**’ which allows students to opt for course cutting across disciplines. The student has flexibility as he/she has a wide option of course to choose from. It gives the students the flexibility to design their own degree.
- The Amity TV is a platform wherein students explore and practice hands on essential skill sets required for the media industry.

### Recommendations:

- The school should focus in involving more students in covering events held in the university for hands on training.
- The students can make short documentary films in small groups wherein each student can be given an assigned role as per his/her aptitude so that the student will get an opportunity to master skills in rotation. In this way each student will be practicing all the relevant skills required to make a documentary film.

## 2. Re-Registration Status on Amizone:

### Observation:

Institute	Total Students		Registered		Not Registered	
ASCO	110		105		5	
<b>Semester Wise</b>						
<b>Programme</b>	<b>3</b>	<b>5</b>	<b>3</b>	<b>5</b>	<b>3</b>	<b>5</b>
B. Sc A&VG	40	30	38	29	2	1
BA J&MC	10	25	10	23	-	2
MA J&MC	5	-	5	-	-	-
	Total Students		Part Time		Full Time	Awarded
Ph.D. Prog.	25		7		18	21

### Recommendations:

- The school was advised to clarify the status of students not registered on Amizone.
- It was suggested to maintain individual files of each student enrolled in Ph. D thematically arranged with copies of its Admission/ Enrollment letter, RAC form, Synopsis approved in Departmental Research Committee, Course work mark sheet, Progress reports, and any other relevant document etc.



  
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### 3. Foreign Language allotted to students

**Observations:** Foreign language was allotted to the students and faculty was also allocated as per the language opted by the students.

### 4. Faculty load w.r.t courses assigned

**Observations:** Faculty load was available for perusal.

### 5. Session Plan Uploaded by faculty members as per credits

**Observations:** Session plans were checked for each faculty and found to be uploaded by all the faculty members as per credits.

### 6. Faculty registers

**Observations:** Faculty registers were checked randomly and were found to be well maintained.

#### **Recommendations:**

- The faculty members were advised to maintain one attendance register in courses where the strength of the students was low to avoid wastage of resources.
- Faculty members were advised to maintain a hard copy of all the registers even if the classes were conducted on online mode.

### 7. Course Manuals

**Observations:** Course manuals had been prepared by all the faculty members for all the courses and were mapped with the course outcomes, programme outcomes, and programme specific outcomes.

### 8. Academic/ Event Calendar

**Observations:** Academic calendar and event calendar were available for perusal.

### 9. Innovations in Academic Delivery

#### **Observations:**

- The teaching and learning methodology adopted by the school was interactive in nature with a student-centric approach. For classroom teaching online learning tools like Learning Management System, MS Teams, and Zoom were used.
- The school had also used E-Learning portals like SWAYAM, MOOCs, etc. Apart from regular classroom teaching methods, role play, presentation, practical assignments, field visits, media internships, etc. were also advocated during classroom learning. It helped in capturing the student's interest and enhanced the teaching-learning process to its optimum level.



  
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### **Recommendations:**

- The faculty members should engage the students in frequent news writing, reporting, film making, documentary, photography, editing of videos etc. to enhance their writing and application skills.
- The school can establish a Media club to enrich, empower, expose, and encourage the students to become self-confident and develop a proactive approach towards media enterprises and become industry ready.

## **10. Interaction with Faculty members**

### **Observations:**

- Four research papers and two book chapters had been published by the faculty members in reputed journals.
- The faculty members in the school were also handling administrative roles and responsibilities of examination subcommittee, placement committee, departmental research committee etc. apart from regular teaching.

### **Recommendations:**

- The faculty members should explore avenues for consultancy projects.
- The school can identify reputed educational institutions/ industry for faculty and student exchange programs.

## **11. Internal Assessments (Academic Session 2020-2021)**

**Observations:** Internal assessments were randomly checked for each faculty and was found to be marked on Amizone.

**Recommendations:** The school should organize more extracurricular activities for the students keeping in mind the SoPs of NAAC.

## **12. Result Analysis (Academic Session 2020-2021).**

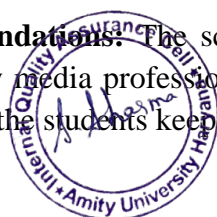
**Observations:** Result analysis was available for academic session 2020-2021.

**Recommendations:** It was advised to prepare graphical representation of the results including on-going current semester.

## **13. Extracurricular activities organized for students' engagement**

**Observations:** The school had provided multiple avenues for the holistic development of the students which included: movie screening, poster making competition, guest lectures, industry visits, alumni interaction, debate, subject-oriented quizzes, outreach activities with the community, etc.

**Recommendations:** The school can organize more extracurricular activities like guest lectures by media professionals, field trips, attending journalism conferences, and social events for the students keeping in mind the guidelines of NAAC.



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#### 14. Events, Webinars & FDPs organized

**Observations:** 7 reports of events organized were shown during audit which included 4 webinars, 1 symposium and 2 alumni interaction for faculty and students.

**Recommendations:** The school should frequently organize FDPs and training programs as per the SoP of NAAC.

#### 15. Verification of Memorandum of Understanding (MoUs)

**Observations:** The school lacks adequate and appropriate MoUs with educational institutions/ industries of repute.

**Recommendations:**

- The school should focus more on collaborating with media industry, news channel, event management companies etc. so that, students gain, hands on experience.

#### 16. Placements (Academic Session 2020-2021)

**Observations:** Placements were satisfactory in the school.

**Recommendations:**

- Complete record of students placed and opted for higher education should be maintained in the school apart from the record being maintained at Corporate Resource Centre (CRC).
- The school should conduct dedicated career guidance and counseling sessions which will further focus on developing competencies in the students i.e., self-knowledge, educational and occupational exploration, and career planning.

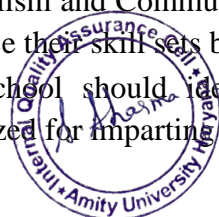
#### 17. Best Practices Implemented

**Observations:**

- The school also focuses on academia-industry collaboration as a result gaming as a course had been introduced and minor revisions in the curriculum of Digital Media had been done for the current academic session 2021-2022.
- In the slide dedicated to Best Practices, only one point: Alumni Interaction was relevant. It was recommended that the concerned slide should discuss at least five student-centric and five school-centric best practices.

**Recommendations:**

- Journalism and Communication students can be given an exposure and opportunity to enhance their skill sets by covering events held in the campus.
- The school should identify media houses where collaborative activities can be organized for imparting experiential learning to the students.



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# AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

**Name of the Department: Faculty of Arts**

**Name of the School: Amity School of Communication**

**Date: - 27.08.2021**

**Auditor Name: Dr. Sunita Sharma**

S. No	Details	IQAC Remarks (Closure of Nonconformities)
12	Result Analysis	Graphical representation of results was prepared.
13.	Extracurricular activities	The school has increased the number of extracurricular activities for students
17.	Best practices	The school has introduced Gaming as a course as per industry demands for students.



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**AMITY UNIVERSITY**  
HARYANA

*Established vide Government of Haryana Act No.10 of 2010*

(Accredited with Grade 'A' by NAAC)

# **ACADEMIC AUDIT 2020-21**

**Report on the Academic Audit**

**Of**

**Amity University Haryana**

**Date:**

**6 Aug 2021 to 19 Aug 2021**



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Amity University Haryana  
Manesar Gurgaon-122413

## 1. Introduction

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- The institute/ school were advised to prepare a power point presentation highlighting the distinctive characteristics of the institute/ school.
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- Checking the functionality of MoUs signed by institutes/schools.
- Institutional Best Practices



  
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Manesar Gurgaon-122413

#### 4. Methodology adopted for audit:

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#### 5. Observations and suggestions

Based on the information gathered from the available documents in the institutes and through faculty interactions, the audit committee made a sincere endeavor to put forward certain views, observations, and recommendations institute/school wise in the report with expectations that these recommendations, when implemented, will best serve the interest of the university as intended.

### FACULTY OF ARTS

The department was established in 2010 and consists of three institutes i.e., Amity School of Liberal Arts and Foreign Languages, Amity School of Communication and Amity Institute of Design. The department has 14 under-graduate (UG) and post-graduate (PG) programmes. It also offers 5 doctorate programmes (Ph.D.). The department offers various language programmes which are value added course mandatory for UG & PG students such as Communication Skills workshop. The focus of the department is on academics, research and extension activities. Academic innovations practiced by the institute/school of the department plays an integral role in enhancing the skill sets in the students and making them industry ready. The school also offers 12 minor tracks viz. 'English Literature, History, Political Studies, Physical Education and Sports Management, Performing Arts, French Studies, German Studies, Korean Studies, Quebec Studies, Spanish Studies, Sanskrit, Tagore Studies' which allows students to opt for course cutting across disciplines. The student has flexibility as he/she has a wide option of course to choose from. It gives the students the flexibility to design their own degree.

**Detail Report of Institute /School is followed with observations and recommendations:**

#### Amity School of Liberal Arts and Foreign Languages

##### 1. Power Point Presentation by Head of the Institute (HoI):



  
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## Observations:

- The power point presentation was concise and included all the distinctive features of the school.
- Amity School of Languages (ASL) had introduced new courses at UG and PG level i.e., BA- Korean and MA in French, German and Spanish and one open elective course in Chinese studies had also been introduced in the academic session 2020-2021.
- The school had witnessed an exponential growth in students' enrolment in various programs offered by the school.
- The school in foreign languages had collaborated with many international organizations.
- The school also offers 12 minor tracks viz. **'English Literature, History, Political Studies, Physical Education and Sports Management, Performing Arts , French Studies, German Studies, Korean Studies, Quebec Studies, Spanish Studies, Sanskrit , Tagore Studies '** which allows students to opt for course cutting across disciplines. The student has flexibility as he/she has a wide option of course to choose from. It gives the students the flexibility to design their own degree.


## Recommendations:

- The presentation highlighted on too many teaching methods practiced in academic delivery. It was advised to substantiate the practices with examples for better understanding of its implication in the teaching learning process.
- The presentation did not give an overview of the school w.r. t. its faculty and student strength.
- Project based learning can be adopted in the History programme.
- Educational and field trips can be organized for History and Political Science students.
- The school can focus on four competencies to accentuate student learning from the community: reflective listening, seeking feedback, acuity in observation, and mindfulness in thinking.

## 2. Re-Registration Status on Amizone:

### Observation:

Institute	Total Students	Registered		Not Registered	
ASLA	290	150		140	
<b>Semester-wise</b>					
<b>Programme</b>	<b>5</b>	<b>3</b>	<b>5</b>	<b>3</b>	<b>5</b>
B.A (Eng)	92	52	18	31	74
B.A (Pol. Science)	23	16	18	5	

  
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B.A (His.)	12	8	6	5	6	3
M.A (Eng)	15		7	-	8	-
B.A (French)	4	10	4	9	0	1
B.A (German)	7	3	6	3	1	0
B.A (Spanish)	-	6	-	6	-	-
	<b>Total Students</b>		<b>Part Time</b>		<b>Full Time</b>	<b>Awarded</b>
Ph.D. Prog.	34		14		20	-

### Recommendations:

- The college was advised to clarify the status of students not registered on Amizone.
- It was suggested to maintain individual files of each student enrolled in Ph.D thematically arranged with copies of its Admission/ Enrollment letter, RAC form, Synopsis approved in Departmental Research Committee, Course work mark sheet, Progress reports, and any other relevant document etc.

### 3. Foreign Language allotted to students

**Observations:** Foreign language was allotted to the students and faculty was also allocated as per the language opted by the students

### 4. Faculty load w.r.t courses assigned

**Observations:** Faculty load was available. However, it was suggested to update the same as per observations given by IQAC.

### 5. Session Plan Uploaded by faculty members as per credits

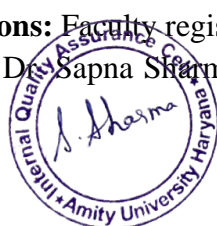
**Observations:** Session plans were checked for each faculty and found to be uploaded on Amizone except for Mr. Krishan Kumar in BA (H) French 3rd Semester, subject- 'Understanding French Text-I' of 6 credits.

### Recommendations:

- Mr. Krishan Kumar was advised to upload the session plan on Amizone.
- While checking the session plan in few cases the course code mentioned in the hard copy of the faculty load did not match with the course code mentioned on Amizone. It was suggested to update the same.

### 6. Faculty registers

**Observations:** Faculty registers were checked randomly and were found to be maintained except for Dr. Sapna Sharma, Dr. Sunil K. Mishra, Dr. Abhilasha Singh, and Dr. Vinod Kumar.



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### **Recommendations:**

- Dr. Sapna Sharma, Dr. Sunil K. Mishra, Dr. Abhilasha Singh, and Dr. Vinod Kumar were advised to write full enrollment numbers in their attendance registers.
- It was suggested that faculty members should maintain a hard copy of all the registers even if the classes were conducted on online mode.

### **7. Course Manuals**

**Observations:** Course manuals had been prepared by all the faculty members for all the courses and were mapped with the course outcomes, programme outcomes, and programme specific outcomes.

### **8. Academic/ Event Calendar**

**Observations:** Academic and event calendar was available for the current academic session 2021-2022.

### **9. Innovations in Academic Delivery**

#### **Observations:**

- The student's quest for knowledge and understanding of the concepts was enhanced in classroom sessions through various methods i.e. (a) Interactive sessions (b) group discussions (c) team learning through projects and assignments (d) self-learning through library resources (e) internships (f) guest lectures and (g) workshops.
- Virtual platforms like LMS, MS Teams, etc. were used for delivering classroom sessions.
- The faculty in the school invent innovative techniques of imparting communication skill classes to all the undergrad students at the university.

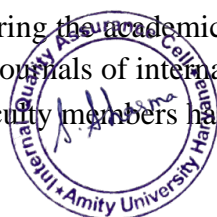
#### **Recommendations:**

- Faculty members of ASL should provide more opportunities to students to speak the target language by adopting role play, extempore etc. methodology.
- Students can be provided with a picture and asked to interpret and write a paragraph on it. This will enhance the writing skills of the students.
- The school should frequently organize debate and poetry competitions for the students.

### **10. Interaction with Faculty members**

#### **Observations:**

- During the academic year 18 publications have been made by the faculty members in journals of international and national repute having high impact factor.
- Faculty members had also published 4 books and 3 book chapters



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**Recommendations:**

- The faculty members should explore and identify funded research proposals/projects from government and non-government organizations.
- The number of publications in Scopus indexed journals should be increased.
- The faculty members can explore avenues of getting involved in translation consultancy work.

**11. Internal Assessments (Academic Session 2020-2021)**

**Observations:** The record of internal assessments including sessional, and assignments was maintained by faculty members.

**Recommendations:** It was advised to maintain a complete record of internal assessments in soft copy.

**12. Result Analysis (Academic Session 2020-2021).**

**Observations:** Result analysis was available for the academic session 2019-2020.

**Recommendations:** It was suggested to prepare graphical result analysis for the pass out students and for the ongoing academic session 2020-2021.

**13. Extracurricular activities organized for students' engagement**

**Observations:** 2 activities were conducted in the academic session 2020-2021 for the students and reports for the same were placed in the file.

**Recommendations:**

- To promote speaking skills in the students' activities like storytelling & writing, simulation exercise, role play, picture narrating etc. should be initiated .
- The school should organize more extracurricular activities for the students as per the SoP's of NAAC.
- The school should provide platform to the students for engaging with the society and finding solutions for societal problems.

**14. Events, Webinars & FDPs organized**

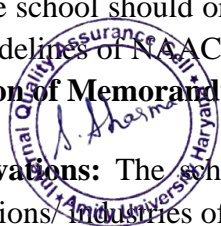
**Observations:** 12 events were conducted in the academic session 2020-2021 and reports for the same were placed in the file.


**Recommendations:**

- The reports should be flagged year wise for easy accessibility.
- The school should organize more FDPs and training program keeping in mind the guidelines of NAAC.

**15. Verification of Memorandum of Understanding (MoUs)**

**Observations:** The school lacks adequate and appropriate MoUs with educational institutions/ industries of repute.



  
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Anand Parashar Institute of Management  
Manesar Gurgaon-122413

**Recommendations:** The school should focus more on collaborating with organizations and educational institutions of repute for faculty and student exchange program.

## 16. Placements (Academic Session 2020-2021)

### Observations:

- Students who had opted for placements were satisfactorily placed in reputed organizations.
- Most of the students had opted for higher education.

**Recommendations:** Complete record of students placed and opted for higher education should be maintained in the school apart from the record being maintained by the Corporate Resource Centre (CRC).

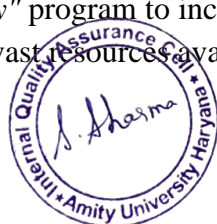
## 17. Best Practices Implemented

### Observations:

- The school had been conducting classes for various competitive examinations.
- ASLA facilitates the implementation of 24\*7 activity programme across all institutes in the university. Each school houses one activity for keeping the students engaged meaningfully in the evening post university closure for the day. In this program, various cultural events had been organized like fashion shows, chess competition, dance performances, DJ nights and many more.
- The school organized corporate connects programs for the students which gave them innumerable benefits such as - industry insight, career paths, students also got to know about the practical applications of theoretical concepts., etc in real life situations.
- The school also focused on interdisciplinary approach to learning by engaging students in sessions like positive thinking, social responsibility activities thereby helping them not only to develop knowledge, insights, problem-solving skills, self-confidence, and self-efficacy but also to become good citizens.

### Recommendations:

- The core strength of faculty members can be enhanced by offering consultancy services.
- The school can focus on opening clubs featuring translation activities in foreign languages to nurture students and make them industry ready as translators.
- Creative writing clubs for students can be created to better learn creative writing techniques.
- At the beginning of every new academic year, the school can introduce "Walk to Library" program to inculcate reading habits amongst the students and to expose them to the vast resources available in the Central Library of the University



  
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# AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

**Name of the Department: Faculty of Arts**

**Name of the School: Amity School of Liberal Arts & Foreign Language**

**Date: - 27.08.2021**

**Auditor Name: Dr. Sunita Sharma**

S. No	Details	IQAC Remarks (Closure of Nonconformities)
4.	Faculty Load	The faculty load was updated as per IQAC suggestion.
5.	Session Plan	The Session Plan was uploaded as per IQAC suggestion.
6.	Faculty Registers	Registers were completed by faculty members as per the suggestion of IQAC.



  
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**AMITY UNIVERSITY**  
HARYANA

*Established vide Government of Haryana Act No.10 of 2010*

(Accredited with Grade 'A' by NAAC)

# **ACADEMIC AUDIT 2020-21**

**Report on the Academic Audit**

**Of**

**Amity University Haryana**

**Date:**

**6 Aug 2021 to 19 Aug 2021**



Registrar  
Amity University Haryana  
Manesar Gurgaon-122413

## 1. Introduction

Amity University Haryana (AUH) has been functioning as a private university in Haryana, since 2010. The University has been continuously upgrading the curricula and infrastructure in order to improve the quality of education. Through its distinctiveness as an academic institution over a long period of time, the university believes in continuous quality assessments and assurance. Therefore, the authorities in line with one of its mission “To foster academic innovations to create an environment of student centric learning” have voluntarily started the academic audit since 2014 with the establishment of the Internal Quality Assurance Cell at AUH, to look into its strengths and weakness and identify the scope for continual improvement.

Under the Chairmanship of Prof. (Dr.) Padmakali Banerjee, Pro Vice Chancellor, Dean Academics and Head Quality and Accreditation, the Annual IQAC audit for the Academic session 2020-2021, was carried out from August 6-19, 2021. It was coordinated by Convener and Dy. Director, IQAC, Dr Sunita Sharma and Dr Anil Yadav.

## 2. Objective of Audit

The objective of the academic audit was an independent assessment of the institute/school by an internal peer team.

A six members internal committee was constituted to conduct an Academic Audit of the Six Faculty of Studies at AUH. Accordingly, the audit team decided to review the prevailing academic and administrative processes at the institute.

## 3. Scope of audit

- The institute/ school were advised to prepare a power point presentation highlighting the distinctive characteristics of the institute/ school.
- Students’ enrollment and academic status
- Maintenance of course manuals along with programme structures.
- Session plans uploaded by faculty members as per assigned faculty load and maintaining faculty registers.
- Innovations in academic delivery. Pedagogy used in teaching and learning process for the different courses run by the Institutes/schools.
- Academic and event calendar prepared by institutes/schools.
- Faculty interaction – Achievements and Annual academic plan 2021-22.
- Result analysis and internal evaluation system.
- Students’ progression and outreach activities.
- Events, webinars and FDPs organized by the institutes/ schools.
- Checking the functionality of MoUs signed by institutes/schools.
- Institutional Best Practices



  
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#### 4. Methodology adopted for audit:

To meet the objectives, a self-designed proforma was developed in line with the scope of audit to review and monitor the prevailing academic and administrative processes at the institutes/ schools. The audit team physically verified the documents of the institute. This comprised of physical inspection by IQAC members and internal peer team to review the relevant documentation, face-to-face interaction which was also done to receive the firsthand information from various stakeholders of the institute i.e HoD/ HoI/ faculty members and administrative staff. The interaction with the Head of the Institute (HoI) was done during power point presentation and interaction with each faculty member was based upon faculty form filled up with details of their achievements and academic plans for academic session 2021-22. Lastly the physical verification of the documents was done along with checking of Amizone related parameters of the institute.

#### 5. Observations and suggestions

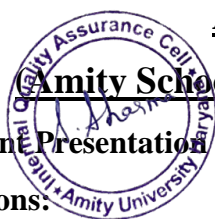
Based on the information gathered from the available documents in the institutes and through faculty interactions, the audit committee made a sincere endeavor to put forward certain views, observations, and recommendations institute/school wise in the report with expectations that these recommendations, when implemented, will best serve the interest of the university as intended.

### FACULTY OF ARTS

The department was established in 2010 and consists of three institutes i.e., Amity School of Liberal Arts and Foreign Languages, Amity School of Communication and Amity Institute of Design. The department has 14 under-graduate (UG) and post-graduate (PG) programmes. It also offers 5 doctorate programmes (Ph.D.). The department offers various language programmes which are value added course mandatory for UG & PG students such as Communication Skills workshop. The focus of the department is on academics, research and extension activities. Academic innovations practiced by the institute/school of the department plays an integral role in enhancing the skill sets in the students and making them industry ready. The school also offers 12 minor tracks viz. 'English Literature, History, Political Studies, Physical Education and Sports Management, Performing Arts, French Studies, German Studies, Korean Studies, Quebec Studies, Spanish Studies, Sanskrit, Tagore Studies' which allows students to opt for course cutting across disciplines. The student has flexibility as he/she has a wide option of course to choose from. It gives the students the flexibility to design their own degree.

**Detail Report of Institute /School is followed with observations and recommendations:**

#### Amity Institute of Design



#### Amity School of Fashion and Design Technology

1. Power Point Presentation by Head of the Institute (HoI):

Observations:

Registrar  
Amity University Haryana  
Manesar Gurgaon-122413



- The power point presentation was good and covered all the salient features of the school.
- The school had launched its own annual graduate design collection “Fashion Trendz”.
- The school also offers 3 minor tracks viz. ‘**Apparel Merchandising, Fashion Design, Fashion Management**’ which allows students to opt for course cutting across disciplines. The student has flexibility as he/she has a wide option of course to choose from. It gives the students the flexibility to design their own degree.

**Recommendations:**

- IQAC had advised the school to include brief overview of the school w.r.t student and faculty in the presentation.
- Short term certification courses in collaboration with industry can be introduced for the students.
- The creativity of the students can be promoted on the social media.

**2. Re-Registration Status on Amizone:**

**Observations:**

	Total Students			Registered			Not Registered		
ASFDT	95			93			2		
<b>Semester wise</b>									
Programme	3	5	7	3	5	7	3	5	7
B. Des.	11	30	16	11	28	16	-	2	-
BID	16	13	9	16	13	9	-	-	-
	Total Students			Part Time			Full Time		Awarded
Ph.D. Prog.	-			-			-		-

**Recommendations:**

The school was advised to register the students on Amizone at the earliest.

**3. Foreign Language allotted to students**

**Observations:** Foreign language was allotted to the students and faculty was also allocated as per the language opted by the students.

**4. Faculty load w.r.t courses assigned**

**Observations:** Faculty load was available for perusal.

**5. Session Plan Uploaded by faculty members as per credits**

**Observations:** Session plans were checked for each faculty and found to be uploaded by all the faculty members as per credits.



  
 Registrar  
 Amity University Haryana  
 Manesar Gurgaon-122413



## 6. Faculty registers

**Observations:** Faculty registers were checked for all faculty members and were found to be well maintained.

### **Recommendations:**

- The faculty members were advised to maintain one attendance register in courses where the strength of the students was low to avoid wastage of resources.
- Faculty members were advised to maintain a hard copy of all the registers even if the classes were conducted on online mode.

## 7. Course Manuals

**Observations:** Course manuals had been prepared by all the faculty members for all the courses and were mapped with the course outcomes, programme outcomes, and programme specific outcomes.

## 8. Academic/ Event Calendar

**Observations:** Academic calendar and event calendar was available for perusal.

## 9. Innovations in Academic Delivery

### **Observations:**

- The school organizes annual exhibition 'Amiblend' to showcase the works of students in the university which is visited by parents and industry representatives.
- For classroom teaching online learning tools like Learning Management System, MS Teams, and Zoom were adopted.
- The school conducted practical classes on virtual mode. Simulation technique was used to impart training to the students.
- Best out of waste activity was conducted for students to create new products with resources available at home.

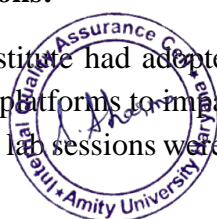
### **Recommendations:**

- The school can collaborate with international universities for faculty and student exchange program.
- The school should explore industry where internship / preplacement offers can be provided to the students.

## 10. Interaction with Faculty members

### **Observations:**

- The institute had adopted MS Teams, Learning Management System, Zoom etc. as digital platforms to impart learning sessions.
- Virtual lab sessions were extensively used to demonstrate and conduct practical classes.



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Manesar Gurgaon-122413

- Further, to make the sessions more interactive group projects and presentations from students were exhibited as learning techniques.

**Recommendations:**

- The faculty members were advised to encourage students to participate in national and international art exhibitions and workshops to gain contemporary knowledge.
- The faculty and the students can extend consultancy services by using their core strengths.

**11. Internal Assessments (Academic Session 2020-2021)**

**Observations:** Internal assessments were randomly checked for each faculty and was found to be marked on Amzione.

**Recommendations:** It was advised to maintain a complete record of internal assessments in soft copy.

**12. Result Analysis (Academic Session 2020-2021).**

**Observations:** Result analysis was available for academic session 2020-2021.

**13. Extracurricular activities organized for students engagement**

**Observations:** Extracurricular activities like garment designing, virtual fashion show, poster making competition etc. were organized by the school.

**Recommendations:**

- Fashion designing education is one of the most exciting and challenging field. Thus, activities pertaining to designing, textiles, planning and production, merchandising and marketing, fashion buying, styling, media and communication can be organized.
- The school can organize more activities for the students keeping in mind the guidelines of NAAC.

**14. Events, Webinars & FDPs organized**

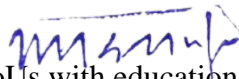
**Observations:** 20 events had been conducted by the school and reports for the same were placed in the file.

**Recommendations:** The school should frequently organize FDPs and training programs as per the SoP of NAAC.

**15. Verification of Memorandum of Understanding (MoUs)**

**Observations:** The school lacks adequate and appropriate MoUs with educational institutions/ industries of repute.



  
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 Manesar Gurgaon-122413

**Recommendations:** The school should focus more on collaboration with the organization in their sector. Educational institutions of repute can also be identified for faculty and student exchange program.

## 16. Placements (Academic Session 2020-2021)

**Observations:** Placements were satisfactory in the school.

**Recommendations:**

- The school should conduct dedicated career guidance and counseling sessions which will further focus on developing competencies in the students i.e., self-knowledge, educational and occupational exploration, and career planning.
- Complete record of students placed and opted for higher education should be maintained in the school apart from the record being maintained at Corporate Resource Centre (CRC).

## 17. Best Practices Implemented

**Observations:**

- One of the best practices of the school is that faculty and students are provided with various platforms to showcase their work in events organized in-house or by other institutions.
- Bi- annual fashion show/exhibition is organized by the school so that, students get an opportunity to exhibit their work.
- The exhibits are designed and constructed in house under the supervision of faculty members to impart experiential learning to the students.

**Recommendations:**

- Opportunity to be provided to students to interact and collaborate with renowned designers and emerging entrepreneurs which will motivate students to excel in their field of study.
- There is scope for the school to commercialize the creations of the students.
- More exposure should be provided to students to showcase their talent and exhibit their products nationally and internationally.



  
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Manesar Gurgaon-122413



# AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

**Name of the Department: Faculty of Arts**

**Name of the School: Amity Institute of Design (ASFDT)**

**Date: - 27.08.2021**

**Auditor Name: Dr. Sunita Sharma**

S. No	Details	IQAC Remarks (Closure of Nonconformities)
6.	Faculty Registers	Registers were completed by faculty members as per the suggestion of IQAC
16	Placements	The school is maintaining student progression and placed record.



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Manesar Gurgaon-122413



**AMITY UNIVERSITY**  
HARYANA

*Established vide Government of Haryana Act No.10 of 2010*

(Accredited with Grade 'A' by NAAC)

# **ACADEMIC AUDIT 2020-21**

**Report on the Academic Audit**

**Of**

**Amity University Haryana**

**Date:**

**6 Aug 2021 to 19 Aug 2021**



Registrar  
Amity University Haryana  
Manesar Gurgaon-122413

## 1. Introduction

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- The institute/ school were advised to prepare a power point presentation highlighting the distinctive characteristics of the institute/ school.
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- Innovations in academic delivery. Pedagogy used in teaching and learning process for the different courses run by the Institutes/schools.
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- Institutional Best Practices



  
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#### 4. Methodology adopted for audit:

To meet the objectives, a self-designed proforma was developed in line with the scope of audit to review and monitor the prevailing academic and administrative processes at the institutes/ schools. The audit team physically verified the documents of the institute. This comprised of physical inspection by IQAC members and internal peer team to review the relevant documentation, face-to-face interaction which was also done to receive the firsthand information from various stakeholders of the institute i.e HoD/ HoI/ faculty members and administrative staff. The interaction with the Head of the Institute (HoI) was done during power point presentation and interaction with each faculty member was based upon faculty form filled up with details of their achievements and academic plans for academic session 2021-22. Lastly the physical verification of the documents was done along with checking of Amizone related parameters of the institute.

#### 5. Observations and suggestions

Based on the information gathered from the available documents in the institutes and through faculty interactions, the audit committee made a sincere endeavor to put forward certain views, observations, and recommendations institute/school wise in the report with expectations that these recommendations, when implemented, will best serve the interest of the university as intended.

### FACULTY OF ARTS

The department was established in 2010 and consists of three institutes i.e., Amity School of Liberal Arts and Foreign Languages, Amity School of Communication and Amity Institute of Design. The department has 14 under-graduate (UG) and post-graduate (PG) programmes. It also offers 5 doctorate programmes (Ph.D.). The department offers various language programmes which are value added course mandatory for UG & PG students such as Communication Skills workshop. The focus of the department is on academics, research and extension activities. Academic innovations practiced by the institute/school of the department plays an integral role in enhancing the skill sets in the students and making them industry ready. The school also offers 12 minor tracks viz. 'English Literature, History, Political Studies, Physical Education and Sports Management, Performing Arts, French Studies, German Studies, Korean Studies, Quebec Studies, Spanish Studies, Sanskrit, Tagore Studies' which allows students to opt for course cutting across disciplines. The student has flexibility as he/she has a wide option of course to choose from. It gives the students the flexibility to design their own degree.

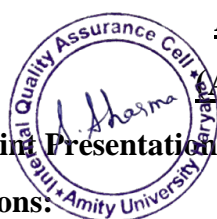
**Detail Report of Institute /School is followed with observations and recommendations:**

#### Amity Institute of Design

#### Amity School of Fine Arts)

1. Power Point Presentation by Head of the Institute (HoI):

Observations:



  
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Amity University Haryana  
Manesar Gurgaon-122413

- The presentation was good and covered all the salient features of the school.
- Faculty members in the school have received more than 30 awards in their field for their outstanding performance and showcasing distinctive artwork on various platforms.
- The school also offers 1 minor track viz. '**Painting Arts**' which allows students to opt for course cutting across disciplines. The student has flexibility as he/she has a wide option of course to choose from. It gives the students the flexibility to design their own degree.
- The school exhibits art works of students and faculty in the Innovation art gallery of the campus.

**Recommendations:**

- The students should be provided ample opportunities to display their art work on various platforms.
- The creative talent of the students can be promoted on the social media.

**2. Re-Registration Status on Amizone:**

**Observations:**

	Total Students			Registered			Not Registered		
ASFA	78			76			2		
<b>Semester wise</b>									
Programme	3	5	7	3	5	7	3	5	7
BFA	26	30	18	24	30	18	2	-	-
MFA	4	-	-	4	-	-	-	-	-
	Total Students			Part Time			Full Time		Awarded
Ph.D. Prog.	5			5			-		-

**Recommendations:**

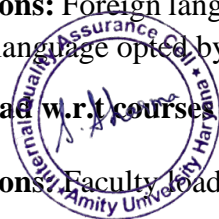
- The school was advised to register the students on Amizone at the earliest.
- It is suggested to maintain individual files of each student enrolled in Ph. D thematically arranged with copies of its Admission/ Enrollment letter, RAC form, Synopsis approved in Departmental Research Committee, Course work mark sheet, Progress reports, and any other relevant document etc.

**3. Foreign Language allotted to students**

**Observations:** Foreign language was allotted to the students and faculty was also allocated as per the language opted by the students.

**4. Faculty load w.r.t courses assigned**

**Observations:** Faculty load was available for perusal.



  
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 Manesar Gurgaon-122413



## 5. Session Plan Uploaded by faculty members as per credits

**Observations:** Session plans were checked for each faculty and found to be uploaded by all the faculty members as per credits.

## 6. Faculty registers

**Observations:** Faculty registers were checked for all faculty members and were found to be well maintained.

### **Recommendations:**

- The faculty members were advised to maintain one attendance register in courses where the strength of student was low to avoid wastage of resources.
- Faculty members were advised to maintain a hard copy of all the registers even if the classes were conducted on online mode.

## 7. Course Manuals

**Observations:** Course manuals had been prepared by all the faculty members for all the courses and were mapped with the course outcomes, programme outcomes, and programme specific outcomes.

## 8. Academic/ Event Calendar

### **Observations:**

- Academic calendar for the odd semester 2020 was not placed in the file.
- Event calendar was available for perusal.

**Recommendations:** IQAC had advised to update the academic calendar file.

## 9. Innovations in Academic Delivery

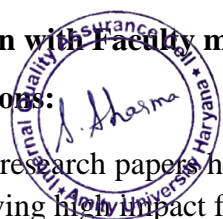
### **Observations:**

- For classroom teaching online learning tools like Learning Management System, MS Teams, and Zoom were adopted.
- Practice session videos were developed by faculty members for students to practice on online platform.
- Practical classes were conducted by simulation technique especially in painting and sculpture for students to use available material at home and work creatively in making new things.

## 10. Interaction with Faculty members

### **Observations:**

- 19 research papers had been published by the faculty members in reputed journals having high impact factor.



  
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- During this academic session 20 online exhibitions had been conducted by the school.

**Recommendations:**

- The faculty members were advised to encourage students to participate in national and international art exhibitions and workshops to gain contemporary knowledge.
- The faculty of the school may extend consultancy services as per their core strengths in area of specialization.

**11. Internal Assessments (Academic Session 2020-2021)**

**Observations:** Internal assessments were checked randomly for each faculty and was found to be marked on Amizone.

**Recommendations:** It was advised to maintain a complete record of internal assessments in soft copy

**12. Result Analysis (Academic Session 2020-2021).**

**Observations:** Result analysis was available for the academic session 2020-2021.

**13. Extracurricular activities organized for students engagement**

**Observations:** The school had provided multiple avenues for the holistic development of the students.

**Recommendations:** The school can organize more extracurricular activities that allow practicing painting, sculpture, and graphic designing skills.

**14. Events, Webinars & FDPs organized**

**Observations:** 7 event reports were shown during audit out of which 4 webinars, 1 symposium and 2 alumni interaction were organized, and the reports were placed in the file.

**Recommendations:** The school should frequently organize FDPs and training programs as per the SoP of NAAC.

**15. Verification of Memorandum of Understanding (MoUs)**

**Observations:** The school lacks adequate and appropriate MoUs with educational institutions/ industries of repute.

**Recommendations:** The school should focus more on collaboration with the organization in their sector. Educational institutions of repute can also be identified for faculty and student exchange program.

**16. Placements (Academic Session 2020-2021)**

**Observation:** Placements were satisfactory in the school.



  
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**Recommendations:**

- Complete record of students placed and opted for higher education should be maintained in the school apart from the record being maintained at Corporate Resource Centre (CRC).
- The school should conduct dedicated career guidance and counseling sessions which will further focus on developing competencies in the students i.e., self-knowledge, educational and occupational exploration, and career planning.

**17. Best Practices Implemented****Observations:**

- One of the best practices of the school is that faculty and students are provided with various platforms to showcase their work in events organized in-house or by other institutions.
- New products were created by students with the best available resources at home.

**Recommendations:**

- Annual show/exhibition can be organized by the school so that, students get an opportunity to showcase their artwork and interact with eminent and contemporary artists, sculptures, and emerging entrepreneurs.
- There is scope for the school to commercialize the creations of the students.
- The school can organize art residencies for a fixed duration in the campus.
- The school can explore avenues for exhibiting faculty and student's artwork at national and international levels.



  
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# AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

**Name of the Department: Faculty of Arts**

**Name of the School: Amity School of Fine Arts**

**Date: - 27.08.2021**

**Auditor Name: Dr. Sunita Sharma**

S. No	Details	IQAC Remarks (Closure of Nonconformities)
6.	Faculty Registers	Registers were completed by faculty members as per the suggestion of IQAC.
8.	Academic/ Event calendar	Event calendar was prepared by the school.



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Manesar Gurgaon-122413



**AMITY UNIVERSITY**  
HARYANA

*Established vide Government of Haryana Act No.10 of 2010*

(Accredited with Grade 'A' by NAAC)

# **ACADEMIC AUDIT 2020-21**

**Report on the Academic Audit**

**Of**

**Amity University Haryana**

**Date:**

**6 Aug 2021 to 19 Aug 2021**



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Amity University Haryana  
Manesar Gurgaon-122413

## 1. Introduction

Amity University Haryana (AUH) has been functioning as a private university in Haryana, since 2010. The University has been continuously upgrading the curricula and infrastructure in order to improve the quality of education. Through its distinctiveness as an academic institution over a long period of time, the university believes in continuous quality assessments and assurance. Therefore, the authorities in line with one of its mission “To foster academic innovations to create an environment of student centric learning” have voluntarily started the academic audit since 2014 with the establishment of the Internal Quality Assurance Cell at AUH, to look into its strengths and weakness and identify the scope for continual improvement.

Under the Chairmanship of Prof. (Dr.) Padmakali Banerjee, Pro Vice Chancellor, Dean Academics and Head Quality and Accreditation, the Annual IQAC audit for the Academic session 2020-2021, was carried out from August 6-19, 2021. It was coordinated by Convener and Dy. Director, IQAC, Dr Sunita Sharma and Dr Anil Yadav.

## 2. Objective of Audit

The objective of the academic audit was an independent assessment of the institute/school by an internal peer team.

A six members internal committee was constituted to conduct an Academic Audit of the Six Faculty of Studies at AUH. Accordingly, the audit team decided to review the prevailing academic and administrative processes at the institute.

## 3. Scope of audit

- The institute/ school were advised to prepare a power point presentation highlighting the distinctive characteristics of the institute/ school.
- Students’ enrollment and academic status
- Maintenance of course manuals along with programme structures.
- Session plans uploaded by faculty members as per assigned faculty load and maintaining faculty registers.
- Innovations in academic delivery. Pedagogy used in teaching and learning process for the different courses run by the Institutes/schools.
- Academic and event calendar prepared by institutes/schools.
- Faculty interaction – Achievements and Annual academic plan 2021-22.
- Result analysis and internal evaluation system.
- Students’ progression and outreach activities.
- Events, webinars and FDPs organized by the institutes/ schools.
- Checking the functionality of MoUs signed by institutes/schools.
- Institutional Best Practices



  
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#### 4. Methodology adopted for audit:

To meet the objectives, a self-designed proforma was developed in line with the scope of audit to review and monitor the prevailing academic and administrative processes at the institutes/ schools. The audit team physically verified the documents of the institute. This comprised of physical inspection by IQAC members and internal peer team to review the relevant documentation, face-to-face interaction which was also done to receive the firsthand information from various stakeholders of the institute i.e HoD/ HoI/ faculty members and administrative staff. The interaction with the Head of the Institute (HoI) was done during power point presentation and interaction with each faculty member was based upon faculty form filled up with details of their achievements and academic plans for academic session 2021-22. Lastly the physical verification of the documents was done along with checking of Amizone related parameters of the institute.

#### 5. Observations and suggestions

Based on the information gathered from the available documents in the institutes and through faculty interactions, the audit committee made a sincere endeavor to put forward certain views, observations, and recommendations institute/school wise in the report with expectations that these recommendations, when implemented, will best serve the interest of the university as intended.

### FACULTY OF HEALTH & ALLIED SCIENCES

This department was established in 2011 and comprises of five institutes namely Amity Medical School (AMS), Amity College of Nursing (ACON) and Amity Institute of Pharmacy (AIP), Amity Institute of Behavioral and Applied Sciences (AIBAS) and Amity Institute of Clinical Psychology (AICP). A total of 27 undergraduate and post graduate programs, 6 at Ph. D level and 4 minor tracks are being offered in this department.

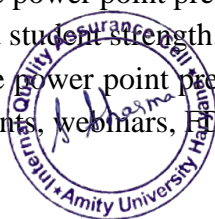
**Detail Report of Institute /School is followed with observations and recommendations:**

### Amity Medical School

#### 1. Power Point Presentation by Head of the Institute (HoI):

##### Observations:

- The power point presentation did not cover an overview of the college w.r.t faculty and student strength.
- The power point presentation given by the school did not highlight on the various events, webinars, FDPs organized in the school.



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- The school lacks in funded projects from government and non-government organizations
- The state-of-the-art laboratories were well equipped with all desirable equipment's and chemicals necessary for conducting practical sessions for the students.
- The school also offers 2 minor tracks viz. '**Dietetics & Nutrition, Stem cell Technology**' which allows students to opt for course cutting across disciplines. The student has flexibility as he/she has a wide option of course to choose from. It gives the students the flexibility to design their own degree.

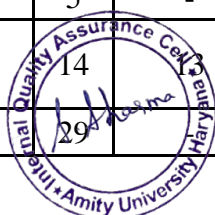
### Recommendations:

- It was suggested to prepare a new power point presentation encompassing all the desired parameters for giving an overview of the school.
- The school can explore opportunities to collaborate with more government hospitals for providing ample hands-on training to all students. This will help the students in becoming suitably trained to deal with problematic and high-risk cases.
- The institute has ample opportunities for developing more Intellectual Property Rights in Stem Cell, Medical lab Technology, Dietetics & Nutrition and Optometry program.
- The institute need to work on industry - academia collaboration and explore avenues for establishing a Centre of Excellence with a reputed pathological lab, Wellness centres etc. which will be beneficial for developing the required skill sets of an industry in the students.
- Faculty members need to be encouraged to submit Research Project proposals to give a major push for funded research especially in the field of Stem Cell Technology.
- The Stem Cell department can proactively explore avenues for collaborating with hospitals / educational institutions / industry of repute internationally and nationally for student and faculty exchange programs.

## 2. Re-Registration Status on Amizone:

### Observations:

Institute	Total Students		Registered			Not Registered			
AMS	251		242			9			
<b>Semester wise</b>									
<b>Programme</b>	<b>3</b>	<b>5</b>	<b>7</b>	<b>3</b>	<b>5</b>	<b>7</b>	<b>3</b>	<b>5</b>	<b>7</b>
B.Sc. DAN	14	12	-	14	12	-	-	-	-
M.Sc.-CR	5	-	-	5	-	-	-	-	-
B. Optom	14	-	26	13	13	24	1 (withdrawal)	-	2
M. Optom	29	-	-	29	-	-	Registrar	-	-



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M. Optom. Practice	8	-	-	8	-	-	-	-	-
B.Sc. MLT	12	12	-	11	12	-	1(withdrawal)	-	-
M.Sc. MLT	4	-	-	4	-	-	-	-	-
BASLP	23	24	24	21	24	22	2	-	2
MHA-(EWP)	-	1	-	-	-	-	-	1	-
MPH	7	-	-	7	-	-	-	-	-
MHA	3	-	-	3	-	-	-	-	-
B.Sc. (MM&SCT)	-	1	-	-	1	-	-	-	-
M.Sc. -DAN	16	-	-	16	-	-	-	-	-
M.Sc. -(MM&SCT)	3	-	-	3	-	-	-	-	-
	Total Students		Part Time		Full Time		Awarded		
Ph.D. Prog.	20		18		2		2		

### Recommendations:

- The school was advised to clarify the status of students not registered on Amizone.
- It was suggested to maintain individual files of each student enrolled in Ph.D. thematically arranged with copies of its Admission/ Enrollment letter, RAC form, Synopsis approved in Departmental Research Committee, Course work mark sheet, Progress reports, and any other relevant document etc.

### 3. Foreign Language allotted to students

**Observations:** Foreign language was allotted to the students and faculty was also allocated as per the language opted by the students.

### 4. Faculty load w.r.t courses assigned

**Observations:** Faculty load was available for perusal.

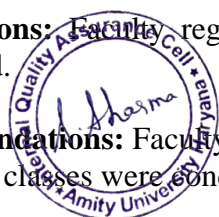
### 5. Session Plan Uploaded by faculty members as per credits

**Observations:** Session plans were checked for each faculty and found to be uploaded by all the faculty members as per credits.

### 6. Faculty registers

**Observations:** Faculty registers were checked randomly and were found to be well maintained.

**Recommendations:** Faculty members should maintain a hard copy of all the registers even if the classes were conducted on online mode.



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 Amity University Haryana  
 Manesar Gurgaon-122413

## 7. Course Manuals

**Observations:** Course manuals had been prepared by all the faculty members for all the courses and were mapped with the course outcomes, programme outcomes, and programme specific outcomes.

## 8. Academic/ Event Calendar

### Observations:

- Academic calendar for current ongoing semester was available but previous semester academic calendar was not placed in the file.
- Event calendar was available for perusal.

### Recommendations:

- It was suggested to update the academic calendar file and to revise the event calendar format as advised by IQAC.

## 9. Innovations in Academic Delivery

**Observations:** The institute had adopted MS Teams and Learning Management System as digital platforms to impart learning and health education sessions to the students. The teaching pedagogical strategies were

- simulated audiology training to demonstrate and conduct practical classes.
- use of AUH digital library and other E-Learning portals like SWAYAM, MOOCs, etc.
- further, to make the sessions more interactive case-based study, activity-based learning, group projects, subject based quizzes, presentations, video making, etc. were adopted.

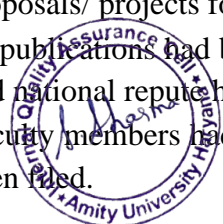
### Recommendations:

- The faculty can create videos of courses and upload on U Tube and LMS for the students.
- The faculty members can develop demonstration lessons of practical classes for teaching in hybrid mode and also on U-Tube or on Swayam portal etc.

## 10. Interaction with Faculty members

### Observations:

- Faculty members in the institute were highly experienced and were actively involved in patenting, research publications and submitting funded research proposals/ projects for the institute.
- 43 publications had been made by the faculty members in journals of international and national repute having high impact factor.
- Faculty members had also contributed to publication of 4 books and 4 patents had been filed.



*M. S. Singh*  
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Amity University Haryana  
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### **Recommendations:**

- The faculty members were advised and encouraged to proactively identify more collaborative initiatives in research and teaching with educational institutions of eminence and other organizations.
- The faculty members should explore possibilities in consultancy projects.

### **11. Internal Assessments (Academic Session 2020-2021)**

**Observations:** The record of internal assessments including sessional, and assignments was maintained by faculty members.

**Recommendations:** It was advised to maintain a complete record of internal assessments in soft copy

### **12. Result Analysis (Academic Session 2020-2021).**

**Observations:** Result analysis was available for the previous academic session 2019-2020.

**Recommendations:** It was suggested to prepare the result analysis with graphical representation of the academic session 2020-2021.

### **13. Extracurricular activities organized for students' engagement**

**Observations:** The following were the extracurricular activities that were being organized for the students: camps, clinical conferences, field visits to nearby villages, hospital visits to understand its functioning, guest lectures, poster making competition, virtual tour to ophthalmic lens industries, etc. These activities provided a platform to students to become socially involved and interact with each other, thus leading to increased learning and enhanced development.

### **14. Events, Webinars & FDPs organized**

**Observations:** 25 reports i.e., 6 Events, 18 Webinars, and 1 Camp had been conducted by the school and reports for the same were available in the file.

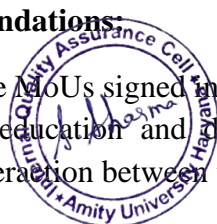
### **15. Verification of Memorandum of Understanding (MoUs)**

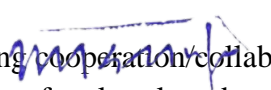
**Observations:** MoUs for Skill Development and Learning benefits:

The school has active MoUs with hospitals, path labs in Gurugram and other institutions of eminence. AMS has 5 MoUs signed with (a) Fortis Health Care (b) Management and Science University (c) Indian Council of Medical Research (d) ALPS Hospital and (e) Lal Path Labs.

### **Recommendations:**

- The MoUs signed in the school should aim at promoting cooperation/collaboration in education and dissemination for mutual benefits of cultural and scholarly interaction between the two organizations.



  
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- Further, these MoUs should be for optimum intended benefits and utilization of existing resources.
- The opportunity for collaborating with industries / hospitals/ educational institutions by stem cell need to be rigorously pursued for fruitful outcome.

## 16. Placements (Academic Session 2020-2021)

**Observations:** Placement records were checked, and it was found that few offer letters were not placed in the file.

### **Recommendations:**

- Complete record of students placed and opted for higher education should be maintained in the school apart from record being maintained by the Corporate Resource Centre (CRC).
- Students should be motivated and encouraged to get preplacement offers during summer internship.
- Mock interviews should be practiced at the school level to make the students industry ready.
- The school should aim for getting more consulting projects from the hospitals and domain specific organizations to enhance the placement offers for the students.

## 17. Best Practices Implemented

### **Observations:**

- The school conducts frequent guest lectures, webinars, and podcasts from industry experts to give maximum exposure to the students.
- The school conducts frequent visits to hospitals, clinics, and industry along with regular classroom teaching for the development of students.

**Recommendations:** The school can explore more opportunities for students' engagement in the society to promote community-based learning.



  
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# AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

**Name of the Department: Faculty of Health & Allied Sciences**

**Name of the School: Amity Medical School**

**Date: - 27.08.2021**

**Auditor Name: Dr. Sunita Sharma**

S. No	Details	IQAC Remarks (Closure of Nonconformities)
8.	Academic/ Event calendar	Event calendar was prepared by the school.
16.	Placements	The school is maintaining student progression and placed records.



  
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**AMITY UNIVERSITY**  
HARYANA

*Established vide Government of Haryana Act No.10 of 2010*

(Accredited with Grade 'A' by NAAC)

# **ACADEMIC AUDIT 2020-21**

**Report on the Academic Audit**

**Of**

**Amity University Haryana**

**Date:**

**6 Aug 2021 to 19 Aug 2021**



Registrar  
Amity University Haryana  
Manesar Gurgaon-122413

## 1. Introduction

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## 3. Scope of audit

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- Institutional Best Practices



  
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#### 4. Methodology adopted for audit:

To meet the objectives, a self-designed proforma was developed in line with the scope of audit to review and monitor the prevailing academic and administrative processes at the institutes/ schools. The audit team physically verified the documents of the institute. This comprised of physical inspection by IQAC members and internal peer team to review the relevant documentation, face-to-face interaction which was also done to receive the firsthand information from various stakeholders of the institute i.e HoD/ HoI/ faculty members and administrative staff. The interaction with the Head of the Institute (HoI) was done during power point presentation and interaction with each faculty member was based upon faculty form filled up with details of their achievements and academic plans for academic session 2021-22. Lastly the physical verification of the documents was done along with checking of Amizone related parameters of the institute.

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### FACULTY OF HEALTH & ALLIED SCIENCES

This department was established in 2011 and comprises of five institutes namely Amity Medical School (AMS), Amity College of Nursing (ACON) and Amity Institute of Pharmacy (AIP), Amity Institute of Behavioral and Applied Sciences (AIBAS) and Amity Institute of Clinical Psychology (AICP). A total of 27 undergraduate and post graduate programs, 6 at Ph. D level and 4 minor tracks are being offered in this department.

**Detail Report of Institute /School is followed with observations and recommendations:**

### Amity College of Nursing

#### 1. Power Point Presentation by Head of the Institute (HoI):

##### Observations:

- The power point presentation was good and covered all the salient features of the college.
- Amity University Haryana template was not used in the power point presentation.
- The power point presentation did not cover an overview of the college w.r.t faculty and student strength.



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- The institute is recognized with an intake of 60 students by Indian Nursing Council (INC) but, the approval from Haryana Nursing Council from 2019 onwards is in process.
- The institute has all the resources required as per the norms and regulations of INC.
- The state-of-the-art laboratories are equipped with all equipment's and instruments required for conducting practical classes for the students.

**Recommendations:**

- It was advised by IQAC to use appropriate template and to incorporate the overview of the school in the power point presentation.
- The school can explore opportunities to collaborate with more government hospitals for providing ample hands-on training to all students. This will help the students in becoming suitably trained to deal with problematic and high-risk cases.
- The college should analyze prospects of getting funded projects from ICMR, UNICEF, WHO etc.

**2. Re-Registration Status on Amizone:**

**Observation:**

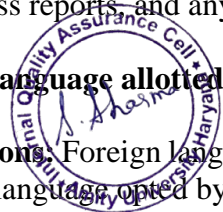
Institute	Total Students			Registered			NotRegistered		
ACON	188			187			1		
<b>Semester Wise</b>									
<b>Programme</b>	<b>3</b>	<b>5</b>	<b>7</b>	<b>3</b>	<b>5</b>	<b>7</b>	<b>3</b>	<b>5</b>	<b>7</b>
B.Sc. (N)	58	61	53	57	61	53	1	-	-
P.B.B Sc	6	-	-	6	-	-	-	-	-
M.Sc. (Nursing)	10	-	-	10	-	-	-	-	-
	Total Students		Part Time		Full Time		Awarded		
Ph.D. Prog.	20		20		-		-		

**Recommendations:**

- The school was advised to clarify the status of students not registered on Amizone.
- It was suggested to maintain individual files of each student enrolled in Ph.D thematically arranged with copies of its Admission/ Enrollment letter, RAC form, Synopsis approved in Departmental Research Committee, Course work mark sheet, Progress reports, and any other relevant document etc.

**3. Foreign Language allotted to students**

**Observations:** Foreign language was allotted to the students and faculty was also allocated as per the language opted by the students.



*(Handwritten Signature)*  
 Registrar  
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#### 4. Faculty load w.r.t courses assigned

**Observations:** Faculty load was available for perusal. However, it was observed that in few cases the course code mentioned in the hard copy of the faculty load did not match with the course code mentioned on Amizone.

**Recommendations:** It was suggested to update the faculty load sheet w.r.t course code in the hard copy as course codes mentioned on Amizone.

#### 5. Session Plan Uploaded by faculty members as per credits

**Observations:** Session plans were checked for each faculty and found to be uploaded on Amizone.

#### 6. Faculty registers

**Observations:** Faculty registers were checked for all faculty members and found to be well maintained by all.

#### **Recommendations:**

- It was suggested that all faculty members should maintain a hard copy of all the registers even if the classes were conducted on online mode.
- The new faculty members in the college were sensitized about how to prepare the registers and following suggestions were given to them during the audit.
- Do not put A, P, X or dot anywhere.
- Please use numerical for marking attendance.
- At the top of attendance register please write the following  
**Institute:** Name of institute/school  
**Course:** The Subject which the faculty is teaching  
**Class:** Program name  
**Subject:** Core/Conc. Elective/Open / Specialized elective  
Any remarks like workshop, rescheduled class etc. should be written in remarks section at extreme right of attendance register. Don't write it anywhere else.
- It was suggested to have attendance marked for more than one course in one register to avoid wastage of resources.

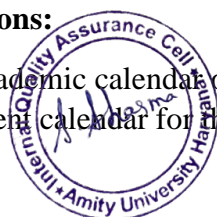
#### 7. Course Manuals

**Observations:** Course manuals had been prepared by all the faculty members for all the courses, and were mapped with the course outcomes, programme outcomes, and programme specific outcomes.

#### 8. Academic/ Event Calendar

#### **Observations:**

- Academic calendar of the previous year was available but not placed in the file.
- Event calendar for the current academic session was available.



  
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### Recommendations:

- It was advised to update the event calendar as per the format suggested by IQAC.

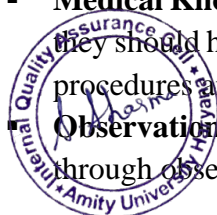
## 9. Innovations in Academic Delivery

### Observations:

- ACON had adopted effective pedagogical strategies to integrate necessary knowledge and skills that allow students to obtain better learning experiences and learning outcomes. E-learning tools like learning management system, MS Teams, Zoom, etc. were used by the faculty members. To meet the teaching and learning objectives and equip the nursing students with sufficient competency via online learning tools, the following strategies were adopted (a) experiential learning (b) subject-based quizzes (c) extension activities, (d) demonstrations & workshops, and (e) panel discussions, etc.
- To conduct practical classes skill-based laboratory training was advocated by the college and online demonstrations of experiments were given by the faculty members through web links.

### Recommendations:

- Nurses need to have good social skills to work with patients and doctors. Therefore, the faculty members were advised to deploy more active learning and group-based activities to teach the nursing students. These activities make students learn how to interact with people as well as learn the nursing skills which is essential in this program.
- The nursing field is greatly dependent on skills. Nurses require certain skills to work in this field such as:
  - **Dexterity:** Nurses need to have skillful hands. Since nurses have to perform various procedures that require them to be able to work well with their hands, dexterity is important
  - **Physical Stamina:** Nurses work a lot in fact more than doctors. They spend long hours at work when they have to stand through time-consuming operations and attend to patients regularly.
  - **Strong Mental Frame-** Nurses work in an environment that is constantly faced with deaths and other such negative and disappointing and painful scenarios.
  - **Presence of Mind-** Most of the work in the medical field are learnt and dealt with spontaneity. Nurses should have the ability to react quickly to situations and should know how to deal with problematic situations.
  - **Medical Knowledge-** Besides the training that the nurses are provided with, they should have basic medical knowledge. They should be aware of various procedures and methods in the specialized fields
  - **Observational skills-** The training during nursing courses is learnt mostly through observing.



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- **Organizational skills-** Nurses deal with a lot of responsibilities. For them to complete the work assigned to them on time, they need to be organized.
- The college should provide roleplay opportunities for students to practice such skills.

## 10. Interaction with Faculty members

### Observations:

- 17 publications have been made by the faculty members in journals of repute within their discipline with high impact factor.
- The college had proposed to establish a Center of Excellence in Cardiac Life Support which will initiate faculty & student exchange program at national and international level.

### Recommendations:

- The faculty members were advised and encouraged to proactively identify more collaborative initiatives in research and teaching with educational institutions of eminence and other organizations.
- The faculty members should explore possibilities in consultancy projects.

## 11. Internal Assessments (Academic Session 2020-2021)

**Observations:** The record of internal assessments including sessional and assignments was well maintained.

**Recommendations:** During the audit all the faculty members of the institute were advised to maintain a complete record of internal assessments in soft copy

## 12. Result Analysis (Academic Session 2020-2021).

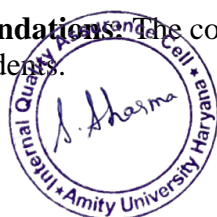
**Observations:** Result analysis file was available but current year result analysis was not available in the file.

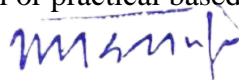
**Recommendations:** It was advised to prepare the result analysis along with the graphical representation of the results including on-going current semester.

## 13. Extracurricular activities organized for students' engagement

**Observations:** Extracurricular activities like online events, poster competition, guest lectures, inter-college quiz program, hospital visits, school health program, health awareness rally, and the International Nursing Day were celebrated by the school.

**Recommendations:** The college should conduct more clinical or practical based activities for the students.



  
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#### 14. Events, Webinars & FDPs organized

**Observations:** 12 events had been conducted by the school and reports for the same was available in the file.

#### 15. Verification of Memorandum of Understanding (MoUs)

**Observations:** The college has 1 MoU with Artemis Medicare Gurugram for skill development and learning benefits of the students.

**Recommendations:** The MoUs signed in the college should aim at promoting cooperation/collaboration in education and dissemination for mutual benefits of cultural and scholarly interaction between the two organizations. Further, the signed MoU should be for optimum intended benefits and utilization of existing resources. Therefore, ACON was advised to explore more areas for collaborative activities nationally and internationally.

#### 16. Placements (Academic Session 2020-2021)

**Observations:** The placement file was available with the offer letters of the placed students.

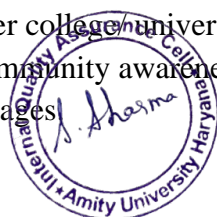
##### **Recommendations:**

- It was suggested to place year wise list of students placed with offer letters in the file
- Complete record of students placed and opted for higher education should be maintained in the school apart from the record being maintained at Corporate Resource Centre (CRC).

#### 17. Best Practices Implemented

##### **Observations:**

- The college conducts regular class tests to check the conceptual clarity of the students in the course/subject of study.
- The students in the college are given posting in hospitals to hone their skills and gain evidence-based practice for becoming future health care professionals.
- Few voluntary activities had been organized as under:
  1. Health mela for the adopted villagers in the neighborhood.
  2. Students actively participated in government health programmes like Pulse Polio national immunization programme.
  3. Inter college/university participation in poster making, rangoli, quizzes etc.
  4. Community awareness programs were being conducted by students in neighboring villages



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## Recommendations:

- A lot of nursing students complete their higher education and specialize in a field of medicine. This increases their demand and employment rates. The college should organize guest lecturers for students w r t. specialization fields so that awareness can be created for their career.
- Students should be enlightened on various other career options apart from nurses like supervisors and managers in various hospitals, teaching; research, opportunities in wellness centres and holistic healing centres and hiring at home to attend a patient's everyday health needs.
- The college can explore avenues for faculty and student exchange in collaboration with international universities.
- The faculty members in the college can make videos and other audio-visual aids for demonstration of practical sessions for the students which can be uploaded on YouTube etc.



  
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# AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

**Name of the Department: Faculty of Health & Allied Sciences**

**Name of the School: Amity School of Nursing**

**Date: - 27.08.2021**

**Auditor Name: Dr. Sunita Sharma**

S. No	Details	IQAC Remarks (Closure of Nonconformities)
6.	Faculty Load	The faculty load was updated as per IQAC suggestion.
8.	Academic/ Event calendar	Event calendar was prepared by the school.
12.	Result Analysis	The Result Analysis is updated & maintained properly as per IQAC suggestions.



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Manesar Gurgaon-122413



**AMITY UNIVERSITY**  
HARYANA

*Established vide Government of Haryana Act No.10 of 2010*

(Accredited with Grade 'A' by NAAC)

# **ACADEMIC AUDIT 2020-21**

**Report on the Academic Audit**

**Of**

**Amity University Haryana**

**Date:**

**6 Aug 2021 to 19 Aug 2021**



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Manesar Gurgaon-122413



## 1. Introduction

Amity University Haryana (AUH) has been functioning as a private university in Haryana, since 2010. The University has been continuously upgrading the curricula and infrastructure in order to improve the quality of education. Through its distinctiveness as an academic institution over a long period of time, the university believes in continuous quality assessments and assurance. Therefore, the authorities in line with one of its mission “To foster academic innovations to create an environment of student centric learning” have voluntarily started the academic audit since 2014 with the establishment of the Internal Quality Assurance Cell at AUH, to look into its strengths and weakness and identify the scope for continual improvement.

Under the Chairmanship of Prof. (Dr.) Padmakali Banerjee, Pro Vice Chancellor, Dean Academics and Head Quality and Accreditation, the Annual IQAC audit for the Academic session 2020-2021, was carried out from August 6-19, 2021. It was coordinated by Convener and Dy. Director, IQAC, Dr Sunita Sharma and Dr Anil Yadav.

## 2. Objective of Audit

The objective of the academic audit was an independent assessment of the institute/school by an internal peer team.

A six members internal committee was constituted to conduct an Academic Audit of the Six Faculty of Studies at AUH. Accordingly, the audit team decided to review the prevailing academic and administrative processes at the institute.

## 3. Scope of audit

- The institute/ school were advised to prepare a power point presentation highlighting the distinctive characteristics of the institute/ school.
- Students’ enrollment and academic status
- Maintenance of course manuals along with programme structures.
- Session plans uploaded by faculty members as per assigned faculty load and maintaining faculty registers.
- Innovations in academic delivery. Pedagogy used in teaching and learning process for the different courses run by the Institutes/schools.
- Academic and event calendar prepared by institutes/schools.
- Faculty interaction – Achievements and Annual academic plan 2021-22.
- Result analysis and internal evaluation system.
- Students’ progression and outreach activities.
- Events, webinars and FDPs organized by the institutes/ schools.
- Checking the functionality of MoUs signed by institutes/schools.
- Institutional Best Practices



  
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#### 4. Methodology adopted for audit:

To meet the objectives, a self-designed proforma was developed in line with the scope of audit to review and monitor the prevailing academic and administrative processes at the institutes/ schools. The audit team physically verified the documents of the institute. This comprised of physical inspection by IQAC members and internal peer team to review the relevant documentation, face-to-face interaction which was also done to receive the firsthand information from various stakeholders of the institute i.e HoD/ HoI/ faculty members and administrative staff. The interaction with the Head of the Institute (HoI) was done during power point presentation and interaction with each faculty member was based upon faculty form filled up with details of their achievements and academic plans for academic session 2021-22. Lastly the physical verification of the documents was done along with checking of Amizone related parameters of the institute.

#### 5. Observations and suggestions

Based on the information gathered from the available documents in the institutes and through faculty interactions, the audit committee made a sincere endeavor to put forward certain views, observations, and recommendations institute/school wise in the report with expectations that these recommendations, when implemented, will best serve the interest of the university as intended.

### FACULTY OF HEALTH & ALLIED SCIENCES

This department was established in 2011 and comprises of five institutes namely Amity Medical School (AMS), Amity College of Nursing (ACON) and Amity Institute of Pharmacy (AIP), Amity Institute of Behavioral and Applied Sciences (AIBAS) and Amity Institute of Clinical Psychology (AICP). A total of 27 undergraduate and post graduate programs, 6 at Ph. D level and 4 minor tracks are being offered in this department.

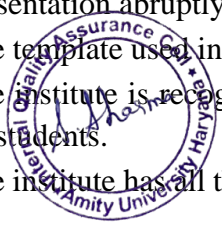
**Detail Report of Institute /School is followed with observations and recommendations:**

### Amity Institute of Pharmacy

#### 1. Power Point Presentation by Head of the Institute (HoI):

##### Observation:

- An overview of the institute was not given in the Power Point Presentation. The presentation abruptly started with the webinars data.
- The template used in the Power Point Presentation was not appropriate.
- The institute is recognized by Pharmacy Council of India (PCI) with an intake of 60 students.
- The institute has all the resources required as per the norms and regulations of PCI.



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- The state-of-the-art laboratories are well equipped with all desirable equipment's and chemicals necessary for conducting practical sessions for the students.
- The school lacks in funded projects from government and non-government organizations.

### Recommendations:

- IQAC recommended the institute to give a new power point presentation with an overview of the institute w.r.t faculty and student strength.
- The institute has ample opportunities for developing more Intellectual Property Rights in pharmacy.
- The institute need to work on industry - academia collaboration and explore avenues for establishing a Centre of Excellence with a reputed industry like Cipla, Ranbaxy etc. which will be beneficial for developing the required skill sets of a pharmaceutical industry in the students.
- Faculty members need to be encouraged to submit Research Project proposals to give a major push for funded research.

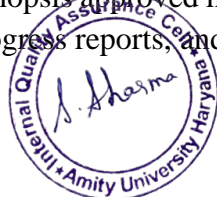
## 2. Re-Registration Status on Amizone:

### Observation:

Institute	Total Students		Registered						NotRegistered
AIP	154		149						5
<b>Semester Wise</b>									
<b>Programme</b>	<b>3</b>	<b>5</b>	<b>7</b>	<b>3</b>	<b>5</b>	<b>7</b>	<b>3</b>	<b>5</b>	<b>7</b>
B.Pharm.	<b>46</b>	<b>50</b>	<b>58</b>	<b>42</b>	<b>49</b>	<b>58</b>	<b>4</b>	<b>1</b>	<b>0</b>
	Total Students		Part Time		Full Time		Awarded		
Ph.D. Prog.	<b>17</b>		<b>17</b>		-		-		

### Recommendations:

- The institute was advised to clarify the status of students not registered on Amizone.
- Documents related to Departmental Research Committee were not placed in the file.
- It was suggested to maintain individual files of each student enrolled in Ph.D. thematically arranged with copies of its Admission/ Enrollment letter, RAC form, Synopsis approved in Departmental Research Committee, Course work mark sheet, Progress reports, and any other relevant document etc.



  
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### 3. Foreign Language allotted to students

**Observations:** Foreign language was allotted to the students and faculty was also allocated as per the language opted by the students.

### 4. Faculty load w.r.t courses assigned

**Observations:** Faculty load was available for perusal. However, it was observed that there was a mismatch between the course code mentioned in the hard copy and course code mentioned on Amizone.

**Recommendations:** IQAC suggested updating the faculty load sheet w.r.t PCI course codes as available on Amizone.

### 5. Session Plan uploaded by faculty members as per credits:

**Observations:** Session plans were checked randomly and found to be uploaded by all the faculty members on Amizone as per the credits of the course.

### 6. Faculty registers

**Observations:** Faculty registers were checked for each faculty and found to be well maintained except for few.

#### **Recommendations:**

- Mr. Ashish Rana and Mr. Arun Kumar were advised to write complete enrolment number of students in the attendance registers.
- It was suggested that faculty members should maintain a hard copy of all the registers even if the classes were conducted on online mode.

### 7. Course Manuals

**Observations:** Course manuals had been prepared by all the faculty members for all the courses and were mapped with the course outcomes, programme outcomes, and programme specific outcomes.

### 8. Academic/ Event Calendar

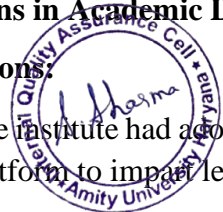
**Observations:** Academic and event calendar was available for perusal. But it was observed that few events conducted in the institute were not mentioned in the calendar.


**Recommendations:** IQAC had advised the institute to update the event calendar as per suggestions given during audit.

### 9. Innovations in Academic Delivery

#### **Observations:**

- The institute had adopted MS Teams, Learning Management System, etc. as digital platform to impart learning sessions.



  
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- The learning pedagogical strategies used were (a) flipped classrooms (b) virtual lab sessions and pharmacology stimulation techniques to demonstrate and conduct practical classes (c) use of other E-Learning portals like SWAYAM, MOOCs, RSC Web pages, etc. (d) chemical drawing tool such as Chemdraw software was also used to teach molecular reactions.
- To make the sessions more interactive case studies, group projects, presentations, and simulated pharmaceutical teaching techniques were adopted.
- To gain practical experience the students were made to visit various pathological labs.
- A continuous formative assessment of students and constructive feedback from the students was obtained after completion of a topic in a course.

#### **Recommendations:**

- The institute should organize industrial visits to pharmaceutical companies to familiarize the students with the workings and knowledge of various apparatus and handling of equipment's.
- The institute can develop products which can be commercialized.

### **10. Interaction with Faculty members**

#### **Observations:**

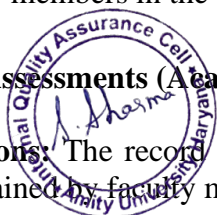
- Faculty members in the institute are highly experienced and are actively involved in research publications.
- 21 publications have been made by the faculty members in journals of international and national repute with high impact factor.
- Faculty members have also filed 10 patents in their field of study.
- Following are the coordinators in the institute
  - (a) Mr. Kishnan - Competitive Examinations
  - (b) Dr. Arun Mittal - Events, Skill, Training & Placement
  - (c) Dr. Rakesh Yadav & Dr. Arun Mittal - IQAC coordinator
  - (d) Ms. Anjali - Program Coordinator,

#### **Recommendations:**

- Faculty members of AIP were advised to prepare- MCQ Question bank for students as a ready reference.
- The faculty members were advised and encouraged to proactively identify more collaborative initiatives in research and faculty and student exchange programs with educational institutions of eminence and industry.
- Faculty members in the department were advised to undertake consultancy projects.

### **11. Internal Assessments (Academic Session 2020-2021)**

**Observations:** The record of internal assessments including sessional, and assignments was maintained by faculty members.



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**Recommendations:** It was advised to maintain a complete record of internal assessments in soft copy.

## 12. Result Analysis (Academic Session 2020-2021).

**Observations:** Result analysis file was available for perusal.

**Recommendations:** It was advised to prepare a graphical result analysis for the ongoing academic semester.

## 13. Extracurricular activities organized for students' engagement

**Observations:**

- Events like National Pharmacy Week, Quiz and E-poster competition etc. were organized by the institute.
- A one-week program was organized by AIP, for the students to celebrate the National Pharmacy Day.

**Recommendations:** The department should organize more student centric activities to promote in students the ability to apply critical thinking, problem-solving skills and utilize strategic decision-making tools in a collaborative method of learning.

## 14. Events, Webinars & FDPs organized

**Observations:**

- The institute had conducted 5 webinars and 2 virtual workshops. The report for the same was available in the file.
- The institute had planned one FDP for faculty and students in the month of November 2021.

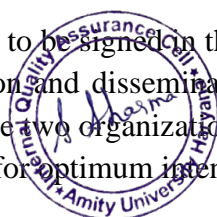
**Recommendations:** The institute should organize more faculty development programs, workshops, seminars, conferences, and symposiums, etc. for equipping them with the latest technological inventions which further leads to the emergence of new knowledge and skills. The faculty will impart such skills and knowledge to the students which will help in the holistic development of students and equip them with right skill set to face global challenges in their domain of study.

## 15. Verification of Memorandum of Understanding (MoUs)

**Observations:** The institute had not signed any MoU till date.

**Recommendations:** During the audit, the institute was oriented towards signing of MoUs for skill development and learning benefits of the students.

The MoUs to be signed in the institute should aim at promoting cooperation/collaboration in education and dissemination for mutual benefits of cultural and scholarly interaction between the two organizations. Also, faculty members were advised that the signed MoUs should be for optimum intended benefits and utilization of existing resources.



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## 16. Placements (Academic Session 2020-2021)

**Observations:** The placements in Academic Session (2020-2021) was not applicable for this institute as first batch of student will pass out in academic session 2021-22.

## 17. Best Practices Implemented

### Observations:

- The institute had been extensively using E-Learning portals like SWAYAM, MOOCs, RSC web pages etc. to increase student learning.
- The institute was also conducting classes for competitive examinations like GPAT, GATE, etc.

### Recommendations:

- The institute can explore avenues for faculty and student exchange in collaboration with international universities.
- The institute can explore opportunities for collaborating with an industry and establishing a centre of excellence in the university to impart hands on training to students and faculty.



  
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# AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

**Name of the Department: Faculty of Health & Allied Sciences**

**Name of the School: Amity Institute of Pharmacy**

**Date: - 27.08.2021**

**Auditor Name: Dr. Sunita Sharma**

S. No	Details	IQAC Remarks (Closure of Nonconformities)
6.	Faculty Load	The faculty load was updated as per IQAC suggestion.
8.	Academic/ Event calendar	Event calendar was prepared by the school.
12	Result Analysis	Graphical representation of results was prepared.



  
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**AMITY UNIVERSITY**  
HARYANA

*Established vide Government of Haryana Act No.10 of 2010*

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# **ACADEMIC AUDIT 2020-21**

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**Date:**

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Registrar  
Amity University Haryana  
Manesar Gurgaon-122413

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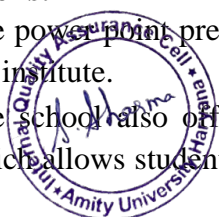
**Detail Report of Institute /School is followed with observations and recommendations:**


### Amity Institute of Behavioural and Allied Sciences & Amity Institute of Clinical Psychology

#### 1. Power Point Presentation by Head of the Institute (HoI):

##### Observations:

- The power point presentation was concise and to the point covering all aspects of the institute.
- The school also offers 2 minor tracks viz. **‘Psychology, Positive Psychology’** which allows students to opt for course cutting across disciplines. The student has



  
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flexibility as he/she has a wide option of course to choose from. It gives the students the flexibility to design their own degree.

- The school had been witnessing an exponential growth in students' enrolment in various programs offered by the school.
- The school offers Behavioural Science course in workshop mode to all undergraduate and post graduate students at the university.
- The school had been actively involved in community outreach activities.
- The school has a dedicated guidance and counselling cell to provide services to the faculty, staff and students at the university. The spirit of mindfulness can be experienced by taking a walk on the labyrinth a meditation and prayer tool created at the university for lowering the stress level and experiencing peace and harmony with thyself.

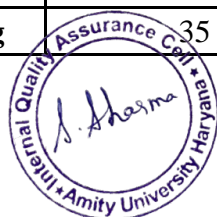
### Recommendations:

- The best practices followed in AIBAS had not been mentioned in the power point presentation.
- The school can identify four competencies to heighten student learning from the community: reflective listening, seeking feedback, acuity in observation, and mindfulness in thinking.
- The school can focus on collaborating with international organizations / relevant industry for faculty and student exchange programs.

## 2. Re-Registration Status on Amizone:

### Observation

Institute	Total Students		Registered		NotRegistered	
AIBAS	297		222		75	
Semester Wise						
Programme	3	5	3	5	3	5
B.Sc(CP)	70	72	46	64	24	8
BA(Ap.Psy)	51	13	46	10	5	3
MA (AP)	4	-	3	-	1	-
MA(CP)	81	-	50	-	31	-
M.Sc(CP)	3	-	1	-	2	-
MSW	3	-	2	-	1	-
	Total Students		Part Time		Full Time	Awarded
Ph. D Prog	35		23		46	15



*M. S. Singh*  
Registrar  
Amity University Haryana  
Manesar Gurgaon-122413

### **Recommendations:**

- The institute was advised to clarify the status of students not registered on Amizone.
- It was suggested to maintain individual files of each student enrolled in Ph. D thematically arranged with copies of its Admission/ Enrollment letter, RAC form, Synopsis approved in Departmental Research Committee, Course work mark sheet, Progress reports, and any other relevant document etc.

### **3. Foreign Language allotted to students**

**Observations:** Foreign language was allotted to the students and faculty was also allocated as per the language opted by the students.

### **4. Faculty load w.r.t courses assigned**

**Observations:** Faculty load was available for perusal.

### **5. Session Plan Uploaded by faculty members as per credits**

**Observations:** Session plans were checked for each faculty and following are the observations:

- Dr. Nadeem in M.Sc (CP) 3rd Semester, subject- 'Psychotheraoy' of 3 credits had not uploaded session plans.
- Dr. Mehfooz Ahmed in M.Sc (CO), 3rd Semester, subject- 'Clinical Psychology of 3 credits had not uploaded session plans.
- Discrepancy was found in overall types of session plan assigned to faculty members. The reference to theory, practical, and tutorial, as mentioned in the faculty load did not match with the ones uploaded on Amizone.

### **Recommendations:**

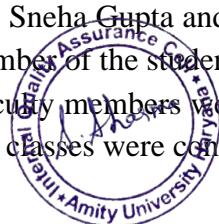
- Dr. Nadeem and Dr. Mehfooz Ahmed were advised to upload session plans before the commencement of the session.
- The faculty members in the institute were suggested to upload the session plans as per session plan type only.

### **6. Faculty registers**

**Observations:** Faculty registers were checked for all faculty members and were well maintained except for a few.

### **Recommendations:**

- Dr. Sneha Gupta and Dr. Komal Verma were advised to write complete enrolment number of the students in their attendance register.
- Faculty members were advised to maintain a hard copy of all the registers even if the classes were conducted on online mode.



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Manesar Gurgaon-122413

## 7. Course Manuals

**Observations:** Course manuals had been prepared by all the faculty members for all the courses and were mapped with the course outcomes, programme outcomes, and programme specific outcomes.

## 8. Academic/ Event Calendar

**Observations:** Academic and event calendar was available for perusal.

## 9. Innovations in Academic Delivery

**Observations:**

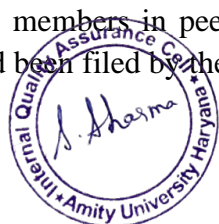
- For classroom teaching online learning tools like Learning Management System, MS Teams, and Zoom were adopted by the institute.
- For effective teaching the following techniques had been adopted by the institute for offline and online classes such as - lecture method, group discussion/ participatory learning, blended learning, case study discussion, adopting problem solving methodologies, and flipped classrooms.
- To enhance the practical knowledge in the student's, experiential learning is imparted to the students by sending them to reputed hospitals/industries. The students perform psychological testing on patients/ subjects and perform clinical trials. These academic innovations were used by AIBAS in curriculum delivery to make students understand concepts of the course work as well as for the enhancement of their personality.

**Recommendations:**

- The faculty members in the institute were advised to incorporate more of case study approach for better learning. This method can also be effectively utilized in illustrating theories and reflecting on different aspects of a person's life which are related to each other.
- Faculty members can create online videos for demonstrating practical classes to the students.
- Project based learning methodology can be adopted which will help in cultivating the spirit of teamwork, resilience, allocating duties as per aptitude of a person and time management skills in the students.

## 10. Interaction with Faculty members

**Observations:** Faculty members in the school were highly experienced and involved in research and publications. During the academic year 77 publications have been made by the faculty members in peer reviewed, Scopus indexed and UGC-CARE journals. Two patents had been filed by the faculty members.



  
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### **Recommendations:**

- Faculty members in the institute were advised to undertake real time psychological cases. This practice would enhance their research work and publications.
- Faculty members were advised to go on beyond campus and participate as resource person / expert on various forums like conference, seminar, judging events, symposium, etc. in other educational institutions of repute and industry.

### **11. Internal Assessments (Academic Session 2020-2021)**

**Observations:** The record of internal assessments including sessional, and assignments was maintained by faculty members.

**Recommendations:** It was advised to maintain a complete record of internal assessments in soft copy

### **12. Result Analysis (Academic Session 2020-2021).**

**Observations:** Result analysis was available for academic session 2020-2021.

**Recommendations:** It was advised to prepare the program wise result analysis for the on-going current semester.

### **13. Extracurricular activities organized for students' engagement**

#### **Observations:**

- Multiple activities were conducted by the institute to enhance the capabilities and boost the confidence level of students namely - alumni connect, mentoring and counseling sessions, and mock interviews to make the students placement ready.
- The students work on social projects which appries them with the problems of the society in rural areas and finding a solution to it.

**Recommendations:** The school can organize more extension and outreach programs for the students keeping in mind the guidelines of NAAC.

### **14. Events, Webinars & FDPs organized**

**Observations:** 14 events i.e., workshop and seminars had been conducted by the institute and reports for the same were available in the file.

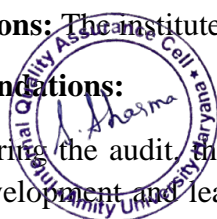
**Recommendations:** The school should frequently organize FDPs and training programs as per the SoP of NAAC.


### **15. Verification of Memorandum of Understanding (MoU)**

**Observations:** The institute had not signed any MoU till date.

#### **Recommendations:**

- During the audit, the institute was oriented on the necessity of an MoU for skill development and learning benefits to the students. The MoUs to be signed in the



  
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institute should aim at promoting cooperation/collaboration in education and dissemination for mutual benefits of cultural and scholarly interaction between the two organizations. Also, faculty members were advised that the signed MoUs should be for optimum intended benefits and utilization of existing resources.

- The school can work in partnership with NGOs, government and private hospitals for students' internship / placement/ field work.

## 16. Placements (Academic Session 2020-2021)

**Observations:** Placements were satisfactory in the institute. Placement records were checked and following were the observations:

- Graphical analysis of students placed during the academic session 2020-2021 was not done.
- The file containing offer letters of the students placed was not updated for the academic session 2020-2021.
- Record of number of students opting for higher education was not available.

### **Recommendations:**

- Complete record of students placed and opted for higher education should be maintained in the school apart from the record being maintained at Corporate Resource Centre (CRC).
- Career awareness programs can be conducted in the institute to educate the students about the various job roles and opportunities available in the field of psychology.

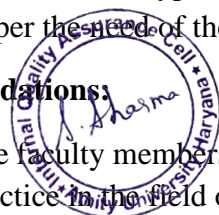
## 17. Best Practices Implemented


### **Observations:**

- The various psychological tests available in AIBAS were adequately used for guidance and counseling of faculty and students. Record of the same was being maintained by the school.
- The students work on social awareness programmes in the institute as a part of project.
- The students also visit NGOs and wellbeing centers which is a best practice for hands on learning.
- The faculty in the institute take BS workshops across university. This helps in the grooming and placement of the students.
- The institute have its own Guidance & Counseling center which actively conducts need based guidance & counseling to the students, faculty, and staff of AUH. The personnel at the center are specialized & experienced faculties in CBT, Mindfulness, Hypnotherapy, and giving Relaxation therapy and Healing techniques as per the need of the client.

### **Recommendations:**

- The faculty members in the school can focus on developing psychological tools for practice in the field of psychology.



  
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- Effective research skills can be developed in students by offering extra classes on analysis of quantitative and qualitative data for students who are interested in research.
- The school can provide extra classes to bright students for competitive examinations.
- The core strength of faculty members can be augmented by offering consultancy services.



  
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**Name of the Department: Faculty of Health & Allied Sciences**

**Name of the School: Amity Institute of Behavioural & Allied Sciences**

**Date: - 26.08.2021**

**Auditor Name: Dr. Sunita Sharma**

S. No	Details	IQAC Remarks ( Closure of Nonconformities)
5.	Session Plan	The Session Plan is uploaded properly as per IQAC suggestions.
6.	Faculty Registers	Registers were completed by faculty members as per the suggestion of IQAC
11	Internal assessment record	Record was maintained in soft copy
12	Result Analysis	Graphical representation of results was prepared programme wise



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**Name of the Department: Faculty of Health & Allied Sciences**

**Name of the School: Amity Institute of Clinical Psychology**

**Date: - 26.08.2021**

**Auditor Name: Dr. Sunita Sharma**

S. No	Details	IQAC Remarks ( Closure of Nonconformities)
4.	Faculty Registers	Registers were completed by faculty members as per the suggestion of IQAC
5.	Session Plan	The Session Plan is uploaded properly as per IQAC suggestions.
11.	Internal assessment record	Record was maintained in soft copy
12.	Result Analysis	Graphical representation of results was prepared programme wise



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**AMITY UNIVERSITY**  
HARYANA

*Established vide Government of Haryana Act No.10 of 2010*

(Accredited with Grade 'A' by NAAC)

# **ACADEMIC AUDIT 2020-21**

**Report on the Academic Audit**

**Of**

**Amity University Haryana**

**Date:**

**6 Aug 2021 to 19 Aug 2021**



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## 1. Introduction

Amity University Haryana (AUH) has been functioning as a private university in Haryana, since 2010. The University has been continuously upgrading the curricula and infrastructure in order to improve the quality of education. Through its distinctiveness as an academic institution over a long period of time, the university believes in continuous quality assessments and assurance. Therefore, the authorities in line with one of its mission “To foster academic innovations to create an environment of student centric learning” have voluntarily started the academic audit since 2014 with the establishment of the Internal Quality Assurance Cell at AUH, to look into its strengths and weakness and identify the scope for continual improvement.

Under the Chairmanship of Prof. (Dr.) Padmakali Banerjee, Pro Vice Chancellor, Dean Academics and Head Quality and Accreditation, the Annual IQAC audit for the Academic session 2020-2021, was carried out from August 6-19, 2021. It was coordinated by Convener and Dy. Director, IQAC, Dr Sunita Sharma and Dr Anil Yadav.

## 2. Objective of Audit

The objective of the academic audit was an independent assessment of the institute/school by an internal peer team.

A six members internal committee was constituted to conduct an Academic Audit of the Six Faculty of Studies at AUH. Accordingly, the audit team decided to review the prevailing academic and administrative processes at the institute.

## 3. Scope of audit

- The institute/ school were advised to prepare a power point presentation highlighting the distinctive characteristics of the institute/ school.
- Students’ enrollment and academic status
- Maintenance of course manuals along with programme structures.
- Session plans uploaded by faculty members as per assigned faculty load and maintaining faculty registers.
- Innovations in academic delivery. Pedagogy used in teaching and learning process for the different courses run by the Institutes/schools.
- Academic and event calendar prepared by institutes/schools.
- Faculty interaction – Achievements and Annual academic plan 2021-22.
- Result analysis and internal evaluation system.
- Students’ progression and outreach activities.
- Events, webinars and FDPs organized by the institutes/ schools.
- Checking the functionality of MoUs signed by institutes/schools.
- Institutional Best Practices



  
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#### 4. Methodology adopted for audit:

To meet the objectives, a self-designed proforma was developed in line with the scope of audit to review and monitor the prevailing academic and administrative processes at the institutes/ schools. The audit team physically verified the documents of the institute. This comprised of physical inspection by IQAC members and internal peer team to review the relevant documentation, face-to-face interaction which was also done to receive the firsthand information from various stakeholders of the institute i.e HoD/ HoI/ faculty members and administrative staff. The interaction with the Head of the Institute (HoI) was done during power point presentation and interaction with each faculty member was based upon faculty form filled up with details of their achievements and academic plans for academic session 2021-22. Lastly the physical verification of the documents was done along with checking of Amizone related parameters of the institute.

#### 5. Observations and suggestions

Based on the information gathered from the available documents in the institutes and through faculty interactions, the audit committee made a sincere endeavor to put forward certain views, observations, and recommendations institute/school wise in the report with expectations that these recommendations, when implemented, will best serve the interest of the university as intended.

#### FACULTY OF ARCHITECTURE AND PLANNING

This department was established in 2011 and offers four UG, PG and Ph.D programmes. The school is recognized by of Council of Architecture (CoA) and is following the statutory regulations. The curriculum, student intake and faculty strength are as per the norms of the council.

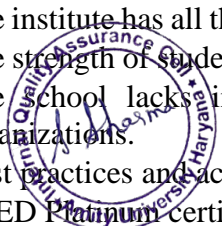
**Detail Report of Institute /School is followed with observations and recommendations:**

#### Amity School of Architecture and Planning

##### 1. Power Point Presentation by Head of the Institute (HoI):

##### Observations:

- The power point presentation given by the HoI was concise but, AUH template was not used.
- Overview of the school w.r.t students and faculty strength was not highlighted in the presentation.
- The school is recognized by Council of Architecture (CoA) with an intake of 30 students.
- The institute has all the resources required as per the norms and regulations of CoA.
- The strength of students is very low in B. Arch and B. Plan programs of the school.
- The school lacks in funded projects from government and non-government organizations.
- Best practices and academic innovations were not highlighted in the presentation.
- LEED Platinum certified campus was not mentioned in the presentation.



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- The school also offers 1 minor tracks viz. **‘Disaster Management’** which allows students to opt for course cutting across disciplines. The student has flexibility as he/she has a wide option of course to choose from. It gives the students the flexibility to design their own degree.

### Recommendations:

- IQAC had suggested to mention best practices and highlight the academic innovations used in academic delivery.
- Sustainability and environment play a pivot role in architecture and planning. It should have been highlighted in the ppt.
- The institute should prepare a new presentation as per the suggestions given during the audit.
- The institute should focus on funded projects on sustainability from government and non-government organizations.

## 2. Re-Registration Status on Amizone:

### Observation:

Institute	Total Students	Registered	Not Registered	
ASAP	28	21	7	-
<b>Semester-wise</b>				
Programme				
B. Arch	15	11	4	-
B.Plan	7	4	3 (1 - Student Year Back)	-
M. Plan	6	6	0	-
	Total Students	Part Time	Full Time	Awarded
Ph.D. Prog.	10	8	2	-

### Recommendations:

- The school was advised to clarify the status of students not registered on Amizone.
- It was suggested to maintain individual files of each student enrolled in Ph.D. thematically arranged with copies of its Admission/ Enrollment letter, RAC form, Synopsis approved in Departmental Research Committee, Course work mark sheet, Progress reports, and any other relevant document etc.

## 3. Foreign Language allotted to students

**Observations:** Foreign language was allotted to the students and faculty was also allocated as per the language opted by the students.



  
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#### 4. Faculty load w.r.t courses assigned

**Observations:** Faculty load was available for perusal. The following faculties were sharing load in BID namely: Ar. MeghnaVij, Ar.Geetika Verma, Ar.Raghav Agrawal, Ar.Dilip Kushwaha and Mr. Siddhartha.

#### 5. Session Plan Uploaded by faculty members as per credits

**Observations:**

- Session plans were checked for each faculty. It was observed that BID session plans were not uploaded.
- Ar. Meghna Vij B. Arch 5th Semester, subject- 'Computer Applications-II' of 3 credits had not uploaded session plans.

**Recommendations:** The faculty members were advised to upload the session plans before the commencement of the semester.

#### 6. Faculty registers

**Observations:** Faculty registers were checked for faculty members and were found to be maintained except for few.

**Recommendations:**

- Ar. Raghav Agrawal and Ms. Shashi Mehta were advised to write full enrollment numbers in their attendance registers.
- All the faculty members were advised to write any remarks pertaining to workshop attended by the students, rescheduled classes etc. in remarks section at extreme right of attendance register.
- All the faculty members should maintain one register if the number of students are less in a course to avoid wastage of resources.
- It was also suggested to maintain a hard copy of all the registers even if the classes were conducted on online mode.

#### 7. Course Manuals

**Observations:** Course manuals had been prepared by all the faculty members for all the courses and were mapped with the course outcomes, programme outcomes, and programme specific outcomes in the manual.

#### 8. Academic/ Event Calendar

**Observations:** Academic and event calendar was available for the current academic session 2021-2022.

#### 9. Innovations in Academic Delivery



  
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### **Observations:**

- For classroom teaching online learning tools like Learning Management System, MS Teams, and Zoom were adopted by the school.
- The school stressed on hands-on learning experience activities for students as academic innovation.
- The students with the guidance of faculty members had prepared working models from resources available at home.
- Educational trips were organized for students to historical buildings and other monuments as a part of field work/ project work assigned to them as per curriculum.

### **Recommendations:**

- Teamwork assignments can be given to study for practice. For e.g. Architecture and Planning assignments based on construction, materials, technologies, services, landscaping, industry etc. will facilitate budding architects to develop an understanding of these concepts and will further help in developing delegation, communication and leadership skills in students.
- The school should explore more avenues to implement innovations in academic delivery for the benefit of students.
- Applied learning methodology can be extensively used outside classrooms by organizing workshops on crafting of functional objects, model making, architectural designing, construction skills and graphics, etc.
- The faculty members can encourage students to work on research publications.

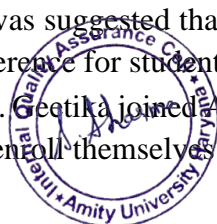
## **10. Interaction with Faculty members**

### **Observations:**

- Total faculty in the school are 8. There are 3 doctorates in the school,4 of them have enrolled in Ph. D and 1 faculty has submitted Ph.D thesis for award of degree.
- Following are the coordinators in the school:  
Ms. Kumud Dhanwantri – M.Plan  
Mr.Nitiesh Kumar – B.Plan.  
Dr.Pallavi Sharma – Architecture and Ph.D.  
Ar.Raghav Agrawal – Examination and computer lab

### **Recommendations:**

- It was explained to faculty members to encourage students to use the student services online form available in HOI account.
- It was suggested that the faculty should prepare a question bank of MCQ as ready reference for students.
- Ms. Geetika joined AUH in 2014 and Mr. Raghav in 2017. The faculty were advised to enroll themselves in Ph.D. program at the earliest.



  
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### 11. Internal Assessments (Academic Session 2020-2021)

**Observations:** The record of internal assessments including sessional, and assignments was maintained by faculty members.

**Recommendations:** It was advised to maintain a complete record of internal assessments in soft copy.

### 12. Result Analysis (Academic Session 2020-2021).

**Observations:** Result analysis was available for academic session 2020-2021.

**Recommendations:** It was advised to prepare graphical representation of the results including on-going current semester.

### 13. Extracurricular activities organized for students' engagement

**Observations:** 4 activities were conducted in the academic session 2020-2021 and reports for the same were available.

**Recommendations:** The school should organize more extracurricular activities for the students keeping in mind the SoPs of NAAC.

### 14. Events, Webinars & FDPs organized

**Observations:** 12 webinars were conducted in the academic session 2020-2021 and reports for the same were available.

**Recommendations:** The school should organize more FDPs and training programs as per the guidelines of NAAC.

### 15. Verification of Memorandum of Understanding (MoUs)

**Observations:** The school lacks adequate and appropriate MoUs with educational institutions/ industries of repute.

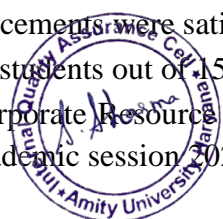
**Recommendations:**

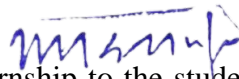
- The school should focus more on collaboration with other organizations in infrastructural development sector.
- Educational institutions of repute nationally and internationally can also be identified for faculty and student exchange program.

### 16. Placements (Academic Session 2020-2021)

**Observations:**

- Placements were satisfactory in the school.
- 14 students out of 15 have been successful placed.
- Corporate Resource Centre (CRC) had provided internship to the students in the academic session 2020-2021.



  
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### **Recommendations:**

- Complete record of students placed and opted for higher education should be maintained in the school apart from records being maintained at CRC.
- The school should aim for getting more live projects from the industry to get preplacement offers for the students.

## **17. Best Practices Implemented**

### **Observations:**

- Research on ecofriendly material was carried out by the students and ecofriendly brick was made onsite in a brick manufacturing factory. It provided experiential learning to the student.
- Students had prepared improvised models (as per materials available at home)
- The curriculum taught at the school was updated timely wherein few major changes in curriculum was carried out in academic session 2019-2020 and minor changes were also incorporated in academic session 2020-2021 as per the record of Board of Studies conducted by the institute.
- The school maintains its record as per the requirements of the council.

### **Recommendations:**

- The school was advised to focus on getting funded projects from the industry/ government/ non-government organizations.
- The faculty members in the school should explore possibilities of consultancy services.
- The school can establish a Centre of Excellence in collaboration with an industry to provide hands on experience to faculty and students.
- Industry based live projects can be explored for students as preplacement offer.
- Green building and sustainable building concept can be put into practice in the form of projects developed by the students.
- Promoting wellbeing in built spaces as a project can be initiated for students to promote sustainability in green building concept.



  
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# AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

**Name of the Department: Faculty of Architecture & Planning**

**Name of the School: Amity School of Architecture & Planning**

**Date: - 27.08.2021**

**Auditor Name: Dr. Sunita Sharma**

S. No	Details	IQAC Remarks (Closure of Nonconformities)
6.	Faculty Load	The faculty load was updated as per IQAC suggestion.
8.	Academic/ Event calendar	Event calendar was prepared by the school.
12.	Result Analysis	Graphical representation of results was prepared.



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Amity University Haryana  
Manesar Gurgaon-122413

# AMITY UNIVERSITY HARYANA

## INTERNAL QUALITY AND ASSURANCE CELL

### Visit of IQAC Members Schedule

S.No	Institute	Date	Time
<b>Faculty of Management Studies</b>			
1	Amity College of Commerce	01.04.2022	10:30 AM
2	Amity School of Hospitality	01.04.2022	12:30 PM
3	Amity Business School	01.04.2022	02:30 PM
<b>Faculty of Science, Engineering &amp; Technology</b>			
4	Amity School of Engineering and Technology	04.04.2022	10.30 AM
5	Amity Institute of Biotechnology	04.04.2022	02.30 PM
6	Amity School of Earth and Environment Science	04.04.2022	04.00 PM
7	Amity School of Applied Sciences	05.04.2022	10.30 AM
<b>Faculty of Laws</b>			
8	Amity Law School	05.04.2022	02.30 PM
<b>Faculty of Arts</b>			
9	Amity School of Liberal Arts&Foreign Languages	06.04.2022	10.30AM
10	Amity School of Communication	06.04.2022	02.30PM
11	Amity Institute of Design (ASFA &ASFDT)	07.04.2022	10.30AM
<b>Faculty of Health &amp; Allied Sciences</b>			
12	Amity Medical School	07.04.2022	02.30PM
13	Amity College of Nursing	08.04.2022	10.30AM
14	Amity Institute of Pharmacy	08.04.2022	12.05PM
15	Amity Institute of Behavioural and Allied Sciences	08.04.2022	02.30PM
16	Amity Institute of Clinical Psychology		
<b>Faculty of Architecture and Planning</b>			
17	Amity School of Architecture and Planning	05.04.2022	03.30PM



  
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### Internal Quality Assurance Cell Report

**Name of the Department:** Faculty of Management Studies

**Name of the Institute:** Amity Business School

**Auditor Name:** Dr. Sunita Sharma, Mr.N.K. Sinha, Mr.Onkar, Mr. Vijay

**Dated:** 1<sup>st</sup> April 2022

#### IQAC OBSERVATIONS:

- The school had presented all the documents in a systematic manner for smooth conduct of audit.
- The documents produced during audit were well maintained in the file.
- The school has been organizing many events for holistic development of its faculty members and students.
- The overall functioning of the department seemed to be very efficiently managed.

S.No	Details	IQAC Remarks			
		ABS	Total Students	Registered	Not Registered
1	Re-registration of students on Amizone		259	252	7
		<b>Programme wise</b>			
		<b>BBA</b>	125	123	2
		<b>BBA-3C</b>	2	2	0
		<b>BBA-(B&amp;F)</b>	5	3	2
		<b>BBA-(Intl.)</b>	1	1	0
		<b>MBA</b>	27	25	2
		<b>MBA-(B&amp;F)</b>	8	8	0
		<b>MBA-HHM</b>	11	11	0
		<b>MBA-BA</b>	5	5	0
		<b>MBA-(SM)</b>	2	2	0
		<b>MBA-EFT</b>	2	2	0
		<b>Executive MBA (SM)</b>	1	1	0



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		<b>MBA-(EWP)</b>	<b>29</b>	<b>29</b>	<b>0</b>
		<b>B.A-(Eco)</b>	<b>34</b>	<b>34</b>	<b>0</b>
		<b>M.A-(Eco)</b>	<b>7</b>	<b>7</b>	<b>0</b>
2	<b>Foreign Language allotted to students</b>	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	<b>Faculty load w.r.t subjects assigned</b>	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	<b>Faculty registers</b>	Faculty registers were well maintained in the school.			
5	<b>Session Plan</b>	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
6	<b>Course Manuals</b>	The manual need to be properly indexed & pages to be numbered. (If print out of the course manual has been taken page numbers can be manually written.)			
7	<b>E- resources developed for LMS.</b>	The school should focus more on preparing comprehensive course wise modules incorporating audio visual aids to enrich the teaching learning experience.			
8	<b>Academic/ Event Calendar</b>	Events Calendar should be prepared as per the format of Academic calendar issued by Dean Academic Office.			
9	<b>Status of Ph.D. students enrolled.</b>	<p>➤ The school should mandatorily maintain separate files for each of the student registered in Ph.D. The file should contain the following documents.</p> <ol style="list-style-type: none"> <li>1. Admission Letter</li> <li>2. Registration form</li> <li>3. 10th Marksheet /Certificate</li> <li>4. Qualifying degree certificate (UG/PG)</li> <li>5. NET/GATE/JRF certificate</li> <li>6. Course work marksheet</li> <li>7. DRC minutes of meeting</li> <li>8. Documents required from external guide are as under: <ul style="list-style-type: none"> <li>• CV of the co-supervisor</li> <li>• NOC from the host institution</li> <li>• Consent letter</li> </ul> </li> <li>9. Approved copy of Synopsis</li> <li>10. Approval of RAC</li> <li>11. 6 monthly progress report (Annexure no –XIV)</li> <li>12. Approved copy of extension availed (if any)</li> <li>13. Pre Ph.D.-Minutes of meeting</li> <li>14. Ph.D. notification issued by Registrar.</li> <li>15. Final copy of Thesis submitted</li> </ol> <p>➤ Record of Ph.D. students registered in the school did not match with the Ph.D. list provided during audit.</p>			
10	<b>Mentor assigned to students (Mentor Mentee ratio)</b>	<p>Mentor mentee ratio is 1:18</p> <p style="text-align: right;">Registrar Amity University Haryana Manesar Gurgaon-122413</p>			

11	<b>Internal Assessments</b>	<ul style="list-style-type: none"> <li>Record of internal assessment was available with all the faculty members.</li> <li>The school should maintain a file for all the internal assessment question papers and date sheet.</li> </ul>
12	<b>Result Analysis</b>	<ul style="list-style-type: none"> <li>Result analysis was available with the school programme wise.</li> <li>Graphical analysis report should be prepared for ongoing and pass out batches.</li> </ul>
13	<b>Extracurricular activities organized for students' engagement.</b>	<ul style="list-style-type: none"> <li>Twenty-two events had been planned for the Even Semester out of which Eight had been conducted between January -March-2022</li> <li>Reports of the same were available in the file during audit.</li> <li><b>The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the school.</b></li> </ul>
14	<b>Events, Webinars, FDPs organized</b>	Two FDPs had been organized by the school till date. Reports of the same were available in the file during audit.
15	<b>Record of Mentor Mentee meetings</b>	The Master file of mentor-mentee record needs to be updated and filed properly.
16	<b>Verification of Memorandum of Understanding (MoUs) (Audit as per the attached Check List)</b>	<ul style="list-style-type: none"> <li>The school has in total five MOUs Active MOUs are four Inactive MOUs is one.</li> <li>The MOUs file needs to be flagged year wise for easy access.</li> <li>Record of activities conducted under the signed MOUs should be maintained in a file.</li> </ul>



  
 Registrar  
 Amity University Haryana  
 Manesar Gurgaon-122413





# AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

**Name of the Department: Faculty of Management Studies & Behavioural Sciences**

**Name of the School: Amity Business School**

**Date: - 15.04.2022**

**Auditor Name: Dr. Sunita Sharma & Dr. Vidhi**

S. No	Details	IQAC Remarks ( Closure of Nonconformities)
15.	Record of Mentor Mentee meetings	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.



Registrar

Amity University Haryana  
Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

### Internal Quality Assurance Cell Report

**Name of the Department:** Faculty of Management Studies

**Name of the Institute:** Amity College of Commerce

**Auditor Name:** Dr. Sunita Sharma, Mr.N.K. Sinha, Mr.Onkar, Mr. Vijay


**Dated:** 1<sup>st</sup> April 2022

#### IQAC OBSERVATIONS:

- The school had presented all the documents in a very asystematic manner during audit.
- The documents produced during audit should have been properly filed and maintained.
- The school had all incomplete files of Ph.D. candidates. The school is in the process of procuring documents from ABS for completing the Ph.D. files of registered candidates in the school.
- Most of the faculty had marked attendance on Amizone which is encouraging.

S.No	Details	IQAC Remarks			
			Total Students	Registered	Not Registered
1	Re-registration of students onAmizone	ACC	242	242	0
		Programme wise			
		B. Com	227	227	0
		M.Com	15	15	0
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	Faculty registers	Following were the observations as under: <ul style="list-style-type: none"> <li>• Signature of HOI was not available in the faculty registers.</li> <li>• Enrollment numbers was not mentioned in the registers by few faculty members.</li> <li>• Attendance was inappropriately maintained by Dr. Deepika &amp;Dr.Shikha.</li> </ul>			



  
 Registrar  
 Amity University Haryana  
 Manesar Gurgaon-122413

5	<b>Session Plan</b>	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.
6	<b>Course Manuals</b>	The manual need to be properly indexed & pages to be numbered. (If print out of the course manual has been taken page numbers can be manually written.)
7	<b>E- resources developed for LMS.</b>	The school should focus more on preparing comprehensive course wise modules incorporating audio visual aids to enrich the teaching learning experience.
8	<b>Academic/ Event Calendar</b>	Events Calendar should be prepared as per the format of Academic calendar issued by Dean Academic Office and the file should be flagged and updated year wise.
9	<b>Status of Ph.D. students enrolled.</b>	<p>The school should mandatorily maintain separate files for each of the student registered in Ph.D. The file should contain the following documents.</p> <ol style="list-style-type: none"> <li>1. Admission Letter</li> <li>2. Registration form</li> <li>3. 10th Marksheet /Certificate</li> <li>4. Qualifying degree certificate (UG/PG)</li> <li>5. NET/GATE/JRF certificate</li> <li>6. Course work marksheet</li> <li>7. DRC minutes of meeting</li> <li>8. Documents required from external guide are as under: <ul style="list-style-type: none"> <li>• CV of the co-supervisor</li> <li>• NOC from the host institution</li> <li>• Consent letter</li> </ul> </li> <li>9. Approved copy of Synopsis</li> <li>10. Approval of RAC</li> <li>11. 6 monthly progress report (Annexure no –XIV)</li> <li>12. Approved copy of extension availed (if any)</li> <li>13. Pre Ph.D.-Minutes of meeting</li> <li>14. Ph.D. notification issued by Registrar.</li> <li>15. Final copy of Thesis submitted</li> </ol>
10	<b>Mentor assigned to students (Mentor Mentee ratio)</b>	Mentor mentee ratio is 1:20
11	<b>Internal Assessments</b>	<ul style="list-style-type: none"> <li>• Record of internal assessment was available with all the faculty members.</li> <li>• The school should maintain a file for all the internal assessment question papers and date sheet.</li> </ul>
12	<b>Result Analysis</b>	<ul style="list-style-type: none"> <li>• Result analysis can be prepared programme wise. Students total count should be mentioned, names of students should not be listed in the result format shared by IQAC.</li> <li>• Graphical analysis report should be prepared for ongoing and pass out batches.</li> </ul>
13	<b>Extracurricular activities organized for students engagement.</b>	<ul style="list-style-type: none"> <li>• Three events had been conducted between January-March-2022, on online platform MS team.</li> <li>• Reports of the same were available in the file during audit.</li> <li>• <b>The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the</b></li> </ul>

		<b>school.</b>
<b>14</b>	<b>Events, Webinars, FDPs organized</b>	No FDP has been organized by the school till date.
<b>15</b>	<b>Record of Mentor Mentee meetings</b>	The Master file of mentor-mentee record needs to be updated and filed properly.
<b>16</b>	<b>Verification of Memorandum of Understanding (MoUs) (Audit as per the attached Check List)</b>	<ul style="list-style-type: none"> <li>• The school has in total four active MOUs.</li> <li>• The MOU file needs to be flagged year wise for easy access.</li> <li>• Record of activities conducted under the signed MOUs should be maintained in a file.</li> </ul>



  
 Registrar  
 Amity University Haryana  
 Manesar Gurgaon-122413



# AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

**Name of the Department: Faculty of Management Studies & Behavioural Sciences**

**Name of the School: Amity College of Commerce**

**Date: - 15.04.2022**

**Auditor Name: Dr. Sunita Sharma & Dr. Vidhi**

S. No	Details	IQAC Remarks ( Closure of Nonconformities)
4.	Faculty registers	Enrollment numbers are mentioned in the registers by faculty members.
12.	Result Analysis	Result analysis is prepared programme wise. The result format shared by IQAC.
15.	Record of Mentor Mentee meetings	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.



Registrar

Amity University Haryana  
Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

**Internal Quality Assurance Cell Report**

**Name of the Department:** Faculty of Health & Allied Sciences

**Name of the Institute:** Amity Institute of Behavioral & Allied Sciences

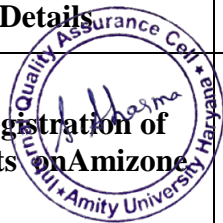
**Auditor Name:** Dr. Sunita Sharma, Dr. Vidhi, Mr. Onkar, Mr. Vijay Kumar

**Dated:** 18<sup>th</sup> April 2022

**IQAC OBSERVATIONS:**

- The elaborate presentation given by the director of the institute was very informative. The institute is advised to present only the current year details in the power point presentation instead of 5 yrs.
- The institute had presented all the documents in a very asystematic manner during audit.
- The documents produced during audit should have been properly filed and maintained.
- Many faculty were unavailable during the audit to show their documents.
- The institute offers Behavioral Science course in workshop mode to all UG and PG students at AUH.
- The institute is in the process of launching a quarterly newsletter, "Health Psychology Today".
- The institute is in the process of offering training programs funded by government agencies.

S.No	Details	IQAC Remarks		
		Total Students	Registered	Not Registered
1	Re-registration of students on Amizone	AIBAS/AICP	571	563



Registrar  
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		Programme wise			
		<b>B.A. (H) App. Psy.</b>	<b>150</b>	<b>147</b>	<b>3</b>
		<b>B.Sc. (CP)</b>	<b>247</b>	<b>242</b>	<b>5</b>
		<b>M.A. (App Psy.)</b>	<b>8</b>	<b>8</b>	<b>0</b>
		<b>M.A. (CounPsy)</b>	<b>4</b>	<b>4</b>	<b>0</b>
		<b>M.Sc. (CP)</b>	<b>150</b>	<b>150</b>	<b>0</b>
		<b>MSW</b>	<b>12</b>	<b>12</b>	<b>0</b>
2	<b>Foreign Language allotted to students</b>	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	<b>Faculty load w.r.t subjects assigned</b>	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	<b>Faculty registers</b>	<p>Following were the observations as under:</p> <ul style="list-style-type: none"> <li>Signature of HOI was not available in the faculty registers.</li> <li>Enrollment numbers was not mentioned in the registers by few faculty members.</li> </ul>			
5	<b>Session Plan</b>	<p>Session plans were checked randomly and following are the observations: Dr. Rajesh Nair and Dr. Anupama had not uploaded session plans on Amizone.</p>			
6	<b>Course Manuals</b>	The manual need to be properly indexed & pages to be numbered. (If print out of the course manual has been taken page numbers can be manually written.)			
7	<b>E- resources developed for LMS.</b>	The institute should focus more on preparing comprehensive course wise modules incorporating audio visual aids to enrich the teaching learning experience.			
8	<b>Academic/ Event Calendar</b>	<ul style="list-style-type: none"> <li>The file was not produced during the audit.</li> <li>Event Calendar should be prepared as per the format of Academic calendar issued by Dean Academic Office and the file should be flagged and updated year wise.</li> </ul>			
9	<b>Status of Ph.D. students enrolled.</b>	<p>The institute should mandatorily maintain separate files for each of the student registered in Ph.D. The file should contain the following documents.</p> <ol style="list-style-type: none"> <li>Admission Letter</li> <li>Registration form</li> <li>10th Marksheet /Certificate</li> <li>Qualifying degree certificate (UG/PG)</li> <li>NET/GATE/JRF certificate</li> <li>Course work marksheet</li> <li>DRC minutes of meeting</li> <li>Documents required from external guide are as under: <ul style="list-style-type: none"> <li>CV of the co-supervisor</li> <li>NOC from the host institution</li> <li>Consent letter</li> </ul> </li> <li>Approved copy of Synopsis</li> <li>Approval of RAC</li> <li>6 monthly progress report (Annexure no –XIV)</li> </ol>			



Registrar  
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Manesar Gurgaon-122413

		<p>12. Approved copy of extension availed (if any)</p> <p>13. Pre Ph.D.-Minutes of meeting</p> <p>14. Ph.D. notification issued by Registrar.</p> <p>15. Final copy of Thesis submitted.</p>
10	<b>Mentor assigned to students (Mentor Mentee ratio)</b>	Mentor mentee ratio is 1:30
11	<b>Internal Assessments</b>	<ul style="list-style-type: none"> <li>Record of internal assessment was available with all the faculty members.</li> <li>The institute should maintain a file for all the internal assessment question papers and date sheet.</li> <li>The institute had not conducted sessional as per the scheduled week earmarked in the academic calendar issued from the Dean Academic Office.</li> </ul>
12	<b>Result Analysis</b>	<ul style="list-style-type: none"> <li>Result analysis file was not produced during the audit.</li> <li>Graphical analysis report should be prepared for ongoing and pass out batches programme wise.</li> </ul>
13	<b>Extracurricular activities organized for students' engagement.</b>	<ul style="list-style-type: none"> <li>The institute had not produced the document wherein events were planned.</li> <li><b>The institute was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the institute.</b></li> </ul>
14	<b>Events, Webinars, FDPs organized</b>	<ul style="list-style-type: none"> <li>Two FDPs had been organized by the institute till date.</li> <li>Reports of the same were available in the file during audit.</li> </ul>
15	<b>Record of Mentor Mentee meetings</b>	<ul style="list-style-type: none"> <li>The Master file of mentor-mentee record needs to be updated and filed.</li> <li>The file should be complete in all respects with notice, timetable, mentor mentee list and any other document as deemed necessary.</li> </ul>
16	<b>Verification of Memorandum of Understanding (MoUs) (Audit as per the attached Check List)</b>	<ul style="list-style-type: none"> <li>The institute has in total five MOUs Active MOUs are two Inactive MOUs are three</li> <li>The MOU file needs to be flagged year wise for easy access.</li> <li>Record of activities conducted under the signed MOUs should be maintained in a file.</li> </ul>



  
 Registrar  
 Amity University Haryana  
 Manesar Gurgaon-122413





(Accredited with Grade 'A' by NAAC)

**Name of the Department: Faculty of Management Studies & Behavioural Sciences**

**Name of the School: Amity Institute of Behavioral & Allied Sciences**

**Date: - 06.05.2022**

**Auditor Name: Dr. Sunita Sharma & Dr. Vidhi**

S. No	Details	IQAC Remarks ( Closure of Nonconformities)
4.	Faculty registers	Enrollment numbers are mentioned in the registers by faculty members.
8	Academic/ Event Calendar	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
15.	Record of Mentor Mentee meetings	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.



Registrar

Amity University Haryana  
Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

**Internal Quality Assurance Cell Report**

**Name of the Department:** Faculty of Health & Allied Sciences

**Name of the Institute:** Amity Institute of Clinical Psychology

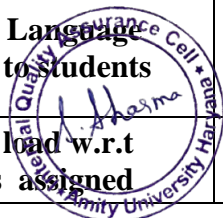
**Auditor Name:** Dr. Sunita Sharma, Dr. Vidhi, Mr.Onkar, Mr.Vijay Kumar

**Dated:** 18<sup>th</sup> April 2022

**IQAC OBSERVATIONS:**

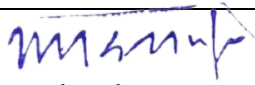
- The elaborate presentation given by the director of the institute was very informative. The institute is advised to present only the current year details in the power point presentation instead of 5 yrs.
- The institute had presented all the documents in a very asystematic manner during audit.
- The documents produced during audit should have been properly filed and maintained.
- The institute has been recognized for 5 yrs. by RCI.

S.No	Details	IQAC Remarks			
			Total Students	Registered	Not Registered
1	Re-registration of students on Amizone	AICP	16	16	0
		Programme wise			
		M.Phil	16	16	0
2	Foreign Language allotted to students	Not Applicable.			
3	Faculty load w.r.t subjects assigned	Faculty load was available for period. Average of credits has been assigned to each faculty member.			



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Amity University Haryana  
Manesar Gurgaon-122413

4	<b>Faculty registers</b>	<p>Following were the observations as under:</p> <ul style="list-style-type: none"> <li>Signature of HOI was not available in the faculty registers.</li> <li>Enrollment numbers was not mentioned in the registers by few faculty members.</li> </ul>
5	<b>Session Plan</b>	<p>Session plans were checked randomly and following are the observations: Dr. Nadeem, Dr.Mehfooz&amp; Dr. Nidhi had not uploaded session plans.</p>
6	<b>Course Manuals</b>	<p>The manual need to be properly indexed &amp; pages to be numbered. (If print out of the course manual has been taken page numbers can be manually written.)</p>
7	<b>E- resources developed for LMS.</b>	<p>The institute should focus more on preparing comprehensive course wise modules incorporating audio visual aids to enrich the teaching learning experience.</p>
8	<b>Academic/ Event Calendar</b>	<ul style="list-style-type: none"> <li>The file was not produced during the audit.</li> <li>Events Calendar should be prepared as per the format of Academic calendar issued by Dean Academic Office and the file should be flagged and updated year wise.</li> </ul>
9	<b>Status of Ph.D. students enrolled.</b>	Not Applicable
10	<b>Mentor assigned to students (Mentor Mentee ratio)</b>	Mentor mentee ratio is 1:8
11	<b>Internal Assessments</b>	<ul style="list-style-type: none"> <li>Record of internal assessment was available with all the faculty members.</li> <li>The institute should maintain a file for all the internal assessment question papers and date sheet.</li> <li>Sessionals had not been conducted in the institute till the date as per academic calendar from Dean Office.</li> </ul>
12	<b>Result Analysis</b>	<ul style="list-style-type: none"> <li>Result analysis was available with the institute.</li> <li>Graphical analysisreport should be prepared for ongoing and pass out batches.</li> </ul>
13	<b>Extracurricular activities organized for students' engagement.</b>	<ul style="list-style-type: none"> <li>No record was produced.</li> <li><b>The institute was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the institute.</b></li> </ul>
14	<b>Events, Webinars, FDPs organized</b>	No record was produced.
15	<b>Record of Mentor Mentee meetings</b>	<ul style="list-style-type: none"> <li>The Master file of mentor-mentee record needs to be updated and filed.</li> <li>The file should be complete in all respects with notice, timetable, mentor mentee list and any other document as deemed necessary.</li> </ul>
16	<b>Verification of Memorandum of Understanding (MoUs) (Audit as per the attached Check List)</b>	<p>No record was produced.</p> <p style="text-align: right;">   Registrar  Amity University Haryana  Manesar Gurgaon-122413 </p>



(Accredited with Grade 'A' by NAAC)

**Name of the Department: Faculty of Management Studies & Behavioural Sciences**

**Name of the School: Amity Institute of Clinical Psychology**

**Date: - 06.05.2022**

**Auditor Name: Dr. Sunita Sharma & Dr. Vidhi**

S. No	Details	IQAC Remarks ( Closure of Nonconformities)
4.	Faculty registers	Enrollment numbers are mentioned in the registers by faculty members.
8	Academic/ Event Calendar	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
12.	Result Analysis	Result analysis file is updated & filled properly as per IQAC suggestions Graphical analysis report should be prepared as per IQAC suggestions.
15.	Record of Mentor Mentee meetings	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.



Registrar

Amity University Haryana  
Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

### Internal Quality Assurance Cell Report

**Name of the Department:** Faculty of Management Studies

**Name of the Institute:** Amity School of Hospitality

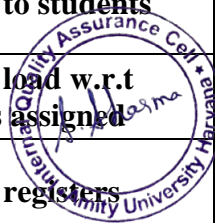
**Auditor Name:** Dr. Sunita Sharma, Mr.N.K. Sinha, Mr.Onkar, Mr.Vijay

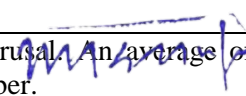
**Dated:** 1<sup>st</sup> April 2022

#### IQAC OBSERVATIONS:

- The school organizes food festival for the students to impart experiential learning.
- Regular team meetings are conducted on every Friday to evaluate the departmental activities.
- The school notice board is used as a tool to display industry specific terminologies (food and beverages) for the students' vocabulary enrichment.

S.No	Details	IQAC Remarks			
		Total Students	Registered	Not Registered	
1	Re-registration of students on Amizone	ASH	126	122	4
		<b>Programme wise</b>			
		Bachelor of Hotel Management	83	81	2 (Left)
		BTTM	43	41	2
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	Faculty registers	Following were the observations as under: <ul style="list-style-type: none"> <li>• Signature of HOI was not available in the faculty registers.</li> </ul>			



  
**Registrar**  
 Amity University Haryana  
 Manesar Gurgaon, 122413

		<ul style="list-style-type: none"> <li>Enrollment numbers was not mentioned in the registers of Mr. Vinod Kumar &amp; Dr. Kunal Seth.</li> <li>Attendance was incorrectly marked by few faculty members.</li> </ul>
5	<b>Session Plan</b>	<ul style="list-style-type: none"> <li>Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.</li> </ul>
6	<b>Course Manuals</b>	<ul style="list-style-type: none"> <li>The manual need to be properly indexed &amp; pages to be numbered. (If print out of the course manual has been taken page numbers can be manually written.)</li> </ul>
7	<b>E- Resources developed for LMS.</b>	<ul style="list-style-type: none"> <li>The school should focus more on preparing comprehensive course wise modules incorporating audio visual aids to enrich the teaching learning experience.</li> </ul>
8	<b>Academic/ Event Calendar</b>	Events Calendar should be prepared as per the format of Academic calendar issued by Dean Academic Office.
9	<b>Status of Ph.D. students enrolled.</b>	<ul style="list-style-type: none"> <li>Not Applicable.</li> </ul>
10	<b>Mentor assigned to students (Mentor Mentee ratio)</b>	<ul style="list-style-type: none"> <li>Mentor mentee ratio is 1:18.</li> </ul>
11	<b>Internal Assessments</b>	<ul style="list-style-type: none"> <li>Record of internal assessment was available with all the faculty members.</li> <li>The school should maintain a file for all the internal assessment question papers and date sheet.</li> </ul>
12	<b>Result Analysis</b>	Result data was available with the institute programme wise. However, the school has mentioned PG in the result format instead of UG. The school does not offer any PG programme.
13	<b>Extracurricular activities organized for students' engagement.</b>	<ul style="list-style-type: none"> <li>Eight events had been planned out of which two had been conducted between January -March-2022.</li> <li>Reports of the same were available in the file during audit.</li> <li><b>The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the school.</b></li> </ul>
14	<b>Events, Webinars, FDPs organized</b>	No FDP has been organized by the school till date.
15	<b>Record of Mentor Mentee meetings</b>	The Master file of mentor-mentee record need to be updated and filed properly. No loose sheets should be produced during audit.
16	<b>Verification of Memorandum of Understanding (MoUs) (Audit as per the attached Check List)</b>	The school has not signed any MOUs in Hospitality & Tourism sector.



*[Handwritten Signature]*

Registrar  
Amity University Haryana  
Manesar Gurgaon-122413



# AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

**Name of the Department: Faculty of Management Studies & Behavioural Sciences**

**Name of the School: Amity School of Hospitality**

**Date: - 15.04.2022**

**Auditor Name: Dr. Sunita Sharma & Dr. Vidhi**

S. No	Details	IQAC Remarks ( Closure of Nonconformities)
4.	Faculty registers	Enrollment numbers are mentioned in the registers by faculty members.
15.	Record of Mentor Mentee meetings	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.



Registrar

Amity University Haryana  
Manesar Gurgaon-122413





**(Accredited with Grade 'A' by NAAC)**

**Internal Quality Assurance Cell Report**

**Name of the Department:** Faculty of Science Engineering & Technology


**Name of the Institute:** Amity School of Engineering and Technology

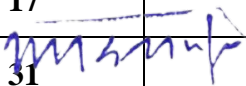
**Auditor Name:** Dr. Sunita Sharma, Dr.Vidhi, Mr.Onkar, Mr.Vijay Kumar

**Dated:** 26<sup>th</sup> April 2022

**IQAC OBSERVATIONS:**

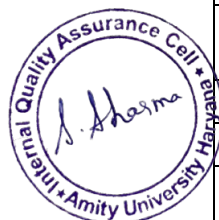
- The elaborate presentation given by the officiating director of the school was very informative. The school is advised to present only the current year details in the power point presentation instead of 5 yrs.
- The school had presented all the documents in a systematic manner for smooth conduct of audit. The documents produced during audit were well maintained in the files.
- The school could not produce any relevant document and record of Nanotechnology department.

S.No	Details	IQAC Remarks			
		Total Students	Registered	Not Registered	
1	Re-registration of students on Amizone 	ASET	728	715	13
		Programme wise			
		B. Tech (BM)	17	17	0
		B. Tech (AE)	17	17	0
		B. Tech (AI & ML)	31	31	0
		B. Tech (CE)	15	15	0
	B. Tech	352	345	7	

  
 Registrar  
 Amity University Haryana  
 Manesar Gurgaon-122413



	(CSE)			
	B. Tech (CSE)-3C	1	1	0
	B. Tech (ECE)	12	12	0
	B. Tech (EEE)	6	6	0
	B.TECH-(IOT)	1	1	0
	B. Tech (ME)	22	22	0
	B. Tech (CSE-Intl)	4	4	0
	B.Tech.-CSE + MBA (DD)	3	3	0
	IB. Tech + M. Tech (AI & ML)	18	17	1
	IB.TECH-M. Tech (AIR)	10	10	0
	IB.Tech + M.Tech (DS)	5	4	1
	IB.Tech + M.Tech (NCS)	6	6	0
	M. Tech (NCS)	9	9	0
	M.Tech (AI)	10	9	1
	M.Tech. (Civil)	5	4	1
	M.Tech. (Data Sc)	9	9	0
	M. Tech. (Defence Tech)	15	15	0
	M. Tech. (E&C)	1	1	0
	M. Tech. (ME)	3	3	0
	M. Sc-(RE)	2	2	0
	M. Tech. (S&AE)	1	1	0
	B.Sc. (IT)	35	34	1
	BCA	84	83	1
	BCA + MCA	5	5	0



Registrar  
Amity University Haryana  
Manesar Gurgaon-122413

		(Dual)			
		M.C.A	29	29	0
2	<b>Foreign Language allotted to students</b>	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	<b>Faculty load w.r.t subjects assigned</b>	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	<b>Faculty registers</b>	<p>Following were the observations as under:</p> <ul style="list-style-type: none"> <li>• Signature of HOI was not available in the faculty registers.</li> <li>• Enrollment numbers was not mentioned in the registers by Dr. Lucky Krishna &amp; Dr. Rajesh Tyagi.</li> <li>• Attendance was inappropriately maintained by few faculty members.</li> </ul>			
5	<b>Session Plan</b>	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
6	<b>Course Manuals</b>	<ul style="list-style-type: none"> <li>• The manual need to be properly indexed &amp; pages to be numbered. (If print out of the course manual has been taken page numbers can be manually written.)</li> <li>• The manual of course code – 2109 did not contain the CO.PO,PSO mapping table.</li> </ul>			
7	<b>E- resources developed for LMS.</b>	The school should focus more on preparing comprehensive course wise modules incorporating audio visual aids to enrich the teaching learning experience.			
8	<b>Academic/ Event Calendar</b>	Events Calendar should be prepared as per the format of Academic calendar issued by Dean Academic Office and the file should be flagged and updated year wise.			
9	<b>Status of Ph.D. students enrolled.</b>	<p>The school should mandatorily maintain separate files for each of the student registered in Ph.D. The file should contain the following documents.</p> <ol style="list-style-type: none"> <li>1. Admission Letter</li> <li>2. Registration form</li> <li>3. 10th Marksheet /Certificate</li> <li>4. Qualifying degree certificate (UG/PG)</li> <li>5. NET/GATE/JRF certificate</li> <li>6. Course work marksheet</li> <li>7. DRC minutes of meeting</li> <li>8. Documents required from external guide are as under: <ul style="list-style-type: none"> <li>• CV of the co-supervisor</li> <li>• NOC from the host institution</li> <li>• Consent letter</li> </ul> </li> <li>9. Approved copy of Synopsis</li> <li>10. Approval of RAC</li> <li>11. 6 monthly progress report (Annexure no –XIV)</li> <li>12. Approved copy of extension availed (if any)</li> <li>13. Pre Ph.D.-Minutes of meeting</li> <li>14. Ph.D. notification issued by Registrar</li> <li>15. Final copy of Thesis submitted.</li> </ol>			
10	<b>Mentor assigned to students (Mentor Mentee)</b>	<p>Mentor mentee ratio is 1:30</p> <p style="text-align: right;">Registrar Amity University Haryana Manesar Gurgaon-122413</p>			

	ratio)	
11	<b>Internal Assessments</b>	<ul style="list-style-type: none"> <li>Record of internal assessment was available with all the faculty members.</li> <li>The school should maintain a file for all the internal assessment question papers and date sheet.</li> </ul>
12	<b>Result Analysis</b>	<ul style="list-style-type: none"> <li>Result analysis was available with the school programme wise.</li> </ul>
13	<b>Extracurricular activities organized for students' engagement.</b>	<ul style="list-style-type: none"> <li>Seventeen events had been planned for the Even Semester out of which five had been conducted between January -till 4 April,2022.</li> <li>Reports of the same were available in the file during audit.</li> <li><b>The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the school.</b></li> </ul>
14	<b>Events, Webinars, FDPs organized</b>	Two FDPs had been organized by the school till date. Reports of the same were available in the file during audit.
15	<b>Record of Mentor Mentee meetings</b>	The Master file of mentor-mentee record needs to be updated and filed properly. The file was incomplete w.r.t notices, timetable and list of mentors allotted to mentees.
16	<b>Verification of Memorandum of Understanding (MoUs) (Audit as per the attached Check List)</b>	<ul style="list-style-type: none"> <li>The school has in total Thirty-Three MOUs Active MOUs are Sixteen Inactive MOUs are Seventeen</li> <li>The MOU file needs to be flagged year wise for easy access.</li> <li>Record of activities conducted under the signed MOUs should be maintained in a file.</li> </ul>



  
 Registrar  
 Amity University Haryana  
 Manesar Gurgaon-122413



# AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

**Name of the Department:** Faculty of Science Engineering & Technology

**Name of the School:** Amity School of Engineering and Technology

**Date:** - 12.05.2022

**Auditor Name:** Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks ( Closure of Nonconformities)
4.	Faculty registers	Enrollment numbers are mentioned in the registers by faculty members.
8.	Academic/ Event Calendar	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
12.	Result Analysis	Result analysis is prepared programme wise. The result format shared by IQAC.
15.	Record of Mentor Mentee meetings	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.



Registrar

Amity University Haryana  
Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

### Internal Quality Assurance Cell Report

**Name of the Department:** Faculty of Science Engineering & Technology


**Name of the Institute:** Amity Institute of Biotechnology

**Auditor Name:** Dr. Sunita Sharma, Dr. Vidhi, Mr. Onkar, Mr. Vijay

**Dated:** 4<sup>th</sup> April 2022

#### IQAC OBSERVATIONS:

- The institute had presented all the documents in a systematic manner for smooth conduct of audit.
- The documents produced during audit were well maintained in the file.
- The institute has been organizing many events/ activities/ workshops/ conferences for holistic development of its faculty members and students.
- The overall functioning of the department seemed to be very efficiently managed.

S.No	Details	IQAC Remarks			
		Total Students	Registered	Not Registered	
1	Re-registration of students on Amizone 	AIB	176	176	0
		Programme wise			
		B.Sc. (H) BS	12	12	0
		B.Sc. (H)- BT	33	33	0
		B.Tech (BT)	34	34	0
		B.Tech. + M.Tech -	2	2	0

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Amity University Haryana  
Manesar Gurgaon-122415

		(BT) Dual			
		M.Sc.-(BT) & GATB	38	38	0
		M.Tech (BT)	4	4	0
		M.Sc. (DS)	46	46	0
		PG Diploma in DS	7	7	0
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	Faculty registers	Faculty registers were well maintained in the institute.			
5	Session Plan	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
6	Course Manuals	The manual need to be properly indexed & pages to be numbered. (If print out of the course manual has been taken page numbers can be manually written.)			
7	E- resources developed for LMS.	The institute should focus more on preparing comprehensive course wise modules incorporating audio visual aids to enrich the teaching learning experience.			
8	Academic/ Event Calendar	Events Calendar should be prepared as per the format of Academic calendar issued by Dean Academic Office.			
9	Status of Ph.D. students enrolled.	<ul style="list-style-type: none"> <li>• The institute had presented individual files of each Ph. D student registered in the institute.</li> <li>• The institute should ensure that the files of individual Ph.D. candidate has the following documents in place.               <ol style="list-style-type: none"> <li>1. Admission Letter</li> <li>2. Registration form</li> <li>3. 10th Marksheet /Certificate</li> <li>4. Qualifying degree certificate (UG/PG)</li> <li>5. NET/GATE/JRF certificate</li> <li>6. Course work marksheet</li> <li>7. DRC minutes of meeting</li> <li>8. Documents required from external guide are as under:                   <ul style="list-style-type: none"> <li>• CV of the co-supervisor</li> <li>• NOC from the host institution</li> <li>• Consent letter</li> </ul> </li> <li>9. Approved copy of Synopsis</li> <li>10. Approval of RAC</li> <li>11. 6 monthly progress report (Annexure no –XIV)</li> <li>12. Approved copy of extension awarded (if any)</li> <li>13. Pre Ph.D.-Minutes of meeting</li> <li>14. Ph.D. notification issued by Registrar.</li> <li>15. Final copy of Thesis submitted</li> </ol> </li> </ul>			
10	Mentor assigned to	Mentor mentee ratio is 1:7			



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Amity University Haryana  
Manesar Gurgaon-122413

	<b>students (Mentor Mentee ratio)</b>	
11	<b>Internal Assessments</b>	<ul style="list-style-type: none"> <li>Record of internal assessment was available with all the faculty members.</li> <li>The institute should maintain a file for all the internal assessment question papers and date sheet.</li> </ul>
12	<b>Result Analysis</b>	<ul style="list-style-type: none"> <li>Result analysis was available with the institute programme wise.</li> <li>Graphical analysis report should be prepared for ongoing and pass out batches.</li> </ul>
13	<b>Extracurricular activities organized for students' engagement.</b>	<ul style="list-style-type: none"> <li>Five events had been planned for the Even Semester out of which three had been conducted between January -March-2022</li> <li>Reports of the same were available in the file during audit.</li> <li><b>The institute was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the institute.</b></li> </ul>
14	<b>Events, Webinars, FDPs organized</b>	One FDP had been organized by the institute till date. Report of the same was available in the file during audit.
15	<b>Record of Mentor Mentee meetings</b>	<ul style="list-style-type: none"> <li>The Master file of mentor-mentee record needs to be updated and filed properly.</li> <li>Mentor- mentee notices for the years 2019-2020, 2020-2021 and 2021-2022 were not placed in the file.</li> </ul>
16	<b>Verification of Memorandum of Understanding (MoUs) (Audit as per the attached Check List)</b>	<ul style="list-style-type: none"> <li>The institute has in total Six MOUs Active MOUs are three Inactive MOUs are three.</li> <li>The MOU file needs to be flagged year wise for easy access.</li> <li>Record of activities conducted under the signed MOUs should be maintained in a file.</li> </ul>



  
 Registrar  
 Amity University Haryana  
 Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

**Name of the Department:** Faculty of Science Engineering & Technology

**Name of the School:** Amity Institute of Biotechnology

**Date:** - 12.05.2022

**Auditor Name:** Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks ( Closure of Nonconformities)
8.	Academic/ Event Calendar	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
15.	Record of Mentor Mentee meetings	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.



Registrar

Amity University Haryana  
Manesar Gurgaon-122413





(Accredited with Grade ‘A’ by NAAC)

**Internal Quality Assurance Cell Report**

**Name of the Department:** Faculty of Science Engineering & Technology

**Name of the Institute:** Amity School of Applied Sciences

**Auditor Name:** Dr. Sunita Sharma, Dr. Vidhi, Mr. Onkar, Mr. Vijay Kumar

**Dated:** 12<sup>th</sup> April 2022

**IQAC OBSERVATIONS:**

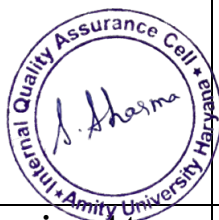
- The school had presented all the documents in a very asystematic manner during audit.
- The documents produced during audit should have been properly filed, flagged, and maintained.
- Many faculty were unavailable during the audit to show their documents.
- In the near future during IQAC audit an overview of the school should be given by a power point presentation highlighting the major activities / achievements of the school.

S.No	Details	IQAC Remarks			
		Total Students	Registered	Not Registered	
1	Re-registration of students on Amizone	ASAS	390	386	3
		Programme wise			
		B.Sc. (H) - Chemistry	40	40	0
		B.Sc. (H) - FS	75	74	1
		B.Sc. (H) - Math	34	34	0
		B.Sc. (H) - Physics	42	42	0
		M.Sc. (AC)	58	57	1



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Amity University Haryana  
Manesar Gurgaon-122411

		M.Sc. (AM)	32	32	0
		M.Sc. (AP)	58	58	0
		M.Sc. (Biochem)	14	14	0
		M.Sc. (FS)	37	35	1
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	Faculty registers	<p>Following were the observations as under:</p> <ul style="list-style-type: none"> <li>Signature of HOI was not available in the faculty registers.</li> <li>Enrollment numbers was not mentioned in the registers by few faculty members.</li> <li>Attendance was inappropriately maintained by few faculty members.</li> </ul>			
5	Session Plan	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
6	Course Manuals	The manual need to be properly indexed & pages to be numbered. (If print out of the course manual has been taken page numbers can be manually written.)			
7	E- resources developed for LMS.	The school should focus more on preparing comprehensive course wise modules incorporating audio visual aids to enrich the teaching learning experience.			
8	Academic/ Event Calendar	Events Calendar should be prepared as per the format of Academic calendar issued by Dean Academic Office and the file should be flagged and updated year wise.			
9	Status of Ph.D. students enrolled.	<p>The school should mandatorily maintain separate files for each of the student registered in Ph.D. The file should contain the following documents.</p> <ol style="list-style-type: none"> <li>Admission Letter</li> <li>Registration form</li> <li>10th Marksheet /Certificate</li> <li>Qualifying degree certificate (UG/PG)</li> <li>NET/GATE/JRF certificate</li> <li>Course work marksheet</li> <li>DRC minutes of meeting</li> <li>Documents required from external guide are as under: <ul style="list-style-type: none"> <li>CV of the co-supervisor</li> <li>NOC from the host institution</li> <li>Consent letter</li> </ul> </li> <li>Approved copy of Synopsis</li> <li>Approval of RAC</li> <li>6 monthly progress report (Annexure no –XIV)</li> <li>Approved copy of extension awarded (if any)</li> <li>Pre Ph.D.-Minutes of meeting</li> <li>Ph.D. notification issued by Registrar.</li> <li>Final copy of Thesis submitted.</li> </ol>			
10	Mentor assigned to	Mentor mentee ratio is 1:20			



Registrar  
Amity University Haryana  
Manesar Gurgaon-122413

	students (Mentor Mentee ratio)	
11	<b>Internal Assessments</b>	<ul style="list-style-type: none"> <li>Record of internal assessment was available with all the faculty members.</li> <li>The school should maintain a file for all the internal assessment question papers and date sheet.</li> </ul>
12	<b>Result Analysis</b>	<ul style="list-style-type: none"> <li>Result analysis was available with the school programme wise.</li> <li>However, students who were falling in the year back or lower CGPA level category as per norms were not supported by documents of remedial teaching. The school should produce remedial teaching timetable along with sample of assignments or other materials shared with such students.</li> <li>Graphical analysis report should be prepared for ongoing and pass out batches.</li> </ul>
13	<b>Extracurricular activities organized for students' engagement.</b>	<ul style="list-style-type: none"> <li>Seven events had been planned for the Even Semester out of which six had been conducted between January -March-2022</li> <li>Reports of the same were available in the file during audit except for the event held on 7<sup>th</sup> April 2022.</li> <li><b>The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the school.</b></li> </ul>
14	<b>Events, Webinars, FDPs organized</b>	Two FDPs had been organized by the school till date. Reports of the same were available in the file during audit.
15	<b>Record of Mentor Mentee meetings</b>	The Master file of mentor-mentee record needs to be updated and filed properly. The file was incomplete w.r.t notices, timetable and list of mentors allotted to mentees.
16	<b>Verification of Memorandum of Understanding (MoUs) (Audit as per the attached Check List)</b>	<ul style="list-style-type: none"> <li>The school has in total Two MOUs Active MOUs are two</li> <li>The MOU file needs to be flagged year wise for easy access.</li> <li>Record of activities conducted under the signed MOUs should be maintained in a file.</li> </ul>



  
 Registrar  
 Amity University Haryana  
 Manesar Gurgaon-122413



# AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

**Name of the Department:** Faculty of Science Engineering & Technology

**Name of the School:** Amity School of Applied Sciences

**Date:** - 12.05.2022

**Auditor Name:** Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks ( Closure of Nonconformities)
4.	Faculty registers	Enrollment numbers are mentioned in the registers by faculty members.
8.	Academic/ Event Calendar	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
15.	Record of Mentor Mentee meetings	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.



Registrar

Amity University Haryana  
Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

### Internal Quality Assurance Cell Report

**Name of the Department:** Faculty of Science Engineering & Technology

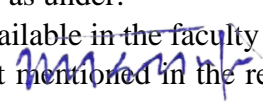
**Name of the Institute:** Amity School of Earth & Environment Science

**Auditor Name:** Dr. Sunita Sharma, Dr. Vidhi, Mr. Onkar, Mr. Vijay

**Dated:** 4<sup>th</sup> April 2022

#### IQAC OBSERVATIONS:

- The school had presented all the documents in a very a systematic manner during audit.
- The documents produced during audit should have been properly filed and maintained.
- The school offers Environmental Science course to all UG and PG students at AUH.

S.No	Details	IQAC Remarks			
		Total Students	Registered	Not Registered	
1	Re-registration of students on Amizone	ASEES	9	9	0
		<b>Programme wise</b>			
		B.Sc. (H) Es	2	2	0
		M.Sc. ES&M	7	7	0
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	Faculty registers	Following were the observations as under: <ul style="list-style-type: none"> <li>• Signature of HOI was not available in the faculty registers.</li> <li>• Enrollment numbers was not mentioned in the registers by few faculty members.</li> </ul>			
5	Session Plan	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members. <div style="text-align: right; margin-top: 10px;">   <b>Registrar</b>              Amity University Haryana              Manesar Gurgaon-122413           </div>			

6	<b>Course Manuals</b>	The manual need to be properly indexed & pages to be numbered. (If print out of the course manual has been taken page numbers can be manually written.)
7	<b>E- resources developed for LMS.</b>	The school should focus more on preparing comprehensive course wise modules incorporating audio visual aids to enrich the teaching learning experience.
8	<b>Academic/ Event Calendar</b>	Events Calendar should be prepared as per the format of Academic calendar issued by Dean Academic Office.
9	<b>Status of Ph.D. students enrolled.</b>	<p>The school should mandatorily maintain separate files for each of the student registered in Ph.D. The file should contain the following documents.</p> <ol style="list-style-type: none"> <li>1. Admission Letter</li> <li>2. Registration form</li> <li>3. 10th Marksheet /Certificate</li> <li>4. Qualifying degree certificate (UG/PG)</li> <li>5. NET/GATE/JRF certificate</li> <li>6. Course work marksheet</li> <li>7. DRC minutes of meeting</li> <li>8. Documents required from external guide are as under: <ul style="list-style-type: none"> <li>• CV of the co-supervisor</li> <li>• NOC from the host institution</li> <li>• Consent letter</li> </ul> </li> <li>9. Approved copy of Synopsis</li> <li>10. Approval of RAC</li> <li>11. 6 monthly progress report (Annexure no –XIV)</li> <li>12. Approved copy of extension availed (if any)</li> <li>13. Pre Ph.D.-Minutes of meeting</li> <li>14. Ph.D. notification issued by Registrar.</li> <li>15. Final copy of Thesis submitted.</li> </ol>
10	<b>Mentor assigned to students (Mentor Mentee ratio)</b>	Mentor mentee ratio is 1:1
11	<b>Internal Assessments</b>	<ul style="list-style-type: none"> <li>• Record of internal assessment should be maintained by all the faculty members.</li> <li>• The school should maintain a file for all the internal assessment question papers and date sheet.</li> </ul>
12	<b>Result Analysis</b>	<ul style="list-style-type: none"> <li>• Result analysis file was available with the school programme wise.</li> <li>• Graphical analysis report should be prepared for ongoing and pass out batches.</li> </ul>
13	<b>Extracurricular activities organized for students' engagement.</b>	The school had not organized any event for students till date.
14	<b>Events, Webinars FDPs organized</b>	No FDP had been organized by the school till date. Registrar
15	<b>Record of Mentor Mentee meetings</b>	The Master file of mentor-mentee records needs to be updated and filed properly. Amity University, Manesar Manesar Gurgaon-122413

16	<b>Verification of Memorandum of Understanding (MoUs) (Audit as per the attached Check List)</b>	The school has not signed any MOUs in collaboration with reputed international or national organizations and industry.
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Registrar  
Amity University Haryana  
Manesar Gurgaon-122413



# AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

**Name of the Department:** Faculty of Science Engineering & Technology

**Name of the School:** Amity School of Earth & Environment Science

**Date:** - 12.05.2022

**Auditor Name:** Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks ( Closure of Nonconformities)
4.	Faculty registers	Enrollment numbers are mentioned in the registers by faculty members.
8.	Academic/ Event Calendar	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
15.	Record of Mentor Mentee meetings	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.



Registrar

Amity University Haryana  
Manesar Gurgaon-122413





(Accredited with Grade 'A' by NAAC)

### Internal Quality Assurance Cell Report

**Name of the Department:** Faculty of Law

**Name of the Institute:** Amity Law School

**Auditor Name:** Dr. Sunita Sharma, Dr. Vidhi, Mr. Onkar, Mr. Vijay Kumar

**Dated:** 12<sup>th</sup> April 2022

#### IQAC OBSERVATIONS:

- The elaborate presentation given by the Director of the school was very informative.
- The school had presented all the documents in a systematic manner for smooth conduct of audit. The documents produced during audit were well maintained in the files.
- The overall functioning of the department seemed to be very efficiently managed.
- The school has been organizing many events such as Moot Court competitions and Intra University competitions for holistic development of its faculty members and students.
- The valueadded courses offered to the law students are not taken up by them in the true spirit, which may not prove to be beneficial for the overall result of the students.

S.No	Details	IQAC Remarks			
		Total Students	Registered	Not Registered	
1	Re-registration of students on Amizone	ALS	535	521	14
		Programme wise			
		B.A.,LL.B (H)	222	218	4
		B.Com. LL.B. (H)	29	28	1
		BBA LL.B. (H)	117	115	2
		LLM	167	160	7



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2	<b>Foreign Language allotted to students</b>	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.
3	<b>Faculty load w.r.t subjects assigned</b>	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.
4	<b>Faculty registers</b>	Faculty registers were well maintained in the school.
5	<b>Session Plan</b>	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.
6	<b>Course Manuals</b>	The manual need to be properly indexed & pages to be numbered. (If print out of the course manual has been taken page numbers can be manually written.)
7	<b>E- resources developed for LMS.</b>	The school should focus more on preparing comprehensive course wise modules incorporating audio visual aids to enrich the teaching learning experience.
8	<b>Academic/ Event Calendar</b>	Events Calendar has been prepared as per the format of Academic calendar issued by Dean Academic Office.
9	<b>Status of Ph.D. students enrolled.</b>	<p>The school should mandatorily maintain separate files for each of the student registered in Ph.D. The file should contain the following documents.</p> <ol style="list-style-type: none"> <li>1. Admission Letter</li> <li>2. Registration form</li> <li>3. 10th Marksheet /Certificate</li> <li>4. Qualifying degree certificate (UG/PG)</li> <li>5. NET/GATE/JRF certificate</li> <li>6. Course work marksheet</li> <li>7. DRC minutes of meeting</li> <li>8. Documents required from external guide are as under: <ul style="list-style-type: none"> <li>• CV of the co-supervisor</li> <li>• NOC from the host institution</li> <li>• Consent letter</li> </ul> </li> <li>9. Approved copy of Synopsis</li> <li>10. Approval of RAC</li> <li>11. 6 monthly progress report (Annexure no –XIV)</li> <li>12. Approved copy of extension availed (if any)</li> <li>13. Pre Ph.D.-Minutes of meeting</li> <li>14. Ph.D. notification issued by Registrar.</li> <li>15. Final copy of Thesis submitted</li> </ol>
10	<b>Mentor assigned to students (Mentor Mentee ratio)</b>	Mentor mentee ratio is 1:13
11	<b>Internal Assessments</b>	<ul style="list-style-type: none"> <li>• Record of internal assessment was available with all the faculty members.</li> <li>• The school should maintain a Register for all the internal assessment question papers and dates sheet.</li> </ul>
12	<b>Result Analysis</b>	<ul style="list-style-type: none"> <li>• Result analysis was available with the school programme</li> </ul>

		<p>wise.</p> <ul style="list-style-type: none"> <li>The result file needs to be updated with remedial teaching timetable and assignments.</li> </ul>
13	<b>Extracurricular activities organized for students' engagement.</b>	<ul style="list-style-type: none"> <li>Sixteen events had been planned for the Even Semester out of which Twelve had been conducted between January - March-2022</li> <li>Reports of the same were available in the file during audit.</li> <li><b>The school was advised to maintain geo tagged photographs in the outcome reports for the events being conducted by the school.</b></li> </ul>
14	<b>Events, Webinars, FDPs organized</b>	One FDP has been planned for faculty members tentatively around 6 <sup>th</sup> -10 <sup>th</sup> June 2022.
15	<b>Record of Mentor Mentee meetings</b>	The Master file of mentor-mentee record needs to be updated and filed properly.
16	<b>Verification of Memorandum of Understanding (MoUs) (Audit as per the attached Check List)</b>	<ul style="list-style-type: none"> <li>The school has in total four MOUs. Active MOUs are four</li> <li>The MOUs file needs to be flagged year wise for easy access.</li> <li>Record of activities conducted under the signed MOUs should be maintained in a file.</li> </ul>



  
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**Name of the Department:** Faculty of law

**Name of the School:** Amity Law School

**Date:** - 29.04.2022

**Auditor Name:** Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
15.	Record of Mentor Mentee meetings	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.



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## Internal Quality Assurance Cell Report

**Name of the Department:** Faculty of Arts

**Name of the Institute:** Amity School of Communication

**Auditor Name:** Dr. Sunita Sharma, Dr. Vidhi, Mr.Onkar, Mr. Vijay

**Dated:** 06<sup>th</sup> April 2022

### IQAC OBSERVATIONS:

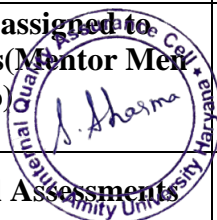
- The school had presented all the documents in a systematic manner for smooth conduct of audit.
- The documents produced during audit were well maintained in the file.
- The school can organize various events in the domain of animation for the students to enhance their experiential learning.
- The school should focus on signing MoUs with industry in the fields of journalism, mass communication, animation etc. to provide more internship opportunities and practical training to the students.

S.No	Details	IQAC Remarks			
		Total Students	Registered	Not Registered	
1	Re-registration of students on Amizone	ASCO	202	200	2
		Programme wise			
		B.Sc- (A&VG)	131	129	2
		BA (J&MC)	48	48	0
		BA (J&MC) - Intl	1	1	0
		MA (J&MC)	17	17	0



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		<b>PG Diploma in J &amp; MC</b>	<b>5</b>	<b>5</b>	<b>0</b>
2	<b>Foreign Language allotted to students</b>	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	<b>Faculty load w.r.t subjects assigned</b>	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	<b>Faculty registers</b>	Faculty registers were well maintained in the school. However, few registers were not signed by the HoI.			
5	<b>Session Plan</b>	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
6	<b>Course Manuals</b>	The manual need to be properly indexed & pages to be numbered. (If print out of the course manual has been taken page numbers can be manually written.)			
7	<b>E- resources developed for LMS.</b>	The school should focus more on preparing comprehensive course wise modules incorporating audio visual aids to enrich the teaching learning experience.			
8	<b>Academic/ Event Calendar</b>	Event calendar was placed in the file as per the format of Academic calendar issued by Dean Academic Office.			
9	<b>Status of Ph.D. students enrolled.</b>	<p>The school should mandatorily maintain separate files for each of the student registered in Ph.D. The file should contain the following documents.</p> <ol style="list-style-type: none"> <li>1. Admission Letter</li> <li>2. Registration form</li> <li>3. 10th Marksheet /Certificate</li> <li>4. Qualifying degree certificate (UG/PG)</li> <li>5. NET/GATE/JRF certificate</li> <li>6. Course work marksheet</li> <li>7. DRC minutes of meeting</li> <li>8. Documents required from external guide are as under: <ul style="list-style-type: none"> <li>• CV of the co-supervisor</li> <li>• NOC from the host institution</li> <li>• Consent letter</li> </ul> </li> <li>9. Approved copy of Synopsis</li> <li>10. Approval of RAC</li> <li>11. 6 monthly progress report (Annexure no –XIV)</li> <li>12. Approved copy of extension availed (if any)</li> <li>13. Pre Ph.D.-Minutes of meeting</li> <li>14. Ph.D. notification issued by Registrar.</li> <li>15. Final copy of Thesis submitted</li> </ol>			
10	<b>Mentor assigned to students (Mentor Mentee ratio)</b>	Mentor mentee ratio is 1:18			
11	<b>Internal Assessments</b>	<ul style="list-style-type: none"> <li>• Record of internal assessment was available with all the faculty members.</li> </ul>			



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		<ul style="list-style-type: none"> <li>The school should maintain a file for all the internal assessment question papers and date sheet.</li> </ul>
12	<b>Result Analysis</b>	<ul style="list-style-type: none"> <li>Result analysis was prepared programme wise. However, the graphical representation needs to be updated as per the format shared by IQAC.</li> </ul>
13	<b>Extracurricular activities organized for students' engagement.</b>	<ul style="list-style-type: none"> <li>Thirteen events had been planned out of which six had been conducted between January -March-2022.</li> <li>Reports of the same were available in the file during audit.</li> <li><b>The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the school.</b></li> </ul>
14	<b>Events, Webinars, FDPs organized</b>	No FDP has been organized by the school till date.
15	<b>Record of Mentor Mentee meetings</b>	The Master file of mentor-mentee record need to be updated and filed properly.
16	<b>Verification of Memorandum of Understanding (MoUs) (Audit as per the attached Check List)</b>	The school has not signed any industry- specific MOUs.



  
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# AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

**Name of the Department: Faculty of Arts**

**Name of the School: Amity School of Communication**

**Date: - 25.04.2022**

**Auditor Name: Dr. Sunita Sharma & Dr. Vidhi**

S. No	Details	IQAC Remarks ( Closure of Nonconformities)
15.	Record of Mentor Mentee meetings	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.



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## Internal Quality Assurance Cell Report

**Name of the Department:** Faculty of Arts

**Name of the Institute:** Amity School of Liberal Arts

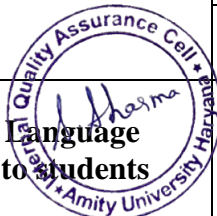
**Auditor Name:** Dr. Sunita Sharma, Dr. Vidhi, Mr.Onkar, Mr. Vijay

**Dated:** 12<sup>th</sup> April 2022

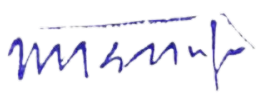
### IQAC OBSERVATIONS:

- The school had presented all the documents in a very asystematic manner during audit.
- The documents produced during audit should have been properly filed and maintained.
- Many faculty were unavailable during the audit to show their documents.
- The school organizes 24\*7 activities in collaboration with other schools/ institutes for the students residing in the campus.
- The school offers Communication Skill courses in workshop mode to all UG and PG students at AUH.

S.No	Details	IQAC Remarks			
		Total Students	Registered	Not Registered	
1	Re-registration of students on Amizone	ASLA	408	388	20
		Programme wise			
		B.A. (H) - English	256	243	13
		B.A. (H)- Pol.Scie	94	88	6
		B.A.(H) His.	21	20	1
		M.A. (English)	37	37	0
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			



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3	<b>Faculty load w.r.t subjects assigned</b>	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.
4	<b>Faculty registers</b>	<p>Following were the observations as under:</p> <ul style="list-style-type: none"> <li>• Signature of HOI was not available in the faculty registers.</li> <li>• Enrollment numbers was not mentioned in the registers by few faculty members.</li> <li>• Attendance was inappropriately maintained by Dr Shradhanvita Singh and Dr Neelam Jain.</li> </ul>
5	<b>Session Plan</b>	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.
6	<b>Course Manuals</b>	<p>The manual need to be properly indexed &amp; pages to be numbered. (If print out of the course manual has been taken page numbers can be manually written.)</p> <p>The format and layouts of the following courses - POL 2403, CSS4151, CSS4451, POL2101&amp;POL2103, was inappropriate.</p>
7	<b>E- resources developed for LMS.</b>	The school should focus more on preparing comprehensive course wise modules incorporating audio visual aids to enrich the teaching learning experience.
8	<b>Academic/ Event Calendar</b>	Events Calendar should be prepared as per the format of Academic calendar issued by Dean Academic Office and the file should be flagged and updated year wise.
9	<b>Status of Ph.D. students enrolled.</b>	<p>The school should mandatorily maintain separate files for each of the student registered in Ph.D.</p> <p>The file should contain the following documents.</p> <ol style="list-style-type: none"> <li>1. Admission Letter</li> <li>2. Registration form</li> <li>3. 10<sup>th</sup> Marksheet /Certificate</li> <li>4. Qualifying degree certificate (UG/PG)</li> <li>5. NET/GATE/JRF certificate</li> <li>6. Course work marksheet</li> <li>7. DRC minutes of meeting</li> <li>8. Documents required from external guide are <ul style="list-style-type: none"> <li>• CV of the co-supervisor</li> <li>• NOC from the host institution</li> <li>• Consent letter</li> </ul> </li> <li>9. Approved copy of Synopsis</li> <li>10. Approval of RAC</li> <li>11. 6 monthly progress report (Annexure no –XIV)</li> <li>12. Approved copy of extension availed (if any)</li> <li>13. Pre Ph.D.-Minutes of meeting</li> <li>14. Ph.D. notification issued by Registrar.</li> <li>15. Final copy of Thesis submitted.</li> </ol>
10	<b>Mentor assigned to students (Mentor Mentee ratio)</b>	<p>Mentor mentee ratio is 1:20</p> <p style="text-align: right;">   Registrar  Amity University, Haryana  Manesar Gurgaon-122413 </p>
11	<b>Internal Assessments</b>	<ul style="list-style-type: none"> <li>• Record of internal assessment was available with all the faculty members.</li> </ul>

		<ul style="list-style-type: none"> <li>The school should maintain a file for all the internal assessment question papers and date sheet.</li> </ul>
12	<b>Result Analysis</b>	<ul style="list-style-type: none"> <li>Result analysis can be prepared programme wise. Students total count should be mentioned, names of students should not be listed in the result format shared by IQAC.</li> <li>Graphical analysis report should be prepared for ongoing and pass out batches.</li> </ul>
13	<b>Extracurricular activities organized for students' engagement.</b>	<ul style="list-style-type: none"> <li>Eight events had been conducted between January-March-2022.</li> <li>Reports of the same were available in the file during audit.</li> <li><b>The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the school.</b></li> </ul>
14	<b>Events, Webinars, FDPs organized</b>	<ul style="list-style-type: none"> <li>No FDP has been organized by the school till date, However the school has planned one FDP for the faculty members.</li> </ul>
15	<b>Record of Mentor Mentee meetings</b>	<ul style="list-style-type: none"> <li>The Master file of mentor-mentee record was incomplete, and it needs to be updated, filed properly year wise consisting notices, timetable and list of mentor mentee allotted academic session wise.</li> </ul>
16	<b>Verification of Memorandum of Understanding (MoUs) (Audit as per the attached Check List)</b>	<ul style="list-style-type: none"> <li>The school has only one active MOU.</li> <li>Record of activities conducted under the signed MOUs should be maintained in a file.</li> <li>The school should collaborate with industry and educational institutions of repute for signing of MOUs.</li> </ul>



  
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### Internal Quality Assurance Cell Report

**Name of the Department:** Faculty of Arts

**Name of the Institute:** Amity School of Language

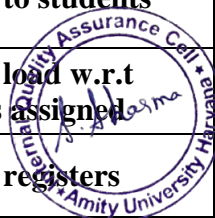
**Auditor Name:** Dr. Sunita Sharma, Dr. Vidhi, Mr. Onkar, Mr. Vijay

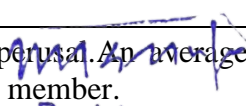
**Dated:** 13<sup>th</sup> April 2022

#### IQAC OBSERVATIONS:

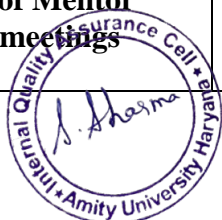
- The school had presented all the documents in a systematic manner for smooth conduct of audit.
- The documents produced during audit were well maintained in the file.
- The school should use the Language lab more frequently for the students.
- The school offers Foreign Language courses in – French, Spanish, German, Chinese, Russian, Korean, and Japanese to all UG and PG students at AUH.

S.No	Details	IQAC Remarks			
		Total Students	Registered	Not Registered	
1	Re-registration of students on Amizone	ASL	57	56	1
		<b>Programme wise</b>			
		B.A. (H) - French	28	27	1
		B.A. (H) - German	20	20	0
		B.A. (H) - Spanish	9	9	0
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	Faculty registers	Faculty registers were well maintained in the school.			



  
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5	<b>Session Plan</b>	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.
6	<b>Course Manuals</b>	The manual need to be properly indexed & pages to be numbered. (If print out of the course manual has been taken page numbers can be manually written.)
7	<b>E- resources developed for LMS.</b>	The school should focus more on preparing comprehensive course wise modules incorporating audio visual aids to enrich the teaching learning experience.
8	<b>Academic/ Event Calendar</b>	Event calendar was placed in the file as per the format of Academic calendar issued by Dean Academic Office.
9	<b>Status of Ph.D. students enrolled.</b>	Not applicable
10	<b>Mentor assigned to students (Mentor Mentee ratio)</b>	Mentor mentee ratio is 1:5
11	<b>Internal Assessments</b>	<ul style="list-style-type: none"> <li>Record of internal assessment was available with all the faculty members.</li> <li>The school should maintain a file for all the internal assessment question papers and date sheet.</li> <li>Sessionalshad not been conducted in the school till the date of audit.</li> </ul>
12	<b>Result Analysis</b>	<ul style="list-style-type: none"> <li>Result analysis can be prepared programme wise. Students total count should be mentioned, names of students should not be listed in the result format shared by IQAC.</li> <li>Graphical analysis report should be prepared for ongoing and pass out batches.</li> </ul>
13	<b>Extracurricular activities organized for students' engagement.</b>	<ul style="list-style-type: none"> <li>Six events had been planned out of which four had been conducted between January -March-2022.</li> <li>Reports of the same were available in the file during audit.</li> <li><b>The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the school.</b></li> </ul>
14	<b>Events, Webinars, FDPs organized</b>	No FDP has been organized by the school till date.
15	<b>Record of Mentor Mentee meetings</b>	Record was well maintained. The notices in the master file need to be stamped & signed by the director for 20 <sup>th</sup> May & 9 <sup>th</sup> Aug 2021 respectively.



  
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16	<b>Verification of Memorandum of Understanding (MoUs) (Audit as per the attached Check List)</b>	<ul style="list-style-type: none"><li>• The school has in total five MOUs Active MOUs are two Inactive MOUs are three.</li><li>• The MOUs file needs to be flagged year wise for easy access.</li><li>• Record of activities conducted under the signed MOUs should be maintained in a file.</li></ul>
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Manesar Gurgaon-122413



# AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

**Name of the Department: Faculty of Arts**

**Name of the School: Amity School of Liberal Arts & Foreign Language**

**Date: - 29.04.2022**

**Auditor Name: Dr. Sunita Sharma & Dr. Vidhi**

S. No	Details	IQAC Remarks ( Closure of Nonconformities)
4.	Faculty Registers	Enrollment numbers is mentioned in the registers by faculty members.
15.	Record of Mentor Mentee meetings	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.



Registrar

Amity University Haryana  
Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

### Internal Quality Assurance Cell Report

**Name of the Department:** Faculty of Arts

**Name of the Institute:** Amity Institute of Design (ASFDT/ASFA)

**Auditor Name:** Dr. Sunita Sharma, Dr. Vidhi, Mr.Onkar, Mr. Vijay

**Dated:** 07<sup>th</sup> April 2022

#### IQAC OBSERVATIONS:

- The documents produced during audit should have been properly filed and maintained.
- The school should focus on organizing student centric innovative and creative intra university events / hands-on-training activities which can be promoted on social media.

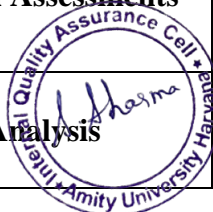
S.No	Details	IQAC Remarks			
		Total Students	Registered	Not Registered	
1	Re-registration of students on Amizone	AID/ ASFDT/AS FA	234	234	0
		<b>Programme wise</b>			
		<b>BID</b>	<b>52</b>	<b>52</b>	<b>0</b>
		<b>B.Des (FD)</b>	<b>70</b>	<b>70</b>	<b>0</b>
		<b>BFA</b>	<b>97</b>	<b>97</b>	<b>0</b>
		<b>MFA</b>	<b>15</b>	<b>15</b>	<b>0</b>
2	<b>Foreign Language allotted to students</b>	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	<b>Faculty load w.r.t subjects assigned</b>	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	<b>Faculty registers</b>	Following were the observations as under: <ul style="list-style-type: none"> <li>• Signature of HOI was not available in the faculty registers.</li> <li>• Enrollment numbers was not mentioned in the registers by few faculty members.</li> <li>• Attendance was inappropriately maintained by Dr Rakesh Kumar Chaudhary &amp; Mr. Ramesh Sampui.</li> </ul>			



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 Manesar, Gurgaon-122413



5	<b>Session Plan</b>	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.
6	<b>Course Manuals</b>	<ul style="list-style-type: none"> <li>The manual need to be properly indexed &amp; pages to be numbered. (If print out of the course manual has been taken page numbers can be manually written.)</li> <li>In ASFA mapping of CO, PO and PSO should be done at the end of each course for attaining learning objectives.</li> </ul>
7	<b>E- resources developed for LMS.</b>	The school should focus more on preparing comprehensive course wise modules incorporating audio visual aids to enrich the teaching learning experience.
8	<b>Academic/ Event Calendar</b>	Event calendar was placed in the file as per the format of Academic calendar issued by Dean Academic Office.
9	<b>Status of Ph.D. students enrolled.</b>	<ul style="list-style-type: none"> <li>Not Applicable for ASFDT&amp;AID</li> <li><b>Applicable for ASFA</b> The school should mandatorily maintain separate files for each of the student registered in Ph.D. The file should contain the following documents. <ol style="list-style-type: none"> <li>Admission Letter</li> <li>Registration form</li> <li>10th Marksheet /Certificate</li> <li>Qualifying degree certificate (UG/PG)</li> <li>NET/GATE/JRF certificate</li> <li>Course work marksheet</li> <li>DRC minutes of meeting</li> <li>Documents required from external guide are as under: <ul style="list-style-type: none"> <li>CV of the co-supervisor</li> <li>NOC from the host institution</li> <li>Consent letter</li> </ul> </li> <li>Approved copy of Synopsis</li> <li>Approval of RAC</li> <li>6 monthly progress report (Annexure no –XIV)</li> <li>Approved copy of extension availed (if any)</li> <li>Pre Ph.D.-Minutes of meeting</li> <li>Ph.D. notification issued by Registrar.</li> <li>Final copy of Thesis submitted</li> </ol> </li> </ul>
10	<b>Mentor assigned to students (Mentor Mentee ratio)</b>	Mentor mentee ratio is 1.10 (AID & ASFDT) Mentor mentee ratio is 1.5 (ASFA)
11	<b>Internal Assessments</b>	<ul style="list-style-type: none"> <li>Record of internal assessment was available with all the faculty members.</li> <li>The school should maintain an updated file for all the internal assessment question papers and date sheet.</li> </ul>
12	<b>Result Analysis</b>	<ul style="list-style-type: none"> <li>Result analysis can be prepared programme wise.</li> <li>Graphical analysis report should be prepared for ongoing and pass out batches.</li> </ul>



13	<b>Extracurricular activities organized for students' engagement.</b>	<ul style="list-style-type: none"> <li>• Seven events had been planned out of which three had been conducted between January -March-2022 in ASFA</li> <li>• Eight events had been planned out of which four had been conducted between January -March-2022, in ASFDT.</li> <li>• Reports of the same were available in the file during audit.</li> <li>• <b>The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the school.</b></li> </ul>
14	<b>Events, Webinars, FDPs organized</b>	No FDP has been organized by the school till date.
15	<b>Record of Mentor Mentee meetings</b>	The Master file of mentor-mentee record was incomplete, and it needs to be updated, filed properly year wise consisting notices- Timetable and list of mentor mentee allotted academic session wise.
16	<b>Verification of Memorandum of Understanding (MoUs) (Audit as per the attached Check List)</b>	<ul style="list-style-type: none"> <li>• The school has in total Seven MOUs Active MOUs are two Inactive MOUs are five.</li> <li>• The MOUs file needs to be flagged year wise for easy access.</li> <li>• Record of activities conducted under the signed MOUs should be maintained in a file.</li> </ul>



  
 Registrar  
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 Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

**Name of the Department: Faculty of Arts**

**Name of the School: Amity Institute of Design (ASFDT/ASFA)**

**Date: - 25.04.2022**

**Auditor Name: Dr. Sunita Sharma & Dr. Vidhi**

S. No	Details	IQAC Remarks ( Closure of Nonconformities)
4.	Faculty registers	Enrollment numbers is mentioned in the registers by faculty members. Attendance Register is maintained as per IQAC Advice.
12.	Result Analysis	Result analysis prepared programme wise. Graphical analysis report prepared for ongoing and pass out batches.
15.	Record of Mentor Mentee meetings	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.



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**(Accredited with Grade 'A' by NAAC)**

### Internal Quality Assurance Cell Report

**Name of the Department:** Faculty of Health & Allied Sciences

**Name of the Institute:** Amity Medical School

**Auditor Name:** Dr. Sunita Sharma, Dr. Vidhi, Mr.Onkar, Mr.Vijay Kumar

**Dated:** 07<sup>th</sup> April 2022

#### IQAC OBSERVATIONS:

- The elaborate presentation given by the Head of the Department of the school was very precise.
- The school had presented all the documents in a systematic manner for smooth conduct of audit. The documents produced during audit were well maintained in the files.
- The school had inaugurated a Diet Clinic in Block- A, Room no- 313 for faculty, staff and students at AUH in 2020.
- The BASLP department in the school had offered Tele Rehabilitation services to its patients during pandemic.
- The Optometry department of the school had offered an in-campus 6-month certification program from Bausch and Lomb, Mastermind.

S.No	Details	IQAC Remarks			
		Total Students	Registered	Not Registered	
1	Re-registration of students on Amizone	AMS	433	426	7
		Programme wise			
		B.Optom.	66	65	1
		B.Sc. (D&AN)	47	47	0
		B.Sc. (MLT)	36	36	0
		B.Sc. (MM & SCT)	7	7	0
		BASLP	94	90	4
		M.Optom.	11	11	0



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		<b>Practitioner</b>			
		<b>M.Optomety</b>	<b>66</b>	<b>64</b>	<b>2</b>
		<b>M.Sc. (CR)</b>	<b>17</b>	<b>17</b>	<b>0</b>
		<b>M.Sc. (D&amp;AN)</b>	<b>57</b>	<b>57</b>	<b>0</b>
		<b>M.Sc. (MLT)</b>	<b>7</b>	<b>7</b>	<b>0</b>
		<b>M.Sc. (MM &amp; SCT)</b>	<b>5</b>	<b>5</b>	<b>0</b>
		<b>Master of Public Health</b>	<b>15</b>	<b>15</b>	<b>0</b>
		<b>MHA</b>	<b>4</b>	<b>4</b>	<b>0</b>
		<b>MHA (EWP)</b>	<b>1</b>	<b>1</b>	<b>0</b>
<b>2</b>	<b>Foreign Language allotted to students</b>	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
<b>3</b>	<b>Faculty load w.r.t subjects assigned</b>	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
<b>4</b>	<b>Faculty registers</b>	Faculty registers were well maintained in the school.			
<b>5</b>	<b>Session Plan</b>	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
<b>6</b>	<b>Course Manuals</b>	The manual need to be properly indexed & pages to be numbered. (If print out of the course manual has been taken page numbers can be manually written.)			
<b>7</b>	<b>E- resources developed for LMS.</b>	The school should focus more on preparing comprehensive course wise modules incorporating audio visual aids to enrich the teaching learning experience.			
<b>8</b>	<b>Academic/ Event Calendar</b>	Events Calendar should be prepared as per the format of Academic calendar issued by Dean Academic Office.			
<b>9</b>	<b>Status of Ph.D. students enrolled.</b>	<p>The school should mandatorily maintain separate files for each of the student registered in Ph.D. The file should contain the following documents.</p> <ol style="list-style-type: none"> <li>1. Admission Letter</li> <li>2. Registration form</li> <li>3. 10th Marksheet /Certificate</li> <li>4. Qualifying degree certificate (UG/PG)</li> <li>5. NET/GATE/JRF certificate</li> <li>6. Course work marksheet</li> <li>7. DRC minutes of meeting</li> <li>8. Documents required from external guide are as under: <ul style="list-style-type: none"> <li>• CV of the co-supervisor</li> <li>• NOC from the host institution</li> <li>• Consent letter</li> </ul> </li> <li>9. Approved copy of Synopsis</li> <li>10. Approval of RAC</li> <li>11. 6 monthly progress report (Annexure no –XIV)</li> <li>12. Approved copy of extension awarded (if any)</li> <li>13. Pre Ph.D.-Minutes of meeting</li> <li>14. Ph.D. notification issued by Registrar.</li> <li>15. Final copy of Thesis submitted</li> </ol>			
<b>10</b>	<b>Mentor assigned to</b>	Mentor mentee ratio is as follows:			



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	<b>students (Mentor Mentee ratio)</b>	DAN- 1:21 MLT- 1:5 Optometry – 1:8 BASLP – 1:5
11	<b>Internal Assessments</b>	<ul style="list-style-type: none"> <li>Record of internal assessment was available with all the faculty members.</li> <li>The school should maintain a file for all the internal assessment question papers and date sheet.</li> </ul>
12	<b>Result Analysis</b>	<ul style="list-style-type: none"> <li>Result analysis was available with the school programme wise.</li> <li>Graphical analysis report should be prepared for ongoing and pass out batches.</li> </ul>
13	<b>Extracurricular activities organized for students' engagement.</b>	<p>Total events planned and conducted for the Even Semester in sub departments between January -March-2022 is as under:</p> <p>DAN-05 Planned, 01 Conducted Opto -04 Planned, 03 Conducted MLT-02 Planned, 02 Conducted BASLP- 04 Planned, 02 Conducted</p> <ul style="list-style-type: none"> <li>Reports of the same were available in the file during audit.</li> <li><b>The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the school.</b></li> </ul>
14	<b>Events, Webinars, FDPs organized</b>	Two FDPs had been organized by the school till date. Reports of the same were available in the file during audit. In other departments the outcome report file needs to be updated year wise and flagged.
15	<b>Record of Mentor Mentee meetings</b>	The Master file of mentor-mentee record needs to be updated and filed properly as per the suggestions of IQAC.
16	<b>Verification of Memorandum of Understanding (MoUs) (Audit as per the attached Check List)</b>	<ul style="list-style-type: none"> <li>The school has in total fifteen MOUs Active MOUs are six Inactive MOUs are nine.</li> <li>The MOUs file needs to be flagged year wise for easy access.</li> <li>Record of activities conducted under the signed MOUs should be maintained in a file.</li> </ul>



  
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# AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

**Name of the Department:** Faculty of Health & Allied Sciences

**Name of the School:** Amity Medical School

**Date:** - 29.04.2022

**Auditor Name:** Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
15.	Record of Mentor Mentee meetings	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.



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**Internal Quality Assurance Cell Report**

**Name of the Department:** Faculty of Health & Allied Sciences

**Name of the Institute:** Amity Institute of Pharmacy

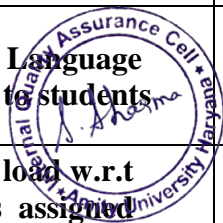
**Auditor Name:** Dr. Sunita Sharma, Dr. Vidhi, Mr. Onkar, Mr. Vijay Kumar

**Dated:** 8<sup>th</sup> April 2022

**IQAC OBSERVATIONS:**

- The elaborate presentation given by the Director of the institute was very precise.
- The institute is recognized by PCI.
- The institute had presented all the documents in a systematic manner for smooth conduct of audit. The documents produced during audit were well maintained in the file.
- The institute should focus on community engagement activities for holistic developments of students.

S. No.	Details	IQAC Remarks			
			Total Students	Registered	Not Registered
1	Re-registration of students on Amizone	AIP	206	205	1
		Programme wise			
		B. Pharma	53	52	1
		B. Pharma	45	45	0
		B. Pharma	50	50	0
		B. Pharma	58	58	0
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			



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4	<b>Faculty registers</b>	Faculty registers were well maintained in the institute.
5	<b>Session Plan</b>	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.
6	<b>Course Manuals</b>	The manual need to be properly indexed & pages to be numbered. (If print out of the course manual has been taken page numbers can be manually written.)
7	<b>E- resources developed for LMS.</b>	The institute should focus more on preparing comprehensive course wise modules incorporating audio visual aids to enrich the teaching learning experience.
8	<b>Academic/ Event Calendar</b>	Events Calendar should be prepared as per the format of Academic calendar issued by Dean Academic Office.
9	<b>Status of Ph.D. students enrolled.</b>	<p>The institute should mandatorily maintain separate files for each of the student registered in Ph.D. The file should contain the following documents.</p> <ol style="list-style-type: none"> <li>1. Admission Letter</li> <li>2. Registration form</li> <li>3. 10th Marksheet /Certificate</li> <li>4. Qualifying degree certificate (UG/PG)</li> <li>5. NET/GATE/JRF certificate</li> <li>6. Course work marksheet</li> <li>7. DRC minutes of meeting</li> <li>8. Documents required from external guide are as under: <ul style="list-style-type: none"> <li>• CV of the co-supervisor</li> <li>• NOC from the host institution</li> <li>• Consent letter</li> </ul> </li> <li>9. Approved copy of Synopsis</li> <li>10. Approval of RAC</li> <li>11. 6 monthly progress report (Annexure no –XIV)</li> <li>12. Approved copy of extension availed (if any)</li> <li>13. Pre Ph.D.-Minutes of meeting</li> <li>14. Ph.D. notification issued by Registrar.</li> <li>15. Final copy of Thesis submitted</li> </ol>
10	<b>Mentor assigned to students(Mentor Mentee ratio)</b>	Mentor mentee ratio is 1:10
11	<b>Internal Assessments</b>	<ul style="list-style-type: none"> <li>• Record of internal assessment was available with all the faculty members.</li> <li>• The institute should maintain a file for all the internal assessment question papers and date sheet.</li> </ul>
12	<b>Result Analysis</b>	<ul style="list-style-type: none"> <li>• Result analysis was available with the institute programme wise.</li> <li>• Graphical analysis report should be prepared for ongoing and pass out batches.</li> </ul>
13	<b>Extracurricular activities organized for students' engagement</b>	<ul style="list-style-type: none"> <li>• Four events had been planned for the Even Semester out of which one had been conducted between January -March / April -2022</li> <li>• Reports of the same were available in the file during audit.</li> <li>• <b>The institute was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the institute.</b></li> </ul>

14	<b>Events, Webinars, FDPs organized</b>	No record available
15	<b>Record of Mentor Mentee meetings</b>	The Master file of mentor-mentee record needs to be updated and filed properly.
16	<b>Verification of Memorandum of Understanding (MoUs) (Audit as per the attached Check List)</b>	<ul style="list-style-type: none"> <li>• The institute has in total Eleven MOUs Active MOUs are Three Inactive MOUs are Eight.</li> <li>• The MOUs file needs to be flagged year wise for easy access.</li> <li>• Record of activities conducted under the signed MOUs should be maintained in a file.</li> </ul>



  
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# AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

**Name of the Department:** Faculty of Health & Allied Sciences

**Name of the School:** Amity Institute of Pharmacy

**Date:** - 29.04.2022

**Auditor Name:** Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
15.	Record of Mentor Mentee meetings	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.



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**Internal Quality Assurance Cell Report**

**Name of the Department:** Faculty of Architecture & Planning

**Name of the Institute:** Amity School of Architecture & Planning

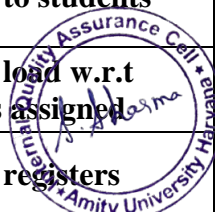
**Auditor Name:** Dr. Sunita Sharma, Dr. Vidhi, Mr. Onkar, Mr. Vijay Kumar

**Dated:** 5<sup>th</sup> April 2022

**IQAC OBSERVATIONS:**

- The institute had presented all the documents in a systematic manner for smooth conduct of audit.
- The documents produced during audit were well maintained in the file.
- The institute is recognized by CoA and recently has been inspected by ITPI.
- The school should focus on improving admissions in UG and PG courses.

S.No	Details	IQAC Remarks			
		ASAP	Total Students	Registered	Not Registered
1	Re-registration of students on Amizone	ASAP	55	53	2
		Programme wise			
		B. Arch	29	29	0
		B. Plan	8	7	1
		M. Plan	18	17	1
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	Faculty registers	Faculty registers were well maintained in the school.			



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5	<b>Session Plan</b>	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.
6	<b>Course Manuals</b>	The manual need to be properly indexed & pages to be numbered. (If print out of the course manual has been taken page numbers can be manually written.)
7	<b>E- resources developed for LMS.</b>	The school should focus more on preparing comprehensive course wise modules incorporating audio visual aids to enrich the teaching learning experience.
8	<b>Academic/ Event Calendar</b>	Events Calendar should be prepared as per the format of Academic calendar issued by Dean Academic Office.
9	<b>Status of Ph.D. students enrolled.</b>	<p>The school should mandatorily maintain separate files for each of the student registered in Ph.D. The file should contain the following documents.</p> <ol style="list-style-type: none"> <li>1. Admission Letter</li> <li>2. Registration form</li> <li>3. 10th Marksheet /Certificate</li> <li>4. Qualifying degree certificate (UG/PG)</li> <li>5. NET/GATE/JRF certificate</li> <li>6. Course work marksheet</li> <li>7. DRC minutes of meeting</li> <li>8. Documents required from external guide are as under: <ul style="list-style-type: none"> <li>• CV of the co-supervisor</li> <li>• NOC from the host institution</li> <li>• Consent letter</li> </ul> </li> <li>9. Approved copy of Synopsis</li> <li>10. Approval of RAC</li> <li>11. 6 monthly progress report (Annexure no –XIV)</li> <li>12. Approved copy of extension availed (if any)</li> <li>13. Pre Ph.D.-Minutes of meeting</li> <li>14. Ph.D. notification issued by Registrar.</li> <li>15. Final copy of Thesis submitted</li> </ol>
10	<b>Mentor assigned to students (Mentor Mentee ratio)</b>	Mentor mentee ratio is 1:5
11	<b>Internal Assessments</b>	<ul style="list-style-type: none"> <li>• Record of internal assessment was available with all the faculty members.</li> <li>• The school should maintain a file for all the internal assessment question papers and date sheet.</li> </ul>
12	<b>Result Analysis</b>	<ul style="list-style-type: none"> <li>• Result analysis was available with the school programme wise.</li> <li>• Graphical analysis report should be prepared for ongoing and pass out batches.</li> </ul>
13	<b>Extracurricular activities organized for students engagement.</b>	<ul style="list-style-type: none"> <li>• Five events had been planned for the Even Semester out of which three had been conducted between January -March-2022</li> <li>• Reports of the same were available in the file during audit.</li> <li>• <b>The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the school.</b></li> </ul>

14	<b>Events, Webinars, FDPs organized</b>	No FDP has been organized by the school till date.
15	<b>Record of Mentor Mentee meetings</b>	The Master file of mentor-mentee record is well maintained.
16	<b>Verification of Memorandum of Understanding (MoUs) (Audit as per the attached Check List)</b>	<ul style="list-style-type: none"> <li>The school has in total two MOUs. Active MOU is one Inactive MOU is one.</li> <li>Record of activities conducted under the signed MOUs should be maintained in a file.</li> </ul>



  
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# AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

**Name of the Department:** Faculty of Architecture & Planning

**Name of the School:** Amity School of Architecture & Planning

**Date:** - 29.04.2022

**Auditor Name:** Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
8.	Academic/ Event Calendar	Event Calendar file is updated & modified as per the suggestions provided by IQAC.



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**AMITY UNIVERSITY**

**HARYANA**

*Established vide Government of Haryana Act No.10 of 2010*

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**INTERNAL QUALITY ASSURANCE CELL**

**Academic Quality Initiatives**

- **Sample of Minutes of the meeting of Academic Council and BoS for launch of new programme- M.Tech (Defence Technology) & Specialization in the LLM Programme – “Child Rights and Protection”.**
- **Sample of BoS for revision of courses – B. Sc Nursing, Ph.D Nursing & M. Sc. – Clinical Research.**
- **Sample of mentor mentee meetings**
- **SDG Ranking Documents**
- **Research & Innovation at AUH**



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# Amity University, Haryana

Minutes of the 23<sup>rd</sup> meeting of the Academic Council of Amity University, Haryana conducted both Online and Offline on August 18, 2021.

Following were present:

## ACADEMIC COUNCIL

1.	Prof (Dr) PB Sharma,	Vice Chancellor	Chairman
2.	Prof (Dr) Padmakali Banerjee	Pro Vice Chancellor	Member
3.	Dr A K Nagpal	Chairman, Board of Governors, RBMF	Member
4.	Prof (Dr) Vikas Madhukar	Dy Pro VC; Dean (FMS) Director Admission & ABS	Member
5.	Dr Rajendra Prasad	Dean, Faculty of SET	Member
6.	Maj Gen G S Bal	DSW, Director Hostel & Security	Member
7.	Prof (Dr) U N Singh	Dean, Faculty of Arts	Member
8.	Maj Gen PK Sharma	Dean & Director, ALS	Member
9.	Dr Gunjan M Sanjeev	Director, International affairs	Member
10.	Dr Shalini Bhaskar Bajaj	Director, ASET	Member
11.	Prof (Dr) S K Jha	Director, ASLA	Member
12.	Prof Anil Kumar Yadav	Director, ASAS	Member
13.	Prof (Dr) S Sardana	Director, AIP	Member
14.	Prof (Dr) Tamilselvi	Principal, ACON	Member
15.	Dr Ila Gupta	Director, ASAP	Member
16.	Dr Manish Verma	Director, ASCO	Member
17.	Dr Luxita Sharma	Offg Dir, AMS	Member
18.	Dr Vikas Sharma	HOD, AICP	Member
19.	Prof (Dr) I S Thakur	HOD, ASEES	Member
20.	Mr. S. S. Jha	ACC	Member
21.	Mr. Vineet Bhardwaj	AID	Member
22.	Ms. Suniti Sood	HOD, ASFDT	Member
23.	Mr. Pradipta Biswas	ASFA	Member
24.	Dr Ravi Manuja	Registrar	Member Secretary



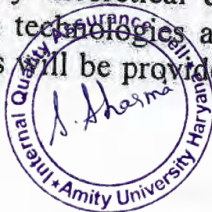


Item No.	Item	Action Taken
Item No. AC 22.10	Brief report on Placement activities by Director CRC.	Ratified
Item No. AC 22.11	Report on activities of Incubation Centre by Dy Pro VC	Ratified
Item No. AC 22.12	Report on Skill Based Programme by Pro VC.	Approved
Item No. AC 22.13	Website and Microsite updation by Pro VC.	Endorsed
Item No. AC 22.14	<i>Kailash Satyarthi Centre for Child Rights and Development [KS-CCRD]</i>	Ratified
Item No. AC 22.15	Approval of Draft MoA Format for signing with DBT & SERB.	Approved
Item No. AC 22.16	Approval of the Proposal to establish AUH Staff College	Approved
Item No. AC 22.17	Any other Item with the Permission of the Chair.	

The Member Secretary asked the house for ratifying the minutes and the action taken report of the Twenty second Academic Council meeting which was shared with all the Members by circulation, as no representation or observation had been received from any Department / Institute. The minutes and the action taken report were ratified by the members of the Academic Council.

**Item No. AC 23.2: Introduction of New Courses.**

- (a) **ASET: Introduction of M.Tech in Defence Technology:** The M.Tech. in defence technology course has been designed to produce Post Graduates who will have the necessary theoretical & experimental knowledge, skill and aptitude in various defence technologies areas and pursue them to carry out R&D in defence. The students will be provided valuable exposure & knowledge for various state of the





art defence systems and contemporary technologies through class lectures & main thesis work. During the program, the students would be given valuable exposure by carrying out their main thesis work in DRDO labs, Defence PSUs & Private Defence Industries. This collaborative effort of DRDO, AICTE and Industries will provide required knowledge to the students and create job opportunities for them. The academic-industry trained workforce will immensely contribute to realizing GOI vision of Atmanirbhar Bharat.

The brief presentation on its Conduct, Course objective, Program Structure was carried out Maj Gen G S Bal, DSW who is also the Program Head and Prof (Dr) Shalini Bhaskar Bajaj the Co-Chairperson for the said program and same is attached as Appx 'C'.

- (b) **AIB/AIISH:** PG diploma in quality control analysis and instrumentation. To report and rectify newly proposed syllabus (details attached as Appx 'D'):

One Year PG Diploma in Quality Control Analysis and Instrumentation, with 2 Elective as Listed Below:

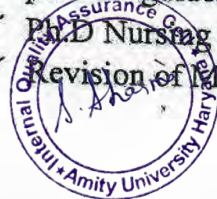
- ✓ Specialization Option 1: Microbiology and imaging specialist (Mapped to Quality Control Microbiologist – LFS/Q0308 Ver 2.0).
- ✓ Specialization Option 2: Spectroscopy & chromatography specialist (Mapped to Quality Control Chemist – High Performance Liquid Chromatography (HPLC) Ultraviolet – visible – Spectroscopy (UV), Fourier Transform Infrared Spectroscopy (FT-IR) – LFS/Q1301 Ver 2.0) As approved by Life Sciences Sector Skill Development Council (LSSSDC).

- (c) **ABS:** Introduction of MBA in Sustainability Management and Executive MBA in Sustainability Management (Part time), both the Programs are a new two-year program which are planned in collaboration with Foreign Universities and their Program structure are at Appx 'E' & 'F'.

- (d) **ASCO:** To approve revision in the curriculum and program structure of BA JMC, BSc. A&VG, MA JMC and PGDJMC as given at Appx 'G'.

- ✓ (e) **AMS & ACON:** To consider and approve the following as listed below and given at Appx 'H'.

- ✓ B.Sc Nursing Syllabus – Revised regulation from the year 2021 onwards (as per new guidelines of Indian Nursing Council – 2021).
- ✓ **Ph.D Nursing** Syllabus revision.
- ✓ Revision of M.Sc. Clinical Research Curriculum.



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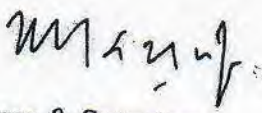
Members of the Academic Council passed a resolution, wherein the Proposal to Introduce M. Tech in Defence technology; rectify newly proposed syllabus of AIB / AIISH wrt one year PG diploma in quality control analysis and instrumentation with intake of 30 students to be enrolled; revision in the curriculum and program structure of BA JMC, BSc. A&VG, MA JMC and PGDJMC and curriculum and syllabi revision of B.Sc Nursing, Ph.D Nursing and M.Sc Clinical Research stands approved. However, wrt Introduction of 2-year MBA and Executive MBA (Part time) in Sustainability Management the Chairman and the committee members desired that there is a need to include Environmental Law and Gender diversity to make the Course more reminiscent, thus, the program structure needs to be accordingly amended. Post amendments same to be put up to the Chairman of the Council for his approval. The Member Secretary thanked and informed the members that a proposal wrt introduction of M. Tech in Defence technology at Amity University Haryana would be moved to DGHE for their information and formal sanction.

**Item No. AC 23.3 Curriculum Revision in MBA Executive for Working Professionals as given at Appx 'T', which post deliberation was approved by the Committee members.**

**Item No. AC 23.4: Any other Item with the Permission of the Chair.**

The Member Secretary thanked all the Members of the Academic Council for their involvement in making the meeting a success.

The Chairperson thanked all the members, and the meeting was adjourned.

  
Registrar & Secretary  
Academic Council, AUH.  
Registrar  
Amity University, Haryana  
Manesar, Gurugram 122413

Date: 08 Sep 2021



  
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# Minutes of Meeting (MoM)

## Board of Studies (BoS) Meeting

The Board of Studies (BoS) meeting of ASET, AUH was held on 17 August 2021 from 1300 to 1400 hrs. The BoS meeting was conducted on MS Teams Platform to adhere to the guidelines laid down by the authorities in order to maintain physical distancing during Covid-19 pandemic.

Following were present:

- 1. Prof. M.S. Prasad** **Academic Expert**  
Director, Amity Institute of Space Science & Technology
- 2. Dr. R.S. Tarnacha** **Academic Expert**  
Professor, Amity Institute of Technology
- 3. Maj. Gen. G. S. Bal** **Chairperson**  
DSW, AUH
- 4. Dr. Shalini Bhaskar Bajaj** **Co-Chairperson**  
Director, ASET & AIIT,  
Amity University Haryana
- 5. Dr. Atul Thakur** **Member**  
Professor & Director,  
Amity Institute of Technology  
Amity University Haryana
- 6. Dr. Shashi Bhushan Gupta** **Member**  
Professor and HOD,  
Department of Aerospace Engineering,  
Amity University Haryana,
- 7. Dr. Sanjeev Sharma** **Member**  
Professor and HOD,  
Department of Mechanical Engineering,  
Amity University Haryana
- 8. Dr. Rajesh Kumar Tyagi** **Member**  
Professor ,  
Department of Computer Sc Engineering  
Amity University Haryana
- 9. Dr. Vilas Thada**



  
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## Minutes of Meeting (MoM)

### Board of Studies (BoS) Meeting

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Associate Professor,  
Department of Computer Sc Engineering  
Amity University Haryana

**10. Dr. Shweta Sinha**

**Member**

Associate Professor  
Department of Computer Sc. Engineering  
Amity University Haryana

**11. Dr. Charu Jain**

**Member**

Assistant Professor  
Department of Computer Sc Engineering  
Amity University Haryana

**12. Dr. Sunil Sikka**

**Member**

Associate Professor,  
Department of Computer Sc Engineering,  
ASET, AUH

**13. Mr. Manish K Bharti**

**Coordinator**

Assistant Professor,  
Department of Aerospace Engineering,  
ASET, AUH

**14. Mr. Manoj K Pandey**

**Member**

Assistant Professor,  
Department of Electronics & Communication engineering,  
ASET, AUH

**15. Ms. Rashi Koul**

**Attendee**

Assistant Professor,  
Department of Mechanical Engineering,  
ASET, AUH

At the outset, the respected Chairman of the BoS Meeting, Maj. Gen. G.S. Bal welcomed one and all present and briefed them about the M.Tech programme (Defence Technology) initiated by DRDO. Mr. Manish K Bharti welcomed the esteemed academic experts and BoS members and provided a brief introduction of the experts to the audience. Mr. Manish Kumar Bharti briefed everyone about the agenda of the BoS meeting and presented the program structure and detailed course curriculum of the proposed M.Tech in Defence Technology programme. Following are the key points and highlights of the BoS meeting held



  
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## Minutes of Meeting (MoM)

### Board of Studies (BoS) Meeting

1. The expert members agreed, appreciated and congratulated on the design of the program structure to be included in practicing of the outcome based education process.
2. Details of course curriculum of all subjects including the electives and value added courses were presented and discussed with everyone present in the BoS meeting.
3. No major changes in the current approved program structure was suggested. It was however notified that the two labs had been given a credit of 2 which meant 4 hrs of engagement. It was suggested by Prof. M. S. Prasad to shift the value added course to second semester to keep total credit at 80 only.
4. The expert members were accordingly informed about the value added courses (Communication and Behavioral Science) included as per the format followed by AUH. However, it was suggested by Dr. Tarnacha to contemplate over a course on Professional ethics which can be included as a value added course.
5. Experts were also informed that AUH is already in communication with some scientist from DRDO, experts from Defence services and Army officers to share their knowledge and experience with students and help them understand the subject better.
6. The expert members suggested a few minor revisions/corrections within the contents of various modules. Overall the programme was considered as an iconic and ambitious project.

The Board of Studies (BoS) meeting concluded with a vote of thanks by Dr. Shalini Bhaskar Bajaj, Director & HOD (CSE), ASET & AIIT, AUH.



  
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# **Board of Studies Meeting**

**Held on 15 September 2021**

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## **AMITY LAW SCHOOL**



A handwritten signature in blue ink, appearing to be "M. S. Singh".

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## AMITY LAW SCHOOL

1. The Meeting of Board of Studies (BoS) of Amity Law School was held on,15 September 2021, for the purpose of considering the Agenda issued vide mail dated 02 Sep 2021.
- 2.It was proposed to introduce a Specialisation in the LL.M Programme, named '**Child Rights and Protection**'. The Course for LL.M, 1<sup>st</sup> and 2<sup>nd</sup> Semesters item-wise in the Agenda was placed before the Board.
3. The External Member suggested that each Course should have uniform number of Modules and Topics. While the suggestion has been carried out in all the Courses of the Specialisation under consideration by the BoS, the compulsory subjects (Research Methodology and Legal Writing, Comparative Public Law or System of Governance of 1<sup>st</sup> Semester and Law & Justice in a Globalising World and Dissertation of 2<sup>nd</sup> Semester) which are common for all the other Specialisations (Corporate Law, Constitutional Law and Criminal Law) have not been changed since they were not for review in this BoS. We shall plan and put the compulsory subjects for review in the next BoS and do the needful then.
4. The Board cultivated and approved the below mentioned Course Curriculum:

### 1 YEAR POST GRADUATE LAW PROGRAMME

#### **LLM in Child Rights and Protection, 1<sup>st</sup> Semester**

(Annexure 1)

- Item 1.1 Curriculum of Research Method & Legal Writing
- Item 1.2 Curriculum of Comparative Public Law/System of Governance
- Item 1.3Curriculum of Theorizing Child Rights and Legal Order
- Item 1.4Curriculum of International and Regional Instruments on Child Protection
- Item 1.5 Curriculum of National and State Policies for Child Protection and Development



#### **LL.M. in Child Rights and Protection, 2nd Semester**

(Annexure 2)

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Item 2.1 Curriculum of Law and Justice in a Globalizing World

Item 2.2 Curriculum of Dissertation

Item 2.3 Curriculum of Civil Laws for Child Rights

Item 2.4 Curriculum of Crimes against Children

Item 2.5 Curriculum of Juvenile Justice System and Administration

5. Based on the Course Curriculum, the Board approved the introduction of Specialisation on '**Child Rights and Protection**' in the LL.M. Course.

**Signature of Board of Studies: External Expert**



Prof. (Dr.) Nishtha Jaswal,  
Vice Chancellor,  
HP National Law University

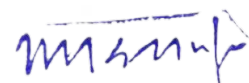
**Signature of Board of Studies: Members**



Maj Gen PK Sharma (Retd)  
Professor & Director, Amity Law School,  
Dean Faculty of Law



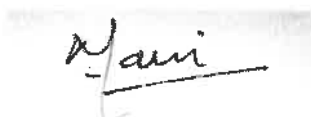
Mr. Pranshul Pathak  
Assistant Professor & Coordinator, Amity Law School



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Manesar Gurgaon-122413



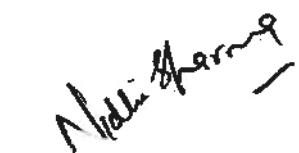
Dr. Ajay Kumar Bhatt  
Professor, Amity Law School



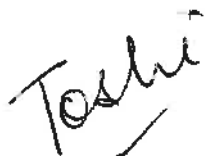
Mr. Atul Jain  
Associate Professor, Amity Law School



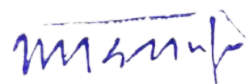
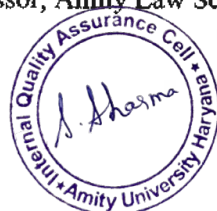
Ms. Monica Yadav  
Associate Professor, Amity Law School



Ms. Nidhi Sharma  
Assistant Professor, Amity Law School



Ms. Toshi Rattan  
Assistant Professor, Amity Law School



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# RESEARCH METHODOLOGY AND LEGAL WRITING

Course Code: LAW4101

Credit Units: 03

## Course Objective:

The main objective of this course is to acquaint the students of Law with the method of social science research. This course is expected to provide the knowledge of technique of selection, collection and interpretation of primary and secondary data in socio –legal research.

## Course Contents:

### Module-I: Nature and Scope

1. Meaning and Objective of Legal Research.
2. Kinds of Research.
3. Doctrinal and Non-Doctrinal Methods of Research.
4. Stages of Research Process.

### Module-II: Research Problem, Hypothesis and Research Design

1. Research Problem- Definition, Determination, Sources of Data.
2. Hypothesis- Meaning and Definition, Characteristics.
3. Research Design- Meaning and Essentials of Research Design; Forms of Research Design.
4. Testing of Hypothesis.
5. Sampling Design- Basic Assumption, Classification.

### Module-III: Research Methods and Tools

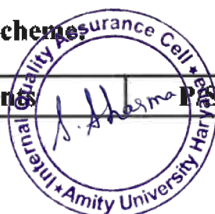
1. Social and Legal Survey.
2. Case Analysis.
3. Questionnaire Schedule.
4. Observation and Interview.

### Module-IV: Tabulation, Analysis, Interpretation, Reporting and Legal Writing

1. Classification and Tabulation of Data.
2. Analysis and Interpretation of Data.
3. Use of Statistical Methods and Computers in Legal Research.
4. Reporting and Method of Citations.
5. Ethics in Research.
6. Foundation of Writing.

## Examination Scheme

Components	PS/V	CT	C	A	EE
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Weightage (%)	10	10	5	5	70
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**Text & References:**

- Garg,B.L, Karadia, R. Agarwal, F and Agarwal, U.K 2002. An Introduction to Research Methodology, RBSA Publishers.
- Kothari, C.R, 1990. Research Methodology: Methods and Techniques. New Age International
- Sinha, S.C and Dhiman, A.K, 2002. Research Methodology, ESS Publications (2 Volumes)
- Trochim, W.M.K., 2005, Research Methods: The Concise Knowledge base, Atomic Dog Publishing,



  
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# COMPARATIVE PUBLIC LAW OR SYSTEM OF GOVERNANCE

**Course Code: LAW4102**

**Credit Units: 03**

## **Course Objective:**

This course focuses on orientation of the students to understand the Constitutional Laws, their concept, constitutionalism and comparative Constitutional Law.

## **Course Contents:**

### **Module-I: Public Law-Constitution and Administrative Law**

#### **1. Concept of Constitution**

- Meaning and Idea of Constitution, Nature and Goals.
- Living Constitution.
- Constitution as Supreme Law.

#### **2. Study of Comparative Constitutional Law**

- Relevance
- Problems and Concerns in Using Comparison.

#### **3. Constitutionalism**

- Concept, Distinction between Constitution and Constitutionalism.
- Essential features of Constitutionalism -Written Constitution, Separation of Powers, Fundamental Rights, Independence of Judiciary and Judicial Review.

### **Module-II: Constitutional Foundations of Powers**

#### **1. Supremacy of Legislature in Law making.**

#### **2. Rule of Law**

- Dicey's concept of Rule of Law.
- Modern concept of Rule of Law.
- Social and economic rights as part of Rule of Law.

#### **3. Separation of powers**

- Concept of separation of powers.
- Checks and balances.
- Separation of powers or separation of functions.

#### **4. Forms of Governments**

- Federal and Unitary Forms.
- Features, Advantages and Disadvantages.



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- Models of Federalism and Concept of Quasi-federalism.
- Role of Courts in Preserving Federalism.
- Parliamentary and Presidential Forms of Government.

**Module-III: Constitutional Review**

**1. Methods of Constitutional Review**

- Judicial and Political Review
  - Concentrated and Diffused Review
  - Anticipatory and Successive Review
2. Concept and Origin of Judicial Review
  3. Limitations on Judicial Review

**Module-IV: Amendment of Constitution**

1. Various Methods of Amendment
2. Limitations on Amending Power: Comparative Perspective
3. Theory of Basic Structure: Origin and Development

**Examination Scheme:**

Components	P/S/V	CT	C	A	EE
Weightage (%)	10	10	5	5	70

**Text & References:**

- Barendt, An Introduction to Constitutional Law (1998)
- Cane, Administrative Law (4th ed. 2004)
- Finer, Comparative Government (1970)
- Loughlin, The Idea of Public Law (2003)
- Marks, The Riddle of All Constitutions: International Law, Democracy, and Critique of Ideology (2000)
- Where, Modern Constitutions (2nd ed. 1966) Zines, Constitutional Change in the Commonwealth (1991)
- Seervai, Constitution of India (4<sup>th</sup> Edition).



*[Handwritten Signature]*  
 Registrar  
 Amity University Haryana  
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## THEORISING CHILD RIGHTS AND LEGAL ORDER

**Course Code: LAW 4112**

**Credit Units: 02**

**Course Objective:** This Course will teach the sociological strategies, international laws, standards, and political and economic resources required to protect all children. Students will consider the causes and consequences of child protection failures. They will be able to link legal frameworks and child-rights approaches with the work of policy makers, lawyers, health workers, educators, law enforcement and social workers. Students will be able to understand how they can ensure protection of children and apply child protection strategies to their own work.

### **Course Contents:**

#### **Module I: Introduction to Child and Youth Care and Allied Disciplines:**

- Origin of child care and protection in the International Human Rights Law and Indian Constitution.
- Global child care and protection issues, challenges and the diversity of actors involved in child protection.
- The impact of violence, exploitation and abuse on children's emotional, social and physical development and strategies for preventing and responding to these harms.

#### **Module II: Child's Right to Protection**

- Defining and measuring child protection.
- Violence against children- Types and manifestations of discrimination and exposure to risk, causes and consequences of violence, strategies for preventing and addressing violence.
- The legal foundation of child protection: National and International child rights.
- The standards of protection for children in conflict with law.

#### **Module III: A System's Approach to Child Protection**

- Children in Conflict with Law.



  
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- Migrant Children and the Law.
- Components of a child protection system: Judicial and Non Judicial.
- Identifying problems in child protection system. Global and local action to strengthen child protection systems.

#### **Module IV: Monitoring and Safe Referral in Child Protection**

##### **Role of Family and Society in monitoring and safe referral:**

- Importance and necessity of early monitoring, identification of warning signs and the level of risk and prioritizing response.
- The concept of secondary/trans- generational trauma: issues and challenges. Skills of mitigating the impact of secondary/trans-generational trauma.

##### **Role of Police and Investigating Body:**

- The specific steps, assessments and interventions required to protect children from violence in general, and from violence based on gender and social roles in particular.
- Monitoring and preliminary assessment of sexual abuse cases. Issues and challenges in disclosure of child sexual abuse, third-party disclosure.

##### **Examination Scheme:**

Components*	P/S/V	CT	A	CS/AS	EE
Weightage (%)	10	10	5	5	70

##### **Text and References**

- Bajpai, A (2017). *Child Rights in India: Law, Policy and Practice*. New Delhi: OUP India; 3<sup>rd</sup> Ed.
- Berk, L. E (2012). *Child Development*. London: Pearson Education Inc.
- Kumari, V (2017). *The Juvenile Justice System in India: From Welfare to Rights*. Oxford University Press



  
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- Joachim, T. (2004) *Promoting Rights Based Approaches: Experiences and Ideas from Asia and the Pacific*, Sweden: Save the Children
- Jain, M.P. (2005), *Indian Constitutional Law*, Wadhwa & Co.
- Balu, R. (1996) *Promoting Child's Right to Play through Community Involvement - A Field Action in Mumbai Slum*, Mumbai: TISS.
- Tait, A. & Wasu, H. (2012) *Direct Work with Vulnerable Children: Playful Activities and Strategies for Communication*, London: Jessica Kingsley Publishers.
- Bakshi, I. (1999) *Understanding Children and their Problems*, Mumbai: Vakils, Feffer and Simons Ltd.
- Empson, J. M., Nabuzoka D. (2003) *A typical Child Development in Context*, New York: Palgrave Macmillan
- Butler, I. and Roberts, G. (2004) *Social Work with Children and Families: Getting into Practice*, Second Edition, London: Jessica Kingsley Publishers.
- Sharma, R. (2010) *Legal Framework for Children in Conflict with Law in India*, in *Indian Journal of Social Work*, 71(3), pp. 351-373.



  
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## INTERNATIONAL INSTRUMENTS ON CHILD PROTECTION

**Course Code: LAW4113**

**Credit Units: 02**

**Course Objective:** In this Course, students will gain insight relative to the development of this specific Human Rights category, as well as to the evolution of the challenges faced by children over time and society's efforts to respond. They will learn more about global strategies and initiatives that have had success in promoting children's rights and will analyse these strategies throughout the Course. This Course will further provide the necessary tools for understanding the child protection and welfare under International Humanitarian Laws. The goal of the Course is to empower the students for the protection of children through academic training and action.

### **Course Contents:**

#### **Module I: General International Instruments Pertaining to the Rights of the Child**

- UN Convention on the Rights of the Child.
- Universal Declaration of Human Rights.
- International Covenant on Civil and Political Rights.
- International Covenant on Economic, Social and Cultural Rights.

#### **Module II: Specific International Instruments**

- World Declaration on the Survival, Protection and Development of Children and its Plan of Action adopted at the 1990 World Summit for Children.
- United Nations Guidelines for Prevention of Juvenile Delinquency, 1990 (Riyadh Guidelines).
- United Nations Standard Minimum Rules for the Administration of Juvenile Justice, 1985 (Beijing Rules).
- United Nations Rules for Protection of Juveniles Deprived of their Liberty, 1990.
- International Convention for the Suppression of Traffic in Women and Children, 1921.
- SAARC Convention on Preventing and Combating Trafficking in Women and Children for Prostitution, 2002.



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### **Module III: International Labour Organization Conventions pertaining to the Rights of the Child**

ILO Convention on-

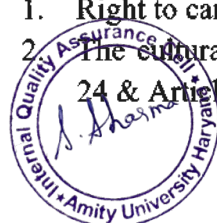
- Minimum age.
- Night work of young persons.
- Medical examination of young persons.
- Worst forms of Child Labour.

### **Module IV: Regional Instruments Pertaining to the Rights of the Child**

- European Social Charter. European Convention on the Legal Status of Children Born out of Wedlock, 1975. European Convention on the Recognition and Enforcement of Decisions Concerning Custody of Children and on the Restoration of Custody of Children, 1980.
- American Convention on Human Rights. Additional Protocol to the American Convention on Human Rights in the Field of Economic, Social, and Cultural Rights.
- African Charter on the Rights and Welfare of the Child. African Charter on Human and Peoples' Rights.
- Hague Convention on the Protection of Children and Co-operation in Respect of Inter country Adoption, 1993.
- Convention on the Civil Aspects of Child Abduction, 1980.

### **Module V: Protection of Children in International Humanitarian Law**

- Protection of children in the Geneva Conventions and their Additional Protocols.
- Special Protection of children, as members of the civilian population.
- Special provisions for protection against the effects of hostilities:
  1. Right to care and aid.
  2. The cultural environment of the child: Fourth Geneva Convention (Article 24 & Article 50), Protocol I (Article 78).



*M. S. Singh*  
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3. The personal rights and education of children: Fourth Geneva Convention (Article 50), (Article 94), Protocol II for non-international armed conflicts (Article 4, 3, a).
4. Respect of preferential treatment for children (Article 38).
5. Rights of arrested, detained or interned children: Fourth Geneva Convention (Article 82-89), the release and repatriation (Article 132) Protocol I (Article 75, 5), (Article 77, 4).
6. Children and death penalty (Article 68 (4) of the Fourth Geneva Convention Protocol I (Article 77, 5), Protocol II (Article 6, 4).
7. Orphaned or separated children (Article 24).

**Examination Scheme:**

Components*	P/S/V	CT	A	CS/AS	EE
Weightage (%)	10	10	5	5	70

**Text and References**

- S.K. Awasthi & R.P. Kataria(2006), Law relating to Protection of Human Rights, Orient Publishing
- S.K. Kapur(2001), Human Rights under International Law and Indian Law, Central Law
- Bajpai, A. (2003) Child Rights in India: Law, Policy and Practice, New Delhi: Oxford University Press.
- Ghosh, A. (1998) A Primer of the Convention on The Rights of The Child, Calcutta: IPER.
- Bajpai, A, Burra, Neera and Weiner Myron(2006). Born Unfree: Child Labour, Education and the State in India
- Mehendale, A. (2012) Handbook for Local Authorities: on Commissions for Protection of Child Rights and Grievance Redressal, Bangalore: Centre for Child and the Law National Law School of India University.
- Manoharan, A. & Mehendale, A. (2012) Commissions for Protection of Child Rights: Answers to Common Questions Children May Have, Bangalore: Centre for Child and the Law National Law School of India University.



  
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- Agrawal, Babita (2008) Child Labour: Issues, causes and interventions. Mahamaya Publication House.
- Chandru, K., Geetha, R. & Thanikachalam, C. (1998) Child Law in India, Chennai: Indian Council for Child Welfare.
- Kumar, Rajnish, Toiling Children in India: The gender dimension. Vol. 40 International Journal of Social Economics Bindley Emerald 885-897(2013)
- Verhellen, E. (2006) Convention on the Rights of the Child, London: Garant Publishers.



  
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## NATIONAL AND STATE POLICIES FOR CHILD PROTECTION AND DEVELOPMENT

**Course Code: LAW 4114**

**Credit Units: 02**

**Course Objective:** To equip students with the skills of using appropriate knowledge of different child protection policies and services with role and responsibility of different stakeholders. It will further help in developing understanding of students about adoption of child friendly approach and practices among stakeholders.

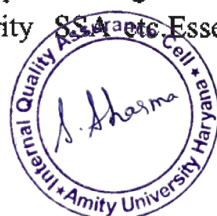
### **Course Contents:**

#### **Module I: Policies and Schemes for Child Protection and Child Health**

- National Policy for Children 1974 and 2013.
- National Charter for Children, 2003.
- Programmes / Schemes for restoring Child Health- Integrated Child Development Services ICDS, Integrated Child Protection Scheme ICPS, Substance Abuse and Mental Health Services Administration (SAMHSA), SAMHSA's SOAR program etc.
- Other National Policies on nutrition, population, education, health etc.
- Sustainable Development Goals on nutrition, population, education, health.

#### **Module II: Child Education**

- The Right of Children to Free and Compulsory Education Act, 2009.
  - Philosophy, Objectives and Key Provisions.
  - Challenges in Implementation.
- National Education Policy 2020 (NEP). Online Learning and its Challenges: Measures and Legislations to protect children from online offences such as Bullying, Stalking and Child Pornography etc.
- Other National Policies with implications for Child Development such as Skill Development Programme SABLA, National Child Labour Project Scheme, Single State Authority SSA etc. Essential components of Life Skill Education with adolescents and youth.



  
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- Need and importance of coordination and cooperation between various stakeholders, such as Judiciary, Police, Administration, CSOs, NGOs, Media, Parents and Children themselves.

### **Module III: Environmental Protection for Child Welfare**

- Environment and Child Relationship: Laws and Institutional Practices.
- Factors enabling Healthy Child.
- Judicial Approach.

### **Module IV: Other Measures for Child Protection**

- National Commission for Protection of Child Rights: Services and Programmes for Institutional Care (Child line and Other Outreach Service, Open Shelter, Residential Care)
  - i. Principles and Process.
  - ii. Roles of each stakeholder and child participation.
  - iii. Challenges in Implementation and Interface with Juvenile Justice (Care and Protection of Children) Act, 2015.
  - iv. Child Participation.
- Allied Welfare Policies: National Institute of Public Cooperation and Child Development; Central Adoption Resource Authority) CARA and State Adoption Resource Agency SARA.

### **Examination Scheme:**

<b>Components*</b>	<b>P/S/V</b>	<b>CT</b>	<b>A</b>	<b>CS/AS</b>	<b>EE</b>
<b>Weightage (%)</b>	<b>10</b>	<b>10</b>	<b>5</b>	<b>5</b>	<b>70</b>

### **Text and References:**



  
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- Gangrade, K. D. (2001) Working with Community at the Grassroot level: Strategies and Programmes, New Delhi: Radha Publications.
- Dayaram (2011) School Management Committee and the Right to Education Act 2009, New Delhi: American India Foundation.
- Dabir, N.; Kashyap, L.; Bajpai, A. (et al) (2010) Saarathi Manual for Training of Frontline Workers in Child Development Agencies, UK: Kusuma Trust.
- GoI (Undated) School Education, Ministry of Human Resource Development, Government of India (Web)
- Munro, E. (2002) Effective Child Protection London: Sage
- Kabeer, N. et al (Ed.) (2003) Child Labour and the Right to Education in South Asia; Needs Versus Rights? New Delhi: Sage.
- SCF (2005) Child Rights Programming: How to apply rights-based approaches to programming, A Handbook for International Save the Children Alliance Members, II Ed. Lima-Peru: Save the Children.
- GoI (2012) The CPCR Act 2005 and Rules 2006. The Bare Act with Short Notes. Delhi: Universal Law Publishing Co. Pvt. Ltd
- Kumari, V. & Brooks, S.L. (2004) Creative Child Advocacy: Global Perspectives, New Delhi: Sage.



  
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## LAW & JUSTICE IN A GLOBALISING WORLD

**Course Code: LAW4201**

**Credit Units: 03**

### **Course Objective:**

The title of the subject, as suggested in the UGC Guidelines dated 18 January 2013, does not seem to restrict its scope at the level of discussion of abstract concepts and theories. The part in the globalising world is to be taken seriously and the idea of law and justice needs to be discussed in the specific context of globalisation. This essentially means creation of a better understanding of international law as well as an analysis of how and to what extent the existing and emerging legal framework at the international level ensures justice. This also includes study of institutional framework at the global level relevant in the context of global justice.

The issue of overlapping with some streams of specialisations such as human rights, and humanitarian law is not critical because these branches of law are not to be discussed in detail. Instead it will be discussed from a restricted angle – justice perspective. Moreover, the theories and concepts need to be linked with the contemporary reality and discussed in the light of these issues that will help the students to understand as well as analyse it effectively. In this background, the broad objectives of the subject are-Introduction and discussion of concepts and theories relating to law and justice in the specific context of the globalising world and examine whether international law promotes justice or perpetrates injustice. The students will also learn about the changes that may be advocated (if needed) to ensure a world order that ensures justice for all

### **Course Contents:**

#### **Module-I: Legal theories relevant in globalisation context**

1. Globalisation – concept, history and development -various dimensions of globalisation (economic, cultural etc) – legal dimension of globalization.
2. Public International Law – nature, scope, contemporary relevance and challenges.
3. Globalisation - implications for law and justice:



  
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- Colonial/imperial era and global justice (imperial invasion/exploitation)
  - Post-Colonial situation – women’s rights, self-determination, indigenous people’s rights etc. Globalisation of law – harmonization of law- emergence of global institutions (e.g. IPRs, protection of investors’ rights, universal human rights).
  - Constitutionalism in international order.
  - Global environmental justice.
4. Law and justice at the global level – developing countries and Indian perspective [Case studies – strengthening IPR regime and investment law regime, exploitation of resources (including genetic resources) in the developing world; working of the UN Security Council].

## **Module-II: Global Justice Organisations and Movements**

### **1. Global justice and International Organisations**

- United Nations - humanitarian intervention, responsibility to protect, judicial review, Veto system, UN reforms.

### **2. International Financial Institutions (WTO, IMF, WB) – implications for global justice**

- Dominance of western countries.
- Western concepts being global concepts (e.g. IPR, Investment, human rights).
- Designing the domestic law and policies through International Law and loan conditionality.

### **2. Global movements – implications for law and justice**

- How global movements shape/influence/change international law to ensure justice?
- Case studies – indigenous people’s rights/women’s rights/environmental justice/anti-privatisation movements (e.g. right to water movements)/human rights movements (access to medicine, farmers’ rights etc.).
- Indian perspective – anti-patent movements in India (e.g. Novartis case/gene campaign etc.)/ anti-FTA movements in India/Anti-IFI movements.



  
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### **Module-III: Human Rights, Humanitarian Law and Criminal Justice**

#### **1. Emergence of International Human Rights Law**

- Deviation of traditional approach of International Law addressing only states.
- International Bill of Rights and other HR treaties.
- Universalism v. cultural relativism.
- Humanitarian intervention and Responsibility to Protect – implications for law and justice
- Humanitarian Law and International Criminal Law
- History and development – overview of Hague and Geneva Conventions and the statute of the International Criminal Court.
- Big country's impunity - Critique from realist point of view.

### **Module-IV: Globalisation and Social Security**

#### **1. Labour Rights**

- Historical context (Maine – status to contract)
- International legal framework – ILO

#### **2. Legal framework in India**

- Constitution
- Statutes

#### **3. Impact of globalisation on labour rights**

- Neo-liberal context – hire and fire policy/contract labour/issues relating to trade union in emerging private sectors
- Labour laws in India after globalization.
- 2<sup>nd</sup> Labour Commission Report.
- Diminishing Labour Laws//labour rights and trade unionism being seen as affecting development//more focus on protection of investment when compared to protection of labour rights.
- Relevant case laws



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**Examination Scheme:**

Components	P/S/V	CT	C	A	EE
Weightage (%)	10	10	5	5	70

**Text & References:**

- Springer: Encyclopedia of Global Justice 2012
- Brian Barry, Culture and Equality. Cambridge: Polity, 2001
- Duncan Bell (ed.) Ethics and World Politics. Oxford 2010.
- Allen Buchanan. Justice, Legitimacy, and Self-determination: Moral Foundations for International Law. Oxford 2004.
- Simon Caney, Justice Beyond Borders. Oxford, 2005
- Nicole Hassoun. 2008 "World Poverty and Individual Freedom." American Philosophical Quarterly. Vol. 45, No. 2: 191-198.
- Andrew Hurrell. 2001. "Global Inequality and International Institutions." Global Justice. Thomas Pogge ed. Meta-philosophy Series in Philosophy A.T. Marrobian and BrianHuschle eds. Blackwell Publishing: Oxford.
- Martha Nussbaum, Frontiers of Justice. Cambridge, Mass.: Harvard University Press,2006.
- Thomas Pogge, World Poverty and Human Rights. Cambridge: Polity, 2002.
- John Rawls, The Law of Peoples. Cambridge, Mass.: Harvard University Press, 1999
- Amartya Sen, Development as Freedom. Oxford: 1999
- 

AmartyaSen:GlobalJustice[http://www.lexisnexis.com/documents/pdf/20080806034945\\_1arge.pdf](http://www.lexisnexis.com/documents/pdf/20080806034945_1arge.pdf)

- Amartya Sen The Idea of Justice 2009
- Amartya Sen: Development as Freedom 1999 Oxford
- Amartya Sen: Human and Public Action Oxford



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- Journals of Oxford and Cambridge on global Justice
- Global Justice Network: [www.theglobaljusticenetwork.org/journal](http://www.theglobaljusticenetwork.org/journal)
- R PIERIK : Cosmopolitanism Global Justice and International Law Cambridge 2005
- American Journal of International Law and Proceedings of American Society of International Law
- THOMAS NAGEL, The Problem of Global Justice
- <http://as.nyu.edu/docs/IO/1172/globaljustice.pdf>
- Anthony J. Langlois: Is global justice a mirage? European Journal of International Relations March 2011 17: 145-157



  
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## DISSERTATION

Course Code: LAW4237

Credit Units: 03

### Research Dissertations:

- (a) Dissertations are in the nature of monographs based on students' own research work under their respective Guides.
- (b) Length of Dissertations should be between 100-125 pages (typed in 12 points, double-spaced, on A-4 size paper, hard-bound).
- (c) Title-page of the Dissertation should mention its title followed by the words "submitted to Amity Institute of Advanced Legal Studies in part fulfillment of requirements for LL.M(mention specialization here) Degree of Amity University Uttar Pradesh" and should bear the student's name and year of submission.
- (d) Contents-page of the Term Paper should give its chapter-plan consisting of proper headings and sub-headings. This will be followed by a Preface.
- (e) Each chapter of the Dissertation should begin on a fresh page and references in the prescribed style (given below) for each chapter should be given at the end of that chapter.
- (f) Table of Statutes, Table of Cases and Bibliography must be given in the Dissertation after the last chapter.

### Assessment Scheme:

#### Dissertation

Continuous Evaluation: Based on the oral presentations [three], regularity and records etc. – 30%

Final Evaluation: Based on contents and layout of the report, conceptual framework, objectives



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and methodology and implications and conclusions. – 70%

Term Paper: Continuous Evaluation based on chapter-plan, general approach and two presentations – 30%

Final Evaluation: Based on the organization of the paper, objectives, comprehensiveness of the research, flow of the ideas, relevance of the material used. – 70%

**Text & Références:**

- Books: DW Bowett, *Law of International Institutions*, 4<sup>th</sup>ed, Delhi 2003, pp 11-13.
- Articles: GC Wadhwa, Latest Trends in International Law', *Delhi Law Review* 2 (1992) p 223
- Reports: National Human Rights Commission, *Annual Report 1996-97*, p 212
- Codes & Acts: Hindu Marriage Act 1955, Sec. 14
- Cases: Sarla Mudgal v Union of India AIR 1995 SC 337

\* To avoid repetition of references learn to use expressions like *ibid* and *id at....* & *supra* and *infra*, etc. Your Dissertation Guide will explain to you how to use these expressions.



  
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## CIVIL LAWS FOR CHILD RIGHTS

**Course Code: LAW 4212**

**Credit Units: 02**

**Course Objective:** The upbringing of children is the responsibility of a nation as they behold the future of the nation. Irrespective of a child's circumstances, abandoned, neglected, or surrendered, every single child should get proper facility of living. To uphold every child's rights and to promote their best interests many Legislations have been enacted (Adoption Laws, Maintenance Laws, Labour Laws etc) which provide all the rights, privileges and responsibilities and a better standard of living for them. The nucleus of this Course is to elucidate upon all such Laws.

### **Course Contents:**

#### **Module I: Adoption & Maintenance**

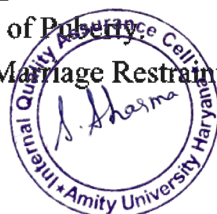
- Meaning of Adoption. Adoption in India. Procedure for Adoption.
- Adoption in Hindus (Pre & Post Hindu Adoption and Maintenance Act, 1956). Adoption under Juvenile Justice Act, 2015.
- Central Adoption Resource Authority and Inter-Country Adoption.
- Concept of Maintenance. Maintenance under Criminal Procedure Code, 1973.
- Maintenance under Hindu Personal Law (Hindu Adoption and Maintenance Act, 1956 & Hindu Marriage Act, 1955) and Muslim Personal Law.

#### **Module II: Guardianship**

- Meaning of Guardianship
- Guardianship under Hindu Law (Pre-1956 Act, Hindu Minority and Guardianship Act, 1956).
- Guardianship under Muslim Personal Law.
- Guardianship under other Religions- Guardians and Wards Act, 1890.

#### **Module III: Marriage**

- Marriage of a Minor under different Personal Laws.
- Option of Puberty
- Child Marriage Restraint Act, 1929.



  
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- Prohibition of Child Marriage Act, 2006.

#### Module IV: Property Rights

- Need for Property Rights of a child.
- Property Rights of a Child under Hindu Law.
- Property Rights of a Child under Muslim Law.

#### Module V: Labour Laws

- Child Labour (Prohibition & Regulation) Act, 1986.
- Factories Act, 1948 (Sections 22, 23, 27), **Domestic Workers (Registration Social Security and Welfare) Act, 2008** (Section 14).
- The Beedi and Cigar Workers (Conditions of Employment) Act, 1966 (Section 24), **Plantation Labour Act, 1951** (Section 25).

#### Examination Scheme:

Components*	P/S/V	CT	A	CS/AS	EE
Weightage (%)	10	10	5	5	70

#### Text & Reference Books:

- Agarwala, R.K. (2016). *Hindu Law*, Allahabad: Central Law Agency.
- Diwan, Dr. P. (2016). *Muslim Law in Modern India*, Allahabad: Allahabad Law Agency.
- Sinha, Dr. R.K. (2016). *Muslim Law*, Allahabad: Central Law Agency, 6<sup>th</sup> Ed.
- Myneni, Dr. S. R. (2018). *Hindu Law (Family Law-I)*, Hyderabad: Asia Law House.
- Mulla, D.F. (2018). *Hindu Law*, New Delhi: Lexis Nexis, 23<sup>rd</sup> Ed.
- Sagade, J. (2012). *Child Marriage in India: Socio-Legal and Human Rights Dimensions*, New Delhi: Oxford University Press India.



  
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## **CRIMES AGAINST CHILDREN**

**Course Code: LAW 4213**

**Credit Units: 02**

**Course Objective:** The study of Criminal Law is incomplete without discussing the crimes related to vulnerable sections of society like women and children. It is important to address this social concern in order to have a holistic approach towards Criminal Law. Children are considered an important asset of a nation as the future depends on how they mature and develop. In the present times, protection of children from all kinds of exploitation and abuses (sexual molestation, child marriage, child prostitution, child pornography and child labour etc.) has become the main objective of our society. This Course will focus on articulating different Laws which help in protecting the childhood so as to have a better understanding of the provisions helping in providing the basic necessities and protecting them. To achieve this aim, this Course has been introduced wherein a 360-degree approach has been taken to study the crimes and offences against children.

### **Course Contents:**

#### **Module I: Nature & Concept**

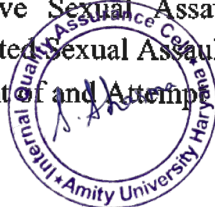
- Definition of a Child (as per various Acts).
- Incidence of Crime against children in India.
- Classification of Offences against a Child.

#### **Module II: Crimes against Children under Indian Penal Code, 1860**

- Offences affecting Life (Sections 302, 304, 305, 307, 315, 316, 317).
- Kidnapping & Abduction (Sections 363, 363A, 364, 364A, 365, 366, 366A, 366B, 367, 368, 369, 372, 373).
- Sexual Offences (Sections 354, 354A-D, 376, 376A, 376AB, 376C, 376D, 376DA, 376DB, 377, 509).

#### **Module III: Protection of Children from Sexual Offences Act, 2012 (POCSO)**

- Objectives of the Act.
- Penetrative Sexual Assault, Aggravated Penetrative Sexual Assault, Sexual Assault, Aggravated Sexual Assault, Sexual Harassment. Using Child for Pornographic Purposes.
- Abetment of and Attempt to Commit an Offence.



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- Procedure for Reporting of Cases and Recording Statement of the Child.
- Special Courts.

#### **Module IV: Other Legislations w.r.t. to Offences against Children**

- Prohibition of Child Marriage Act, 2006 (Section 9, 10, 11, 15).
- Juvenile Justice (Care and Protection of Children) Act, 2015 (Sections 74-89).
- Immoral Traffic (Prevention) Act, 1956 & Transplantation of Human Organs Act, 1994.
- Child Labour (Prohibition & Regulation) Act, 1986 (Sections 14, 15).
- Information Technology Act, 2000 (Sections 66A, 67, 67A, 67).

#### **Examination Scheme:**

Components*	P/S/V	CT	A	CS/AS	EE
Weightage (%)	10	10	5	5	70

#### **Text & Reference Books:**

- Chatterjee. Dr. S.K. (2018). *Offences against Children and Juvenile Offence*, Allahabad: Central Law Publications.
- Joshi, N. (2021). *Protection of Children from Sexual Offences Act, 2012*, New Delhi: Kamal Publishers.
- Narayana, Justice P.S. (2018). *Commentary on The Protection of Children from Sexual Offences Act, 2012*, Delhi: Universal Law Publishing.
- Manjula, Dr. S.R. & Deepa, T.N. (2018). *The Children and Laws in India with Reference to POCSO Act, 2012*, Chennai: Notion Press.



*Manjula*  
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## JUVENILE JUSTICE SYSTEM AND ADMINISTRATION

**Course Code: LAW 4214**

**Credit Units: 02**

**Course Objective:** Juvenile Justice and Administration is an area of great concern for any Criminal Justice System. Juvenile-centric human rights jurisprudence has become pivotal in Law's role in society. The Juvenile Justice System in India, the ripple effect of the Criminal Justice System, has always been marked by the tussle between the protective approach of juvenile justice and the traditional approach of the latter. Despite the constitutional guarantees and a plethora of juvenile-centred legislations and civil rights, Juveniles face widespread discrimination and deprivation. There are unprecedented incidents of police brutality and abuse in the Observation Homes, along with incompetence and delay on the part of Probation Officers. A ray of hope glimmers in the form of protection of Juveniles from offences, which not only aspires to curb the sexual atrocities against them, but also to rein the media by prohibiting comments towards, either accused or victim of an offence, which may lower character or infringe privacy.

The Course is designed to discuss and enlighten the students regarding the various Pre and Post-Independence Laws and Policies promulgated for the protection of Children in Conflict with Law.

### **Course Contents:**

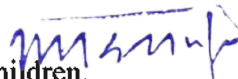
#### **Module I: Introduction**

- Need for separate Criminal Justice and Administration for Children.
- Historical Background (Apprentices Act, 1850, Reformatory School Act, 1897, Madras Children Act, 1920, Children Act, 1960, JJA 1986, JJA 2000).
- Issues of Crimes by Children in India.

#### **Module II: Juvenile Delinquency**

- Definition of 'Children in Conflict with Law'.
- Definition of 'Juvenile Delinquency'.
- Theories of Juvenile Delinquency
- General Exceptions under Indian Penal Code, 1860 w.r.t Children.



  
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- Provisions under Criminal Procedure Code, 1973.

### **Module III: The Juvenile Justice (Care and Protection of Children) Act, 2015**

- Objective of the Act. History.
- General Principles of Care and Protection of children.
- Juvenile Justice Board
- Procedure in relation to children in Conflict with Law.
- Child Welfare Committee.
- Procedure in Relation to Children in Need of Care and Protection.
- Rehabilitation and Social Re-Integration.
- Adoption.
- Other offences against children.

### **Module IV: Victimology & Criminology vis-à-vis Children**

- Preventive degradation of child in jail.
- Right to Compensation.
- Right to Release on Probation.
- Right to Legal Aid.
- Right to Speedy Trial.
- Right to Release on Bail.

### **Examination Scheme:**

<b>Components*</b>	<b>P/S/V</b>	<b>CT</b>	<b>A</b>	<b>CS/AS</b>	<b>EE</b>
<b>Weightage (%)</b>	<b>10</b>	<b>10</b>	<b>5</b>	<b>5</b>	<b>70</b>

### **Text & Reference Books:**

- Bajpai, A. (2017). *Child Rights in India: Law, Policy and Practice*, New Delhi: Oxford University Press India, 3rd edition.
- Nizam, A. (2014). *Juvenile Justice (Care and Protection of Children) Act, 2000*, Lexis Nexis.



  
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- Kumari, V. (2017). *The Juvenile Justice (Care And Protection Of Children) Act 2015 - Critical Analysis*, Delhi: Universal Law Publishing.
- Nalwa, S & Kohli, H.D. (2016), *Commentary on Juvenile Justice Act*, Delhi: Universal Law Publishing.



  
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# Amity University Haryana

Faculty of Health & Allied Sciences (AMS)

## Minutes of Meeting of Board of Studies

(Amity Medical School & Amity College of Nursing)

A meeting of Board of Studies for the Faculty of Health & Allied Sciences (AMS) was held on 12<sup>th</sup> August 2021 at 11 AM virtually on MS-Teams to discuss the following agenda submitted by Amity Medical School and Amity College of Nursing for consideration and approval:

**Item I: B.Sc. Nursing Syllabus - Revised regulation from the year 2021 onwards (as per new guidelines of Indian Nursing Council - 2021)**

**Item II: Ph.D. Nursing syllabus revision**

**Item III: Revision of MSc. Clinical Research curriculum**

**Following Members were present during the meeting:**

- |  |                  |
|--|------------------|
| 1. <b>Dr Luxita Sharma</b><br>HOI and HOD Dietetics and Applied Nutrition  | Chairperson      |
| 2. <b>Dr. Harish K Satia</b><br>Former Director and Advisor,<br>Amity Institute of Hospital Administration, Amity University, UP       | External Member  |
| 3. <b>Dr. A. Tamilselvi</b><br>Head, Amity School of Nursing   | Member           |
| 4. <b>Mr. Gaurav Kumar Bhardwaj</b><br>Associate Professor & Head,<br>Dept of Optometry and Vision Sciences, Amity Medical School, AUH | Member           |
| 5. <b>Dr. Vikram Kumar</b><br>Assistant Professor , Dept of Medical Laboratory Technology, Amity Medical School,<br>AUH                | Member           |
| 6. <b>Dr. Girija Kumari</b><br>Asst. Professor – Clinical Research, Amity Medical School, AUH  | Member           |
| 7. <b>Dr. Richa Singh</b><br>Assistant Professor - Dietetics and Applied Nutrition   | Member           |
| 8. <b>Dr. Arushi Mishra</b><br>Assistant Professor - Public Health   | Member Secretary |

At the outset, Member Secretary welcomed all members and gave a brief introduction of agenda of the meeting.

The following issues were discussed, and the decisions arrived at have been noted against each item:



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**Agenda I: B.Sc. Nursing Syllabus - Revised regulation from the year 2021 onwards (as per New guidelines of Indian Nursing Council - 2021)**

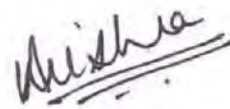
Dr. A Tamilselvi presented to the board the complete new syllabus introduced by Indian Nursing Council (INC) for the 2021 batch. A skill based learning related to the clinical based subjects was proposed. Lab hours would also be included in the credit hours. A choice based credit system was also proposed as per the guidelines by the INC. the board accepted the same.

**Agenda II: Ph.D. Nursing syllabus revision**

Dr. A Tamilselvi proposed changes to the board as per the guidelines issued by the Indian Nursing Council. The board accepted the same.

**Agenda III: Revision of MSc. Clinical Research curriculum**

Dr. Girija explained to the board the necessity of introducing a few subjects to the curriculum of MSc. CR such as Anatomy and Physiology which is essential for the drug trials. A few subjects and topics that were concise were proposed to be combined with other subjects such as regulatory affairs and audit and inspection and Project Management and Pharmacovigilance. Furthermore in the third semester the repetitive subject of special regulatory affairs was proposed to be replaced with Pathophysiology and addition of the subject Therapeutics and Diagnostics in Clinical Research was also proposed. There would be no change in the credits. The board accepted the same.

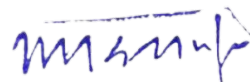


Signature

**Dr. Arushi Mishra**

Member Secretary, BOS

Amity Medical School (AUH)



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# Amity University Haryana

Faculty of Health & Allied Sciences (AMS)

## Minutes of Meeting of Board of Studies

(Amity Medical School & Amity College of Nursing)

1. Dr. Luxita Sharma

*Luxita Sharma*

2. Dr. Harish K Satia

*Harish K Satia*

3. Dr. A. Tamilselvi

*A. Tamilselvi*

4. Mr. Gaurav Kumar Bhardwaj

*Gaurav Kumar Bhardwaj*

5. Dr. Vikram Singh

*V. Singh*

6. Dr. Girija Kumari

*Girija Kumari*

7. Dr. Richa Singh

*Richa Singh*

8. Dr. Arushi Mishra

*Arushi Mishra*



*[Signature]*

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*Luxita Sharma*

Dr Luxita Sharma  
Chairperson, BOS

Submitted to –

*Padmakali Banerjee*

Prof (Dr) Padmakali Banerjee  
Pro- Vice Chancellor  
Dean Academics



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# AMITY UNIVERSITY

HARYANA

Established vide Government of Haryana Act No. 10 of 2010

**FACULTY OF ARTS**  
**AMITY INSTITUTE OF DESIGN**

Ref: AUH /AID /21 /2021-2022

DATE: 09/08/2021

**NOTICE**  
**MENTOR- MENTEE MEETING**

Dear Student,

This is to inform you that:

1. Mentor- Mentee List for **Odd Semester 2021-2022** has been displayed on the notice board.
2. Kindly contact your respective mentors to fill/ update the Mantor-mentee forms.
3. Mentor- Mentee slots have been mentioned in your Time- Table it is mandatory to attend the meeting as per schedule.

*Suniti Sood*

Dr. SunitiSood

Head of Department

AID



*Mansur*

Registrar

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# AMITY UNIVERSITY

HARYANA

Established vide Government of Haryana Act No. 10 of 2010

## AMITY INSTITUTE OF DESIGN (INTERIOR DESIGN)

### Mentor Mentee Assigned Batch -2021-2025

S. NO	Enrollment No	Mentee Name	Mentor Name	Program	Batch	Semester
1	A51280321015	Mr SHARIQ KHAN	Dr.Suniti Sood	BID	2021-2025	2nd
2	A51280321016	Mr KUSHAL SINGH				
3	A51280321001	Ms KANCHAN YADAV	Ar. Swati Sharma			
4	A51280321002	Ms ANTRA RAJ				
5	A51280321003	Ms POOJA YADAV				
6	A51280321005	Ms SHRADDHA AGARWAL				
7	A51280321007	Mr ABHINAV YADAV				
8	A51280321008	Mr KARAN SHARMA				
9	A51280321010	Mr PAWAN				
10	A51280321011	Ms GARIMA				
11	A51280321012	Ms POOJA				
12	A51280321009	Mr VISHAL BHARGAV				
13	A51280321014	Mr KUNAL				



Registrar  
Amity University Haryana  
Manesar Gurgaon-122413





# AMITY UNIVERSITY

HARYANA

Established vide Government of Haryana Act No. 10 of 2010

## Amity Institute of Design (Fashion Technology)

### Mentor Mentee Assigned - BATCH 2021 - 2025

#### Details

S.No	Enrollment No	Name of Student	Institute Name	Course Name	Semester	Batch	Contact No	Name of the Mentor
1	A50981721001	MUSKAN YADAV	FD(AID)	B.DES.FD	2nd	2021-2025	9310759363	Dr.Suniti Sood
2	A50981721002	TAPASWEENI NAYAK					6372866339	
3	A50981721003	CHAITANYA					8766310229	Ms.Kavita Kumar
4	A50981721004	AASTHA SONKER					9555870207	
5	A50981721005	NIDHI GOYAL					9729391280	
6	A50981721006	RIDHI					6391277000	
7	A50981721007	VISHAL					9157773543	
8	A50981721008	MUSKAN MEHNDIRATTA					9311283856	
9	A50981721009	ESHA GOSWAMI					9528165279	
10	A50981721010	KRISHVI KOHLI					9667576959	



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**AMITY UNIVERSITY HARYANA**  
**AMITY INSTITUTE OF DESIGN (FASHION DESIGN & TECHNOLOGY)**  
**TIME TABLE FOR ODD SEM (2021)**

09/08/2021

**FASHION DESIGN Ist**

	1 09:30-10:25	2 10:26-11:20	3 11:21-12:15	4 12:16-01:10	01:11-02:00 Lunch	5 02:01-02:55	6 02:56-03:50	7 03:51-04:45
<b>MONDAY</b>	DCC (KK) 404	DCC (KK) 404	EVS A-211	CA C-312		CA C-312	CA C-312	OE
<b>TUESDAY</b>	FAIMD (AS) 404-C	FAIMD (AS) 404-C	EVS A-211	FAIMD (VB) 404-C		FL	OE	OE
<b>WEDNESDAY</b>	FOT (KK) 408	SPAC (SS) 404-C	EVS A-211	SPAC (SS) 404-C		FOT (KK) 404-C	OE	OE
<b>THURSDAY</b>	CS 405	BOF (SS) 404-C	EVS A-211	BOF (SS) 404-C		FL	Mentor- Mentee Session	
<b>FRIDAY</b>	PMD (SB) 405	PMD (SB) 405	PMD (SB) 405	FL		IAMT (PS) 401	IAMT (PS) 401	IAMT (PS) 401

PMD- Pattern Making & Drafting  
 SPAC- Social & Psychological Aspects of Clothing  
 IAMT- Introduction to Apparel Manufacturing Technique  
 FAIMD- Fashion Art Illustration & Model Drawing-II

BOF- Basics of fashion  
 CA- Computer Application  
 DCC- Design & Colour Concept  
 FOT- Fundamentals of Textiles

SS Dr. Suniti Sood  
 SB Dr. Shikha Bhardwaj  
 KK Ms. Kavita  
 PS Ms. Pravesh Sharma  
 AS Ms Aditi Sharma

*Suniti Sood*

Dr. Suniti Sood  
 Coordinator, AID(FDT)  
 AID(FD)



Dr. Padmakali Banerjee  
 Pro- Vice Chancellor



*M. Sood*



# AMITY UNIVERSITY HARYANA



## MENTEE RECORD CARD

**Name of the Mentor** : Dr. Pooja

**Designation/School** : .....

1. Name of the Mentee : DINISHA RANI 2. Programme/Sem: M.Sc. ESM/II<sup>nd</sup>

3. Postal Address:

Permanent: <u>262, Fatehgarh (140), Fatehgarh</u>			Present: <u>C/o Ajay Sharma</u>		
Distt: <u>Ch. Dadri</u> State: <u>Haryana</u>			House no <u>1506</u> , Ward no <u>19</u> , <u>M.C. colony</u>		
Pin Code: <u>1 2 7 3 0 9</u>			Pin Code: <u>1 2 7 3 0 6</u>		
Phone	Mobile	Fax / E-mail	Phone	Mobile	Fax / E-mail
<u>7355824069</u>			<u>8708500423</u>		

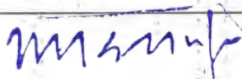
4. Local Guardian's Name and address : X

Phone  Mobile  Fax / Email

5. Education:

Examinations	Board / University	Year	Division	Remarks
High School	<u>CBSE / Base model / Sr. Sec. School</u>	<u>2016</u>	<u>Passed</u>	
Inter / 10+2	<u>CBSE / Base model / Sr. Sec. School</u>	<u>2018</u>	<u>Passed</u>	
BA/BSc/B.Tech	<u>Banasthali University</u>	<u>2021</u>	<u>Passed</u>	
Others (Specify)				



  
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6. Details of the family members:

S. No.	Name	Relationship	Age (Years)	Qualifications/ Occupation
(a)	Mr. Ajay	Father	49	Graduated / self employed.
(b)	Mrs. Greeta	Mother	-	-
(c)	Ankit	Brother/Sister	20	B.Com. II year
(d)	Ritu	Brother/Sister	24	Post graduated.
(e)	-	Brother/Sister	-	-

7. Special Achievements :

NSS

8. Area of interest where his/her talent can be utilized at AMITY :

9. Additional Information

Dated :

1 April 2022

(Signatures of the Mentee)

*Dinsha*

**IN CASE OF EMERGENCY**

Person to be contacted	Location	Tele No.
(a)		
(Local)		
(b)		
	(Outstation)	

Dated :

01/04/2022



(Signatures of the Mentor)

*Gia*

Registrar

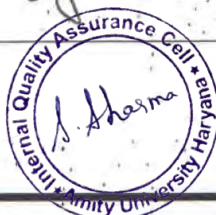
Amity University Haryana

Manesar, Gurugram-122413



RECORD OF MENTOR/MENTEE MEETINGS

S. No.	Date	Discussion points	Follow up action	Initials of the Mentee	Initials of the Mentor
		<u>Sem - I</u>			
1.	8/9/21	Discuss Points; Orientation Program, Assignments, Conduction of classes	Done	<u>Dinisha</u>	<u>Aig</u>
2.					
3.	13/10/21	Attendance regarding issues, Term paper patten, classes conduction in online mode	In process Done	<u>Dinisha</u>	<u>Aig</u>
4.					
5.	17/11/21	Session exam as well as pattern of examination (external) in online mode	Discussed & Done	<u>Dinisha</u>	<u>Aig</u>
6.					
7.	29/12/21	examination dates issues	discussed & Resolved	<u>Dinisha</u>	<u>Aig</u>
		<u>Sem - II</u>			
8.	11/2/22	Regarding preponer or Postponing of exam due to clash with thesis date			
9.	4/3/22	examination issue discussed on priority basis	In process	<u>Dinisha</u>	<u>Aig</u>
10.					
11.	1/4/22	Nobody raised any problem except examination	Still in process	<u>Dinisha</u>	<u>Aig</u>
12.					
13.	1/7/22	Classes held in offline mode queries were raised by students	Resolved	<u>Dinisha</u>	<u>Aig</u>
14.					
15.					



*M. Manu*

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## THE Impact Ranking Results

### SDG- Overall Category ranked 4<sup>th</sup> in India Globally Band (201-300)

The screenshot shows the THE Impact Rankings website interface. The navigation bar includes Home, News, Rankings, Jobs, Study abroad, Events, Resources, and Solutions. The main content area displays a search filter for 'India' and 'any subject'. A table lists the university's scores for various SDG categories:

Rank	Name	Best scores by rank	Overall
201-300	Amity University, Gurugram India	<ul style="list-style-type: none"> <li>74.5 (SDG 2)</li> <li>74.6 (SDG 6)</li> <li>54.7 - 66.0 (SDG 13)</li> <li>76.7 - 83.0 (SDG 17)</li> </ul>	76.9-82.0

Additional insights on the right include 'STUDENT INSIGHTS' (Top universities in the world for global impact, climate action, and gender equality) and 'ACADEMIC INSIGHTS' (Impact Rankings 2022: results announced).



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## SDG- 6 Clean Water and Sanitation Rank -63

The screenshot shows the THE Impact Rankings website. The navigation bar includes Home, News, Rankings, Jobs, Study abroad, Events, Resources, and Solutions. The main content area features a grid of SDG icons from 9 to 17. Below this, there are search filters for 'India' and 'any subject'. A search result table is displayed with the following data:

Rank	Name	Clean water and sanitation	Overall
=63	Amity University, Gurugram India	74.6	76.9-82.0

Additional text on the page includes 'Show me universities in India offering any subject' and 'Or, find specific universities Amity University'. A sidebar on the right offers 'STUDENT INSIGHTS' with links to top universities for global impact, climate action, and gender equality.

## SDG- 7 Affordable and Clean Energy Rank-32

The screenshot shows the THE Impact Rankings website. The navigation bar includes Home, News, Rankings, Jobs, Study abroad, Events, Resources, and Solutions. The main content area features a grid of SDG icons from 9 to 17. Below this, there are search filters for 'India' and 'any subject'. A search result table is displayed with the following data:

Rank	Name	Affordable and clean energy	Overall
=32	Amity University, Gurugram India	74.6	76.9-82.0

Additional text on the page includes 'Show me universities in India offering any subject' and 'Or, find specific universities Amity'. A sidebar on the right offers 'STUDENT INSIGHTS' with links to top universities for global impact, climate action, and gender equality.



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# RESEARCH & INNOVATION AT A GLANCE 2022



**AMITY UNIVERSITY HARYANA**  
AMITY EDUCATION VALLEY, GURGAON, 122413, HARYANA  
TEL: 0124-2337015/16



  
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**S.N. Particulars**

**No.**



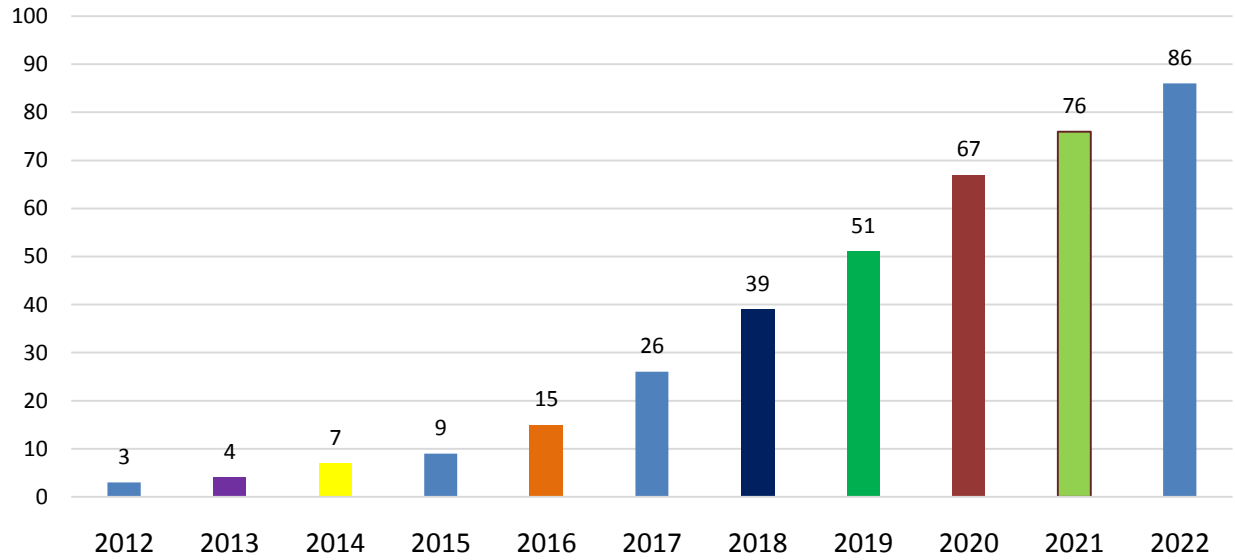
1.	Research Students	555
2.	Ph.D. Awarded	125
3.	Extra Mural R&D Projects	86 (36.28 Cr)
4.	Consultancy Projects	51(4.59Cr)
5.	Completed R&D Projects	34 (11.44 Cr)
6.	Submitted Project	529 (327 Cr)
7.	Patents Filed	192
8.	Patent Published	133
9.	Copyrights	09
10	Books/Chapters	505
11	Conference/ Proceedings	1078
12	Article/Newspapers/Magazines/Bulletins/News Letter	197
13	<i>Research Articles</i>	3810
14	<i>Total Publication</i>	5590
15	Scopus listed Publication	1551
16	Citations (Scopus)	10052
17	AUH Scopus h Index	39

### Research Highlights (May-2022)

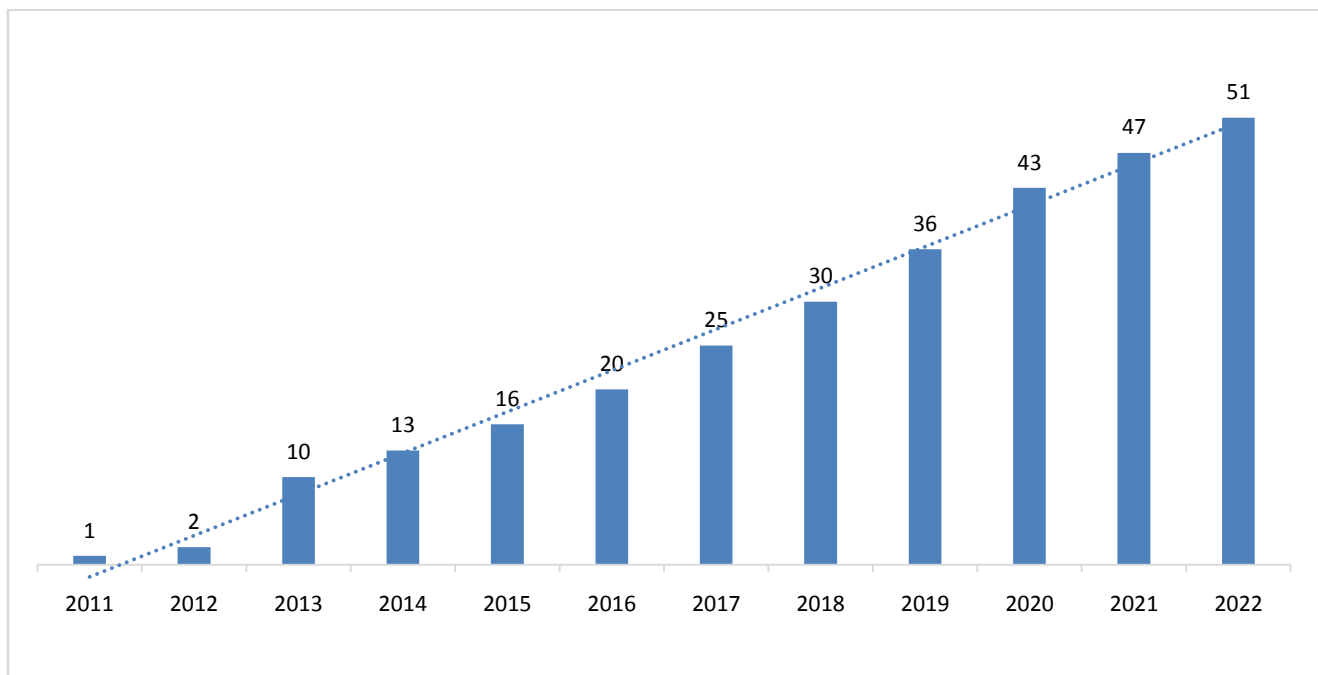


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## EXTRA MURAL R & D PROJECTS



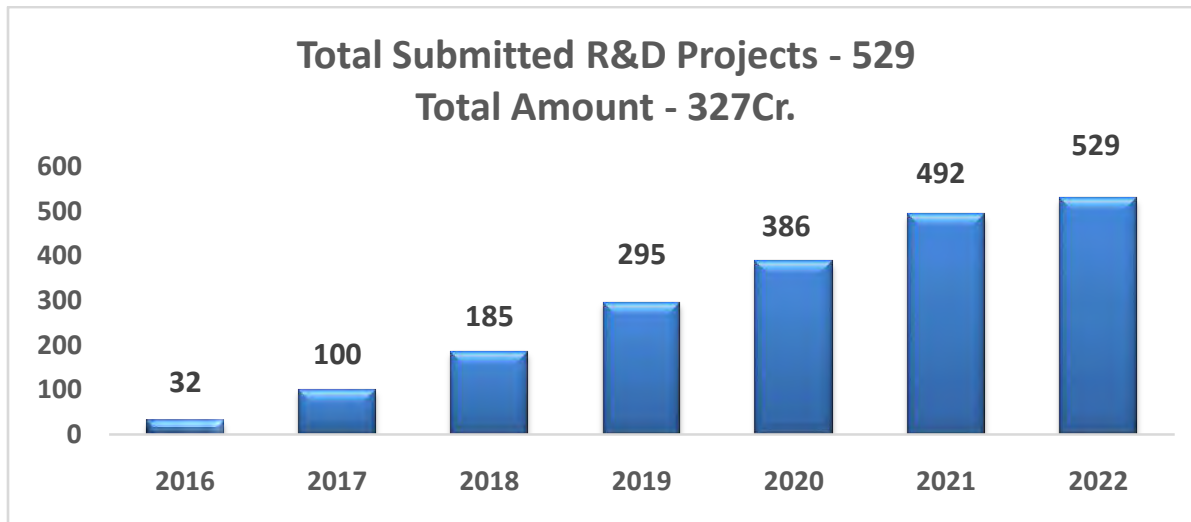
## CONSULTANCY PROJECTS



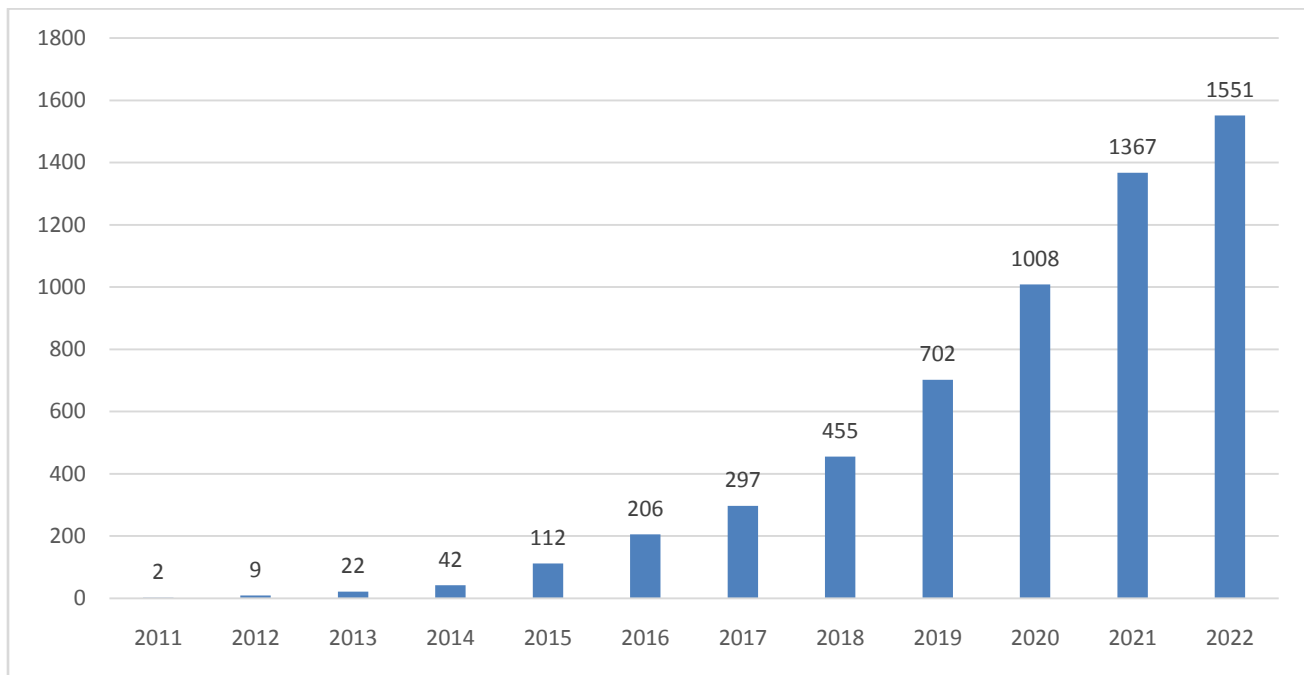
*[Signature]*  
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## SUBMITTED R & D PROJECTS



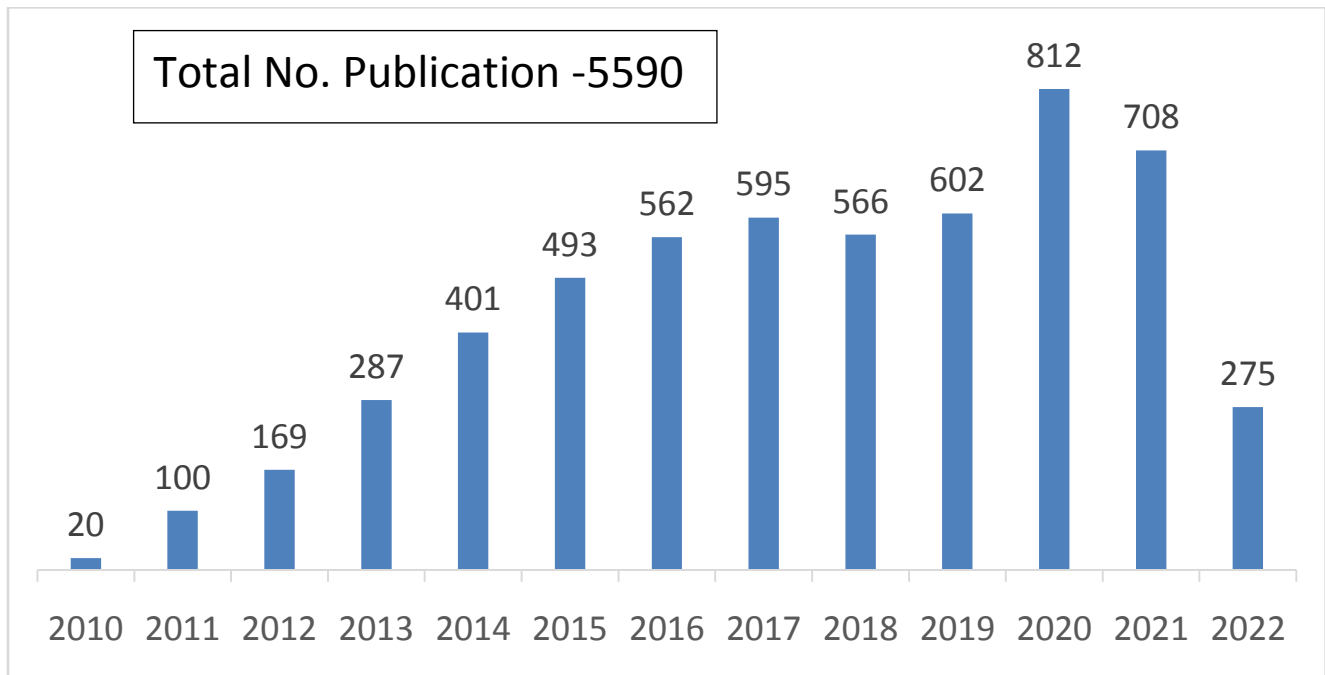
## Scopus Listed Publication (1551)



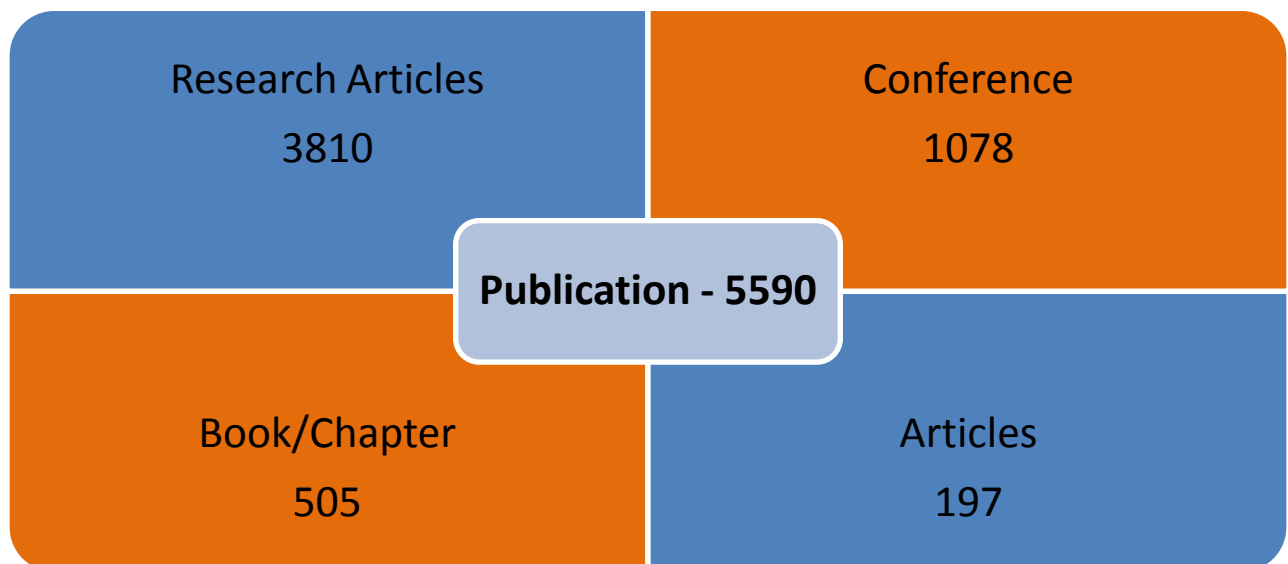
  
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## YEAR WISE PUBLICATION



## NEWS ARTICLES, BOOK CHAPTERS, CONFERENCE PROCEEDINGS & RESEARCH ARTICLES

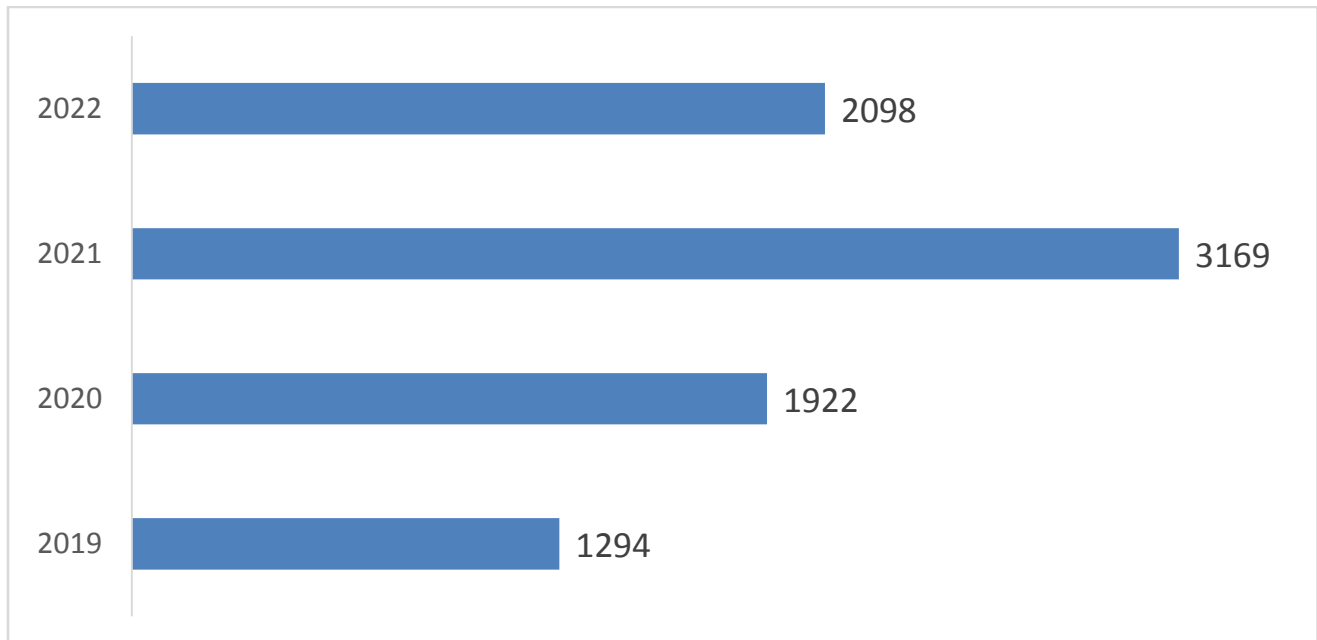


  
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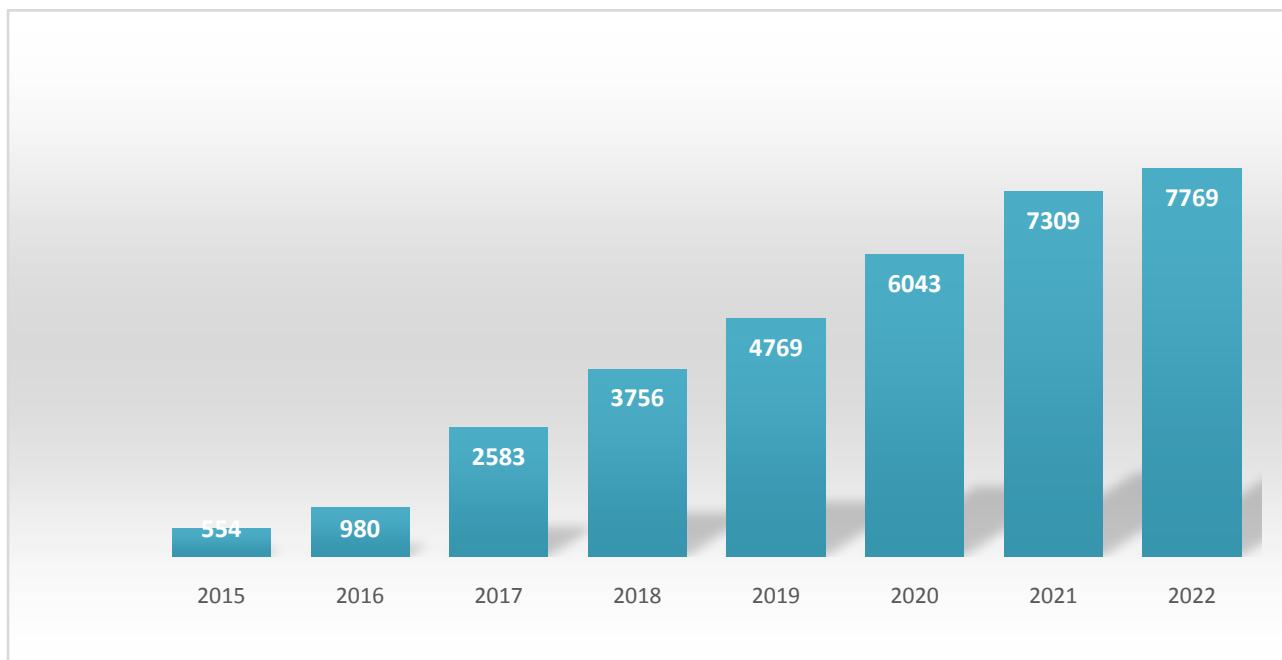
## SCOPUS CITATIONS

Citation - 10082

h-index- 39



## Cumulative Impact Factor

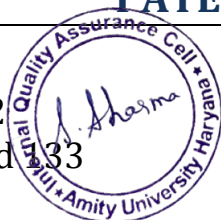


## PATENTS: PUBLISHED & FILED

Patent Filed 192

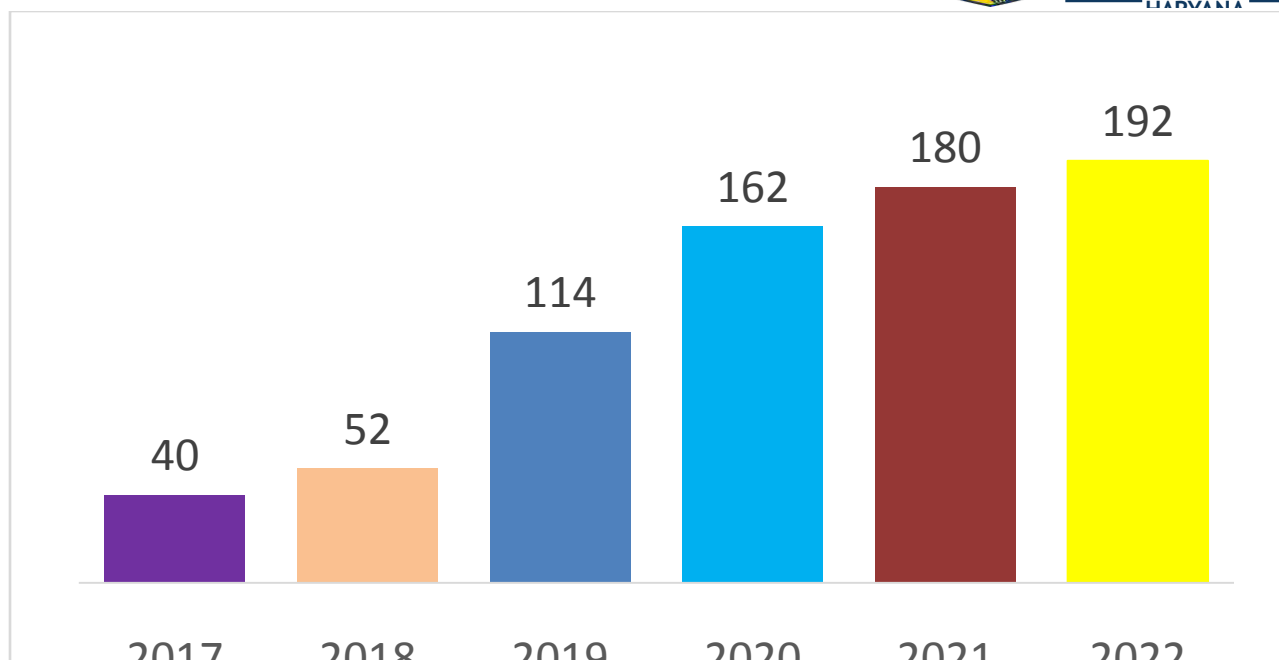
Patent Published 33

Copyrights 09

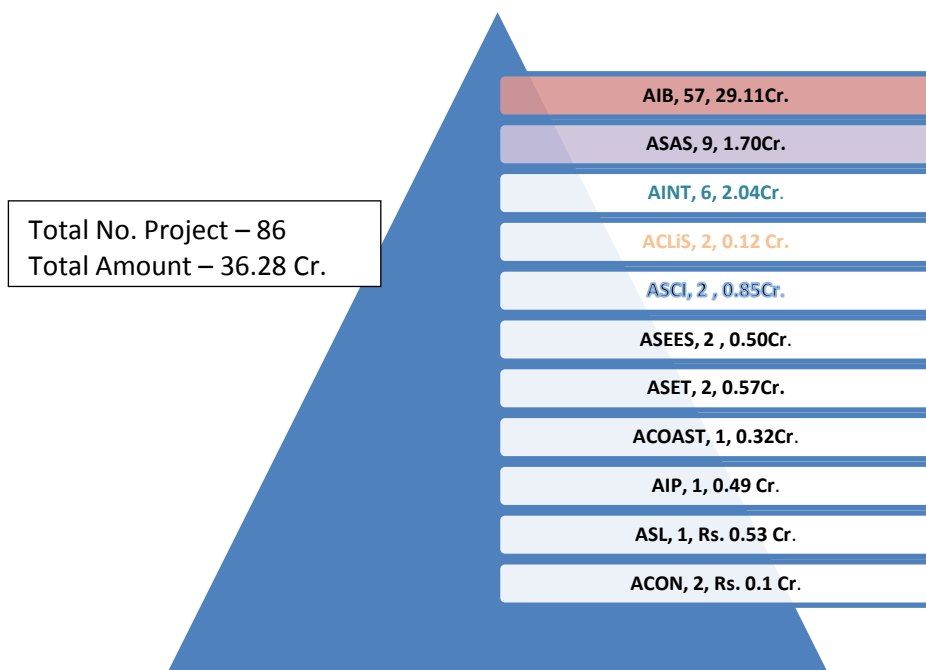



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### R&D Project Details Dept. Wise



### HIGHEST IMPACT FACTOR

Coordination Chemistry Reviews  
Volume 438, 1 July 2021, 213885

Dr. Gyandshwar K. ASAS

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**22.3**

Journal Title	Impact Factor	Author
Coordination Chemistry Reviews	22.3	Dr. Gyandshwar K. ASAS
Renewable and Sustainable Energy Reviews	14.9	Ms. Ambika Devi
Advances	13.1	Dr. Ravi D Sharma
Journal 1	15.7	Dr. Amit K. Pandey
Journal 2	15.3	Dr. Ravi D Sharma
Journal 3	14.3	Dr. Rajendra Prasad

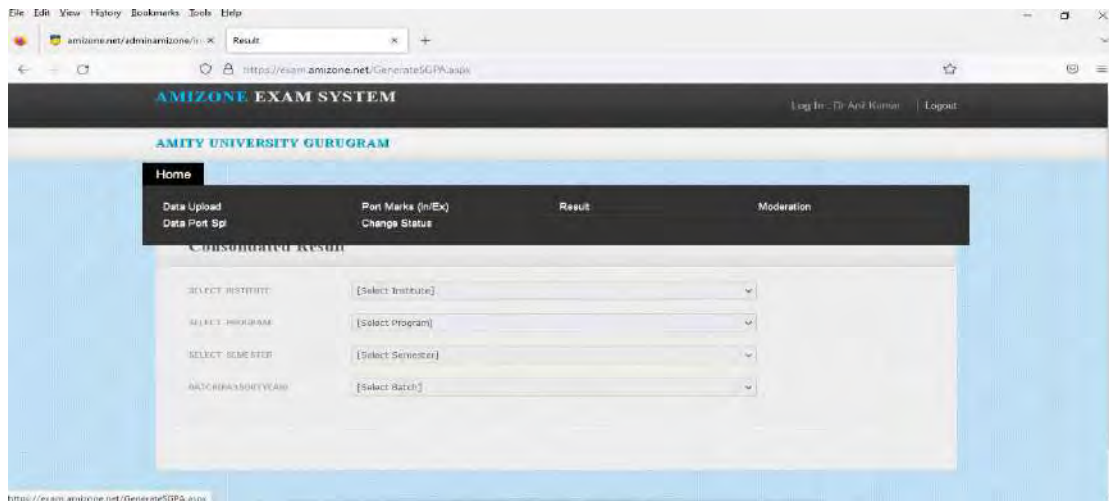
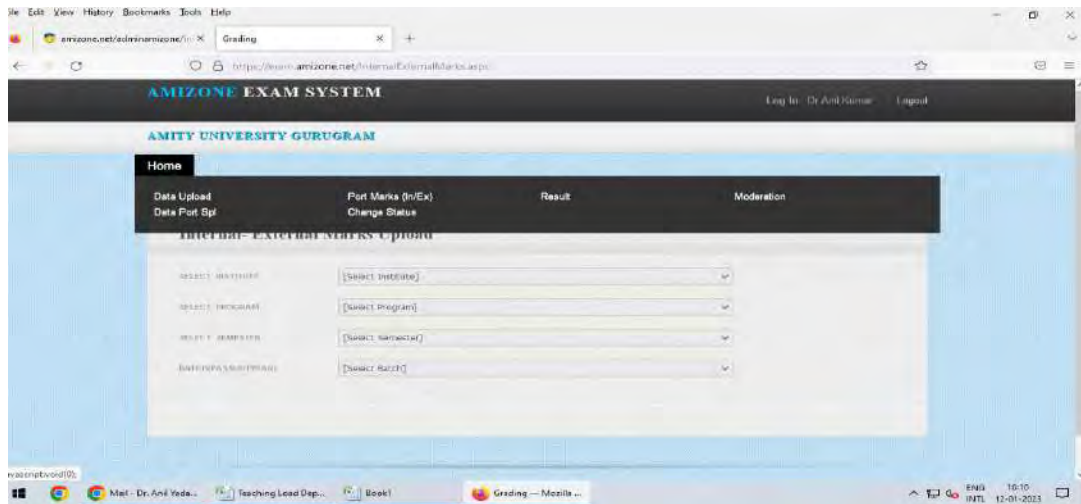


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## 2. Administrative initiatives by IQAC on Amizone

All processes pertaining to hostels, examinations, administration, transport, finance, grievance redressal has been made online through Amizone.

### Examination





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## Accounts

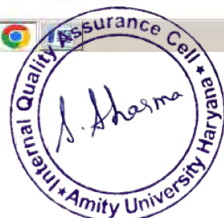
The screenshot displays the 'Amity Fees' management interface for Amity University Gurugram. The user is logged in as Mr. Rajesh Sharma. The interface shows a list of fees and a 'RECEIPT REPORT' table.

Sl No	Receipt No	Receipt Date	Type	Source	Txs No.	Amount	Print
1	4758267	18/10/2021	RECEIPT	NetBanking (Techprocess)	ORF/295	32500	Print
2	4840941	24/01/2022	RECEIPT	NetBanking (Techprocess)	ORF/499	112400	Print
3	4967538	14/08/2022	RECEIPT	NetBanking (Techprocess)	ORF/201	78380	Print
Total Amount						223180	

## Students

The screenshot shows the 'ActionComplaints' page in the Amityzone.net system. It displays a table of student complaints with columns for Problem Area, Problem, Problem Date, Action, and Switch to.

Problem Area	Problem	Problem Date	Action	Switch to
IT	Mr SAURABH - B.Sc. (Nursing)[ACNM] - Wifi is connected but not providing into	Dec-13, 2022	[ Click Here ]	[ Click Here ]
IT	Mr AAYUSH - B.Tech (CSE)[ASETH] - The WiFi provided by you is utterly useless	Dec-13, 2022	[ Click Here ]	[ Click Here ]



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## Administration

The screenshot shows the Amity Online Administration portal. The left sidebar contains a navigation menu with items like Medical Insurance, Ph.D. Programmes, Downloads, Notice Board, QAE Reports, Classroom Recordings, Cafeteria, Institutional Data, Calendar, Personal Profile, Blood Donation Camp, Mac Registration, Library, Scopus, Maps & Directions, Friday Productions, Online Approval System, Online Approval Files, Online Approval File's Print, Access For Fee, Fee File Transfer, Employee Attendance, Time Office(Beta), Time Office(Beta) New, ARC Case Study, and Student Achievements.

The main content area displays a table of approval requests:

File No.	Date	Subject	Amount	Status
20682	Jan 11, 2023 3:05PM	Approval for Procurement of Water Flow Meters & Piezometers for Submitting the Annual Compliance rep... Financial [By SQN LDR S Singh(Manesar)]	₹ 664395.00	Administrative
20670	Jan 9, 2023 4:33PM	APPROVAL FOR DISPOSAL OF TEMPO TRAVELER (HR55-S 0964 & HR55-U 1331) Financial [By SQN LDR S Singh(Manesar)]	₹ 0.00	Administrative
20669	Jan 9, 2023 3:34PM	APPROVAL FOR DISPOSAL OF TATA SUMO (HR26-CB 4276) Financial [By SQN LDR S Singh(Manesar)]	₹ 0.00	Administrative

Additional details for file 20682: NDC for abstracting ground water on 20.01.2021 from Central Ground Water Authority for Amity University Haryana has a validity of 2 years i.e., till 19.01.2023. As per the Conditions of the NDC, we have to submit a Compliance Report to CGWA annually. The approval of Hon'ble Chancellor in this regard is attached with Note Sheet.

Additional details for file 20670: AUM has a pool of 09 Tempo Traveler on its charge to facilitate conveyance of faculty, staff & students as also other administrative requirement arising from time to time. Most of these vehicles are of vintage demanding for heavy maintenance expenditure thus are required to be phased out. A committee was constituted by Hon'ble Vice Chancellor to Evaluate Road worthiness, Vehicle condition and Reserve price. The committee has submitted its reports and recommendations. The same is at...

Additional details for file 20669: AUM has a pool of 15 Light Motor Vehicles of varied type and category on its charge to facilitate conveyance of faculty, staff, management & visitors as other administrative requirement.



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**AMITY UNIVERSITY**  
HARYANA

*Established vide Government of Haryana Act No.10 of 2010*

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## **INTERNAL QUALITY ASSURANCE CELL**

- **Feed Back from Stakeholders and Action Taken Report  
Session 2021-2022 -**
  - **Student Passing Out Batch**
  - **Alumni**
  - **Parents**
  - **Employer**



A handwritten signature in blue ink, appearing to be "M. Sharma".

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**Internal Quality Assurance Cell- IQAC**

**Action taken report on Students, Alumni, Parents & Employer Feedback**  
**Session 2021-2022**

IQAC had taken a feedback from the graduating students, their Parents and Alumni during the session 2021-22. The feedback was obtained for the purpose of evaluating the Academic and Administrative criteria's of Amity University Haryana (AUH) for quality improvement. The reports were shared with all the departments of AUH.

**ISSUE -1: Improvement in handling student grievances and resolving it timely by HOI/HOD**

**Action Taken**

- Students Service Departments provides a single window service to the students for all academic matters.

**Remarks**

- Implemented- The Students' grievances are resolved the same day or within 24 hrs. and is continuously monitored by IQAC.

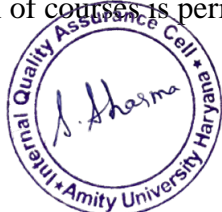
**ISSUE -2: Curriculum Enrichment**

**Action Taken-**

- IQAC has advised the departments:  
(i) To continuously organize interactive sessions for faculties and students with eminent intellectuals of their domain and industry representatives to further enrich the curriculum without losing its core essence.  
(ii) To explore avenues for international faculty & student exchange programs

**Remarks**

- Distinguished Indian Speaker Series are organized for students.
- Industrial visits are organized to help student's gain experiential learning.
- In order to have a better focus on employability on priority New Skill Tracks have been introduced.
- The present curriculum has been discussed with experts from industry and domain experts from time to time and courses are well designed as per industry requirements. Revision of courses is periodically conducted to map curriculum.





**ISSUE -3: More diverse Teaching-Learning methods should be adopted**

**Action Taken:**

- Academic audits are conducted regularly by IQAC.
- Faculty should increase the number of quizzes on LMS for imparting more knowledge in the topics covered.

**Remarks:**

- Focus on Learning Centric ICT enabled pedagogy.
- Blended learning and other student centric pedagogical tools are being used in the teaching learning process.
- Experiential learning is adopted to enhance hands-on-experience of students through industry focused projects and internships.
- Behavioral Science and Communication skills are conducted in workshop mode to create an interactive environment towards learning

**ISSUE -4: Assessment/Continuous Evaluation/Examination- Improvement in Internal Evaluation Process.**

**Action Taken:**

- To maintain transparency in scrutinizing the evaluation sheets of every student within the notified period of conduct of examination and declaration of results.

**Remarks:**

- Evaluation methods are clearly communicated to students through AMIZONE
- Through LMS students can reach out to all relevant assignments and projects for progressive achievements.

**ISSUE -5: Faculty- Above 74% of faculty have doctorates degree at AUH.**

**Action Taken:**

- Developed a mechanism of obtaining students feedback in the Microsoft form of Student Satisfaction Survey designed by IQAC.
- Before the commencement of end term examination students are given feedback. It is analyzed by IQAC for further improvement.

**Remarks:**

- Based on student's satisfaction survey improvement strategies corrective actions are deployed.

**ISSUE -6: Student Support- More remedial and diagnostic arrangements should be provided**





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**Action Taken:**

- Specific slots (Zero Hour) have been identified for remedial classes.

**Remarks:**

- Students are encouraged to talk to their respective domain faculty/mentor for all academic related issues.
- Mentor Mentee period has been implemented in the time table for counseling and resolving students grievances and providing guidance related to career prospects.
- Advanced learners are given support in the preparation of competitive examination.

**ISSUE-7: Placement-** Preparedness for facing prospective recruiters.

**Action Taken:**

- IQAC has put up the matter with CRC and suggested measures to be taken for students appearing in campus interviews.

**Remarks:**

- Alumni lectures series are being organized.
- Developed mechanisms have been developed for frequent interaction with industry stakeholders in the form of quality workshops and lecture series.
- The number of GDs, Mock Interviews and role plays have been increased.
- In order to upgrade students skills, specific session conducted by the respective domain faculty to recapitulate and enhance the domain knowledge of the students.
- Summer Internships are facilitated by CRC. All students undertake summer internship and many students are absorbed in the same company.

**ISSUE -8: Library**

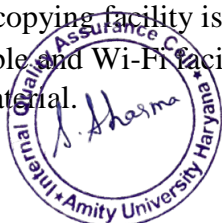
- **Library-**Photocopying facility is available.
- Updated books, Journals and access to e- resources is available 24\*7 remotely.

**Action Taken:**

- Quality Improvement in services offered to the students by the library staff.
- The library is functional during weekends between 10AM – 4PM.

**Remarks:**

- A photocopying facility is available in library and in Block B & C for students.
- LAN cable and Wi-Fi facilities are available for students for downloading and reading study material.



*[Handwritten Signature]*

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- Provision for individual & group studies with room for interactions, discussions, and self-study.

**ISSUE -9: Institutional Structures-** LCD Projectors, Lab- Resources

**Action Taken:**

- Two more smart classrooms have been added to the existing number.
- A number of the latest necessary software/ testing materials / equipment's have been increased for better learning experience.

**Remarks:**

- Required software and tools are made available as per the needs of the researchers and students to facilitate better learning.
- Portable LCD Projectors are available to all departments for use as and when required.
- Audit of academic resources is periodically conducted by IQAC.

**ISSUE -10: Institutional Facilities-**

- Improving the services and resolving students' issues on availability of food in mess and cafeterias.
- Increasing sports facilities (Indoor and Outdoor) and recreational amenities for students.

**Action Taken:**

- An increase in the number of eating joints and other facilities on the campus.
- Periodic audits as per designed checklist are carried out by IQAC to ensure quality of food in mess and cafeteria.


**Remarks:**

- There has been a 52% increase in student participation in various sports activities.
- AUH sports teams have participated in various inter and intra sports tournaments.

  
**1. Dr. Sunita Sharma**  
Deputy Director- IQAC

  
**2. Dr. Anil Kumar**  
Deputy Director- IQAC



  
**3. Prof (Dr) Padmakali Banerjee**  
Pro Vice Chancellor, AUH

  
Registrar

Amity University Haryana  
Manesar Gurgaon-122413

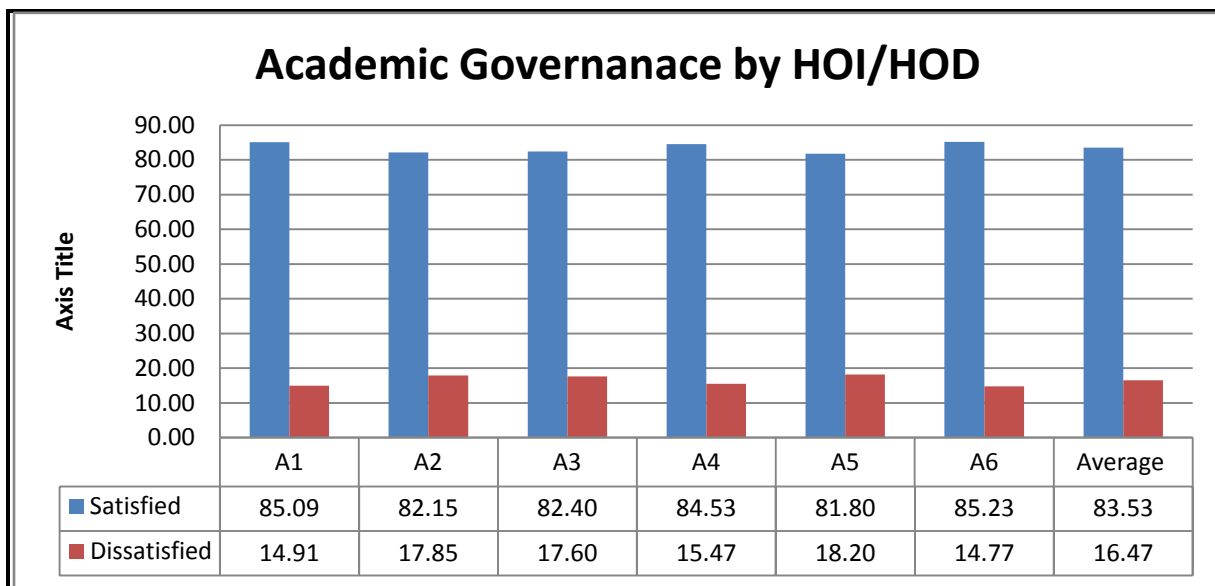


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### Internal Quality Assurance Cell –IQAC Students Satisfaction Survey Graphical Analysis -2021-2022

#### A- Academic Governance by HOI/HOD

Range	A1	A2	A3	A4	A5	A6	Rating
0	0	0	0	0	0	0	
1	26	19	27	17	26	24	
2	20	34	23	23	28	12	
3	95	159	166	145	168	132	
4	285	269	245	236	256	237	
5	431	376	396	436	379	452	
<b>G.Total</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>Average</b>
<b>Satisfied</b>	<b>85.09</b>	<b>82.15</b>	<b>82.40</b>	<b>84.53</b>	<b>81.80</b>	<b>85.23</b>	<b>83.53</b>
<b>Dissatisfied</b>	<b>14.91</b>	<b>17.85</b>	<b>17.60</b>	<b>15.47</b>	<b>18.20</b>	<b>14.77</b>	<b>16.47</b>



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<b>A-1</b>	Does the Institute provide written information in advance about the aims, objectives, learning outcomes, and methods of assessment of the Program?
<b>A-2</b>	Is the Institute providing a healthy learning environment in which scholarly and creative achievements are nurtured?
<b>A-3</b>	Is fairness and transparency in all Academic decisions maintained?
<b>A-4</b>	Proper assistance / guidance are given at the time of Admission / Registration.
<b>A-5</b>	Are student's opinions and grievances regarding academic and extra academic matters treated properly?
<b>A-6</b>	Are you well attended by your HOI/HOD/faculty/Mentor in case you have any problem?

**IQAC Analysis:** - 83.53% of students are satisfied with the governance including proper assistance/guidance provided in the department. 16.47 % of students are demanding improvement in handling grievances and resolving it timely by HOI/HOD. IQAC is continuously monitoring the institutes functioning to close this gap.

## B-Curriculum

Range	B-1	B-2	B-3	B-4	B-5	B-6	Rating
0	0	0	0	0	0	0	
1	12	16	11	13	11	17	
2	21	22	27	28	21	25	
3	98	146	145	137	148	142	
4	295	286	296	297	283	278	
5	431	387	378	382	394	395	
<b>G. Total</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>Average</b>
<b>Satisfied</b>	<b>86.0</b>	<b>83.5</b>	<b>83.4</b>	<b>83.5</b>	<b>84.0</b>	<b>83.5</b>	<b>84.0</b>
<b>Dissatisfied</b>	<b>14.0</b>	<b>16.5</b>	<b>16.6</b>	<b>16.5</b>	<b>16.0</b>	<b>16.5</b>	<b>16.0</b>

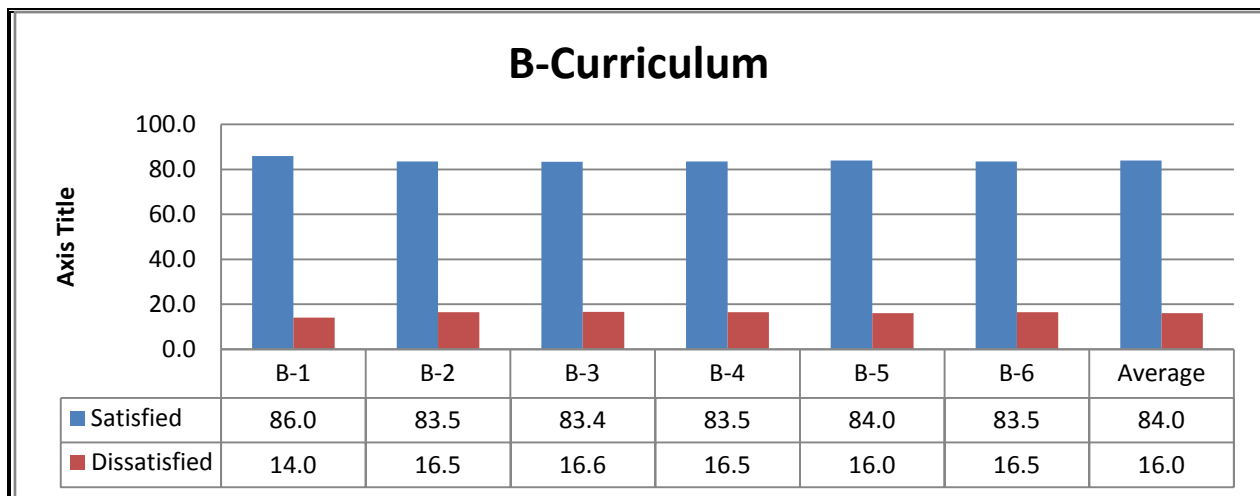


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<b>B-1</b>	<b>Curriculum is structured, comprehensive, relevant, and arranged properly.</b>
<b>B-2</b>	<b>Curriculum is effective in enhancing team-work</b>
<b>B-3</b>	<b>Curriculum is effective in developing analytical and problem solving skills.</b>
<b>B-4</b>	<b>Curriculum is effective in enhancing constructive learning</b>
<b>B-5</b>	<b>Curriculum is effective in developing ICT &amp; communication Skills.</b>
<b>B-6</b>	<b>Curriculum has relevance to real life situations, reflects current trends and practices in the respective disciplines.</b>

**IQAC Analysis:** -84.0% students found curriculum to be very effective in enhancing teamwork, developing problem solving ability, analytical skills, and constructive learning. IQAC has advised (i) HOIs/HODs to conduct interactive sessions for faculties and students with eminent academicians and industry representatives to further enrich the curriculum without losing its core.

(ii) To explore avenues for international faculty & student exchange programs.



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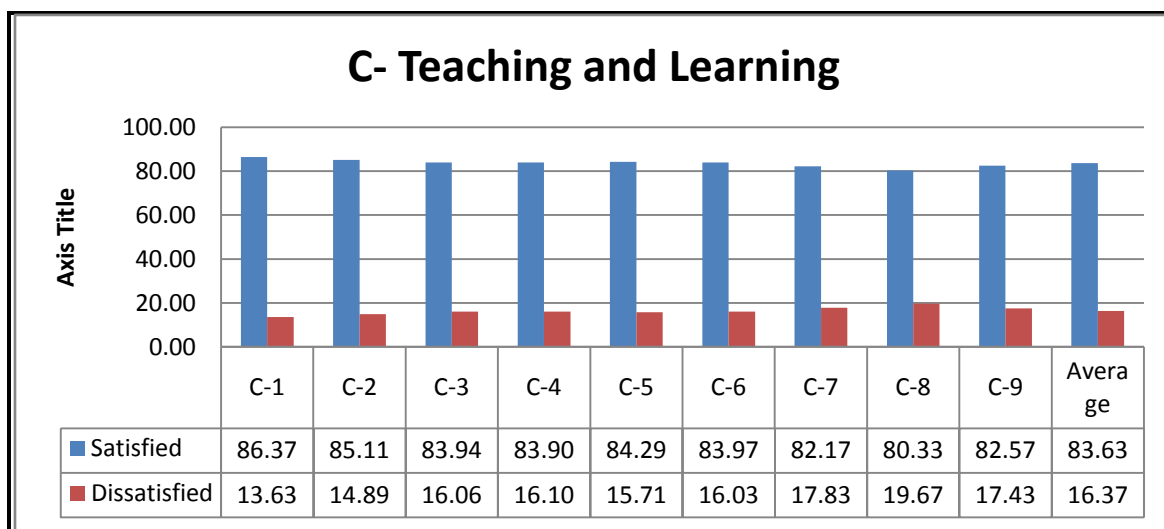




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### C- Teaching- Learning

Range	C-1	C-2	C-3	C-4	C-5	C-6	C-7	C-8	C-9	Rating
0	0	0	0	0	0	0	0	0	0	
1	13	11	14	13	13	12	23	27	22	
2	24	24	25	30	22	23	21	48	33	
3	93	135	148	148	150	144	176	178	148	
4	274	252	261	252	255	282	257	235	264	
5	453	435	409	414	417	396	380	369	390	
G. Total	857	857	857	857	857	857	857	857	857	Average
Satisfied	86.37	85.11	83.94	83.90	84.29	83.97	82.17	80.33	82.57	83.63
Dissatisfied	13.63	14.89	16.06	16.10	15.71	16.03	17.83	19.67	17.43	16.37



C-1	Session Plan is evenly covering the whole syllabus.
C-2	Faculty comes well prepared for the class.
C-3	Faculty provide additional practical examples from real life situations apart from the textbook.
C-4	Faculty gives an updated list of study material for reference i.e. textbooks / journals / magazines etc.
C-5	Teaching-learning approach is interactive and supportive and digital teaching aids are used.
C-6	Diverse teaching-learning methods like group discussion, class discussion, case study etc. are adopted to achieve intended learning outcomes.





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<b>C-7</b>	<b>Field interaction/ Guest lecturers / Lab session / Industrial visits, if applicable, are sufficient to cover the syllabus.</b>
<b>C-8</b>	<b>Do the faculty motivate you to apply for patents and funded projects?</b>
<b>C-9</b>	<b>Session Plan is evenly covering the whole syllabus.</b>

**IQAC Analysis:-** 83.63% are satisfied with the Teaching and Learning system of the university 16.37% of the students have given feedback that faculty should increase the number of quizzes in the topics covered during formative assessment. . IQAC has advised HOIs / HODs to actively adopt the blended learning approach in the teaching learning process.

### D- Assessment /Continuous Evaluation/Examination

Range	D-1	D-2	D-3	D-4	D-5	D-6	Rating
0	0	0	0	0	0	0	
1	17	17	26	24	17	20	
2	24	23	33	37	16	19	
3	123	154	153	154	146	175	
4	269	265	260	268	244	239	
5	424	398	385	374	434	404	
<b>G. Total</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>Average</b>
<b>Satisfied</b>	<b>84.71</b>	<b>83.43</b>	<b>82.05</b>	<b>81.73</b>	<b>84.78</b>	<b>83.06</b>	<b>83.29</b>
<b>Dissatisfied</b>	<b>15.29</b>	<b>16.57</b>	<b>17.95</b>	<b>18.27</b>	<b>15.22</b>	<b>16.94</b>	<b>16.71</b>



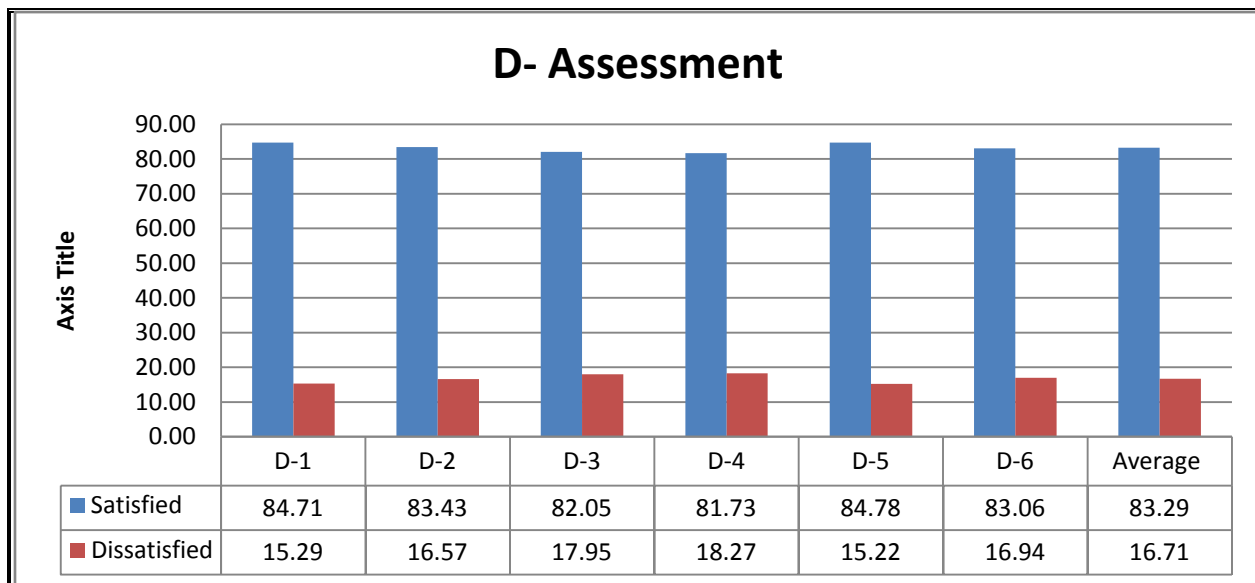
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<b>D-1</b>	<b>Frequency, methods, and criteria of assessment, including the grading criteria are clearly communicated to students on the commencement of the term/sem.</b>
<b>D-2</b>	<b>Assignment / Projects given are relevant, useful and help in improving the understanding and application of the subject matter.</b>
<b>D-3</b>	<b>Is fair and timely feedback provided on each assessment before the next one?</b>
<b>D-4</b>	<b>The Internal evaluation system as it exists is effective, without any discrimination and prejudices.</b>
<b>D-5</b>	<b>Examinations are conducted in a Fair, disciplined, and organized manner.</b>
<b>D-6</b>	<b>Are you provided timely intimation and proper guidance in case of Reappear in any examination by the department?</b>

**IQAC Analysis :** -83.29% students are satisfied with the formative assessment at the institutes. 16.71 % of students are of the opinion that in a few cases faculty becomes biased hence, improvement is required in the internal evaluation system. IQAC will take up this matter with the HOIs / HODs for conducting fair and transparent evaluation.



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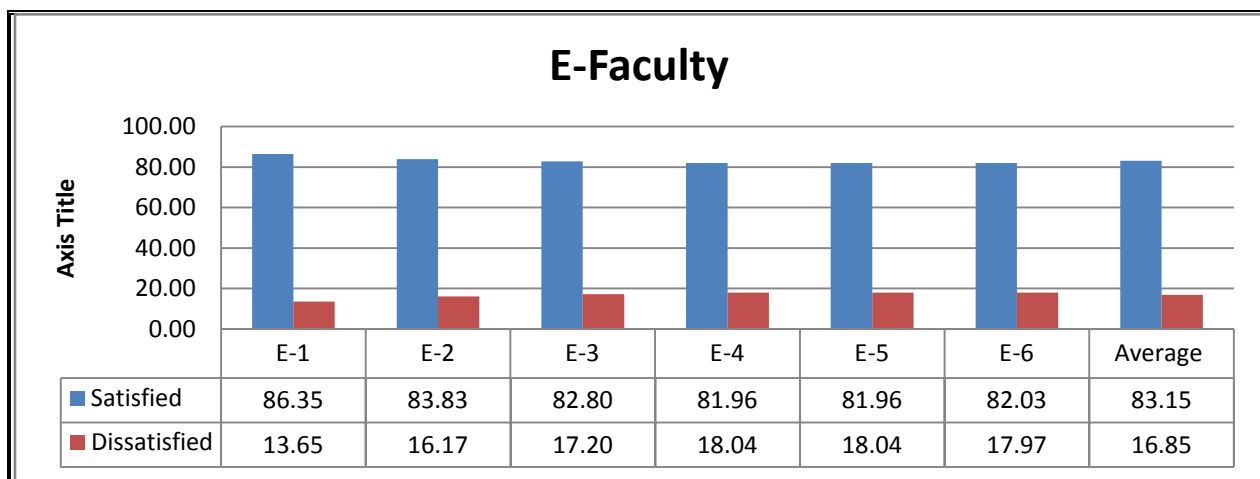
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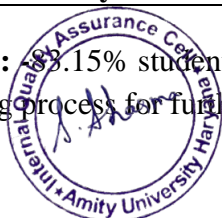
## E-Faculty

Range	E-1	E-2	E-3	E-4	E-5	E-6	Rating
0	0	0	0	0	0	0	
1	20	16	22	22	37	23	
2	27	32	22	33	23	31	
3	95	143	171	163	165	165	
4	234	247	241	260	226	255	
5	481	419	401	379	406	383	
<b>G.Total</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>Average</b>
<b>Satisfied</b>	<b>86.35</b>	<b>83.83</b>	<b>82.80</b>	<b>81.96</b>	<b>81.96</b>	<b>82.03</b>	<b>83.15</b>
<b>Dissatisfied</b>	<b>13.65</b>	<b>16.17</b>	<b>17.20</b>	<b>18.04</b>	<b>18.04</b>	<b>17.97</b>	<b>16.85</b>



<b>E-1</b>	<b>Number of faculty is adequate.</b>
<b>E-2</b>	<b>Instructor/Faculty has been regular throughout the course.</b>
<b>E-3</b>	<b>Are faculty fair, transparent, objective and just?</b>
<b>E-4</b>	<b>Do all faculty upload the attendance within 24 hrs. of the class held?</b>
<b>E-5</b>	<b>Would you like to do another course with these faculty or recommend these faculty to other students for doing the course?</b>
<b>E-6</b>	<b>Are faculty members aware and responsive to students learning difficulties?</b>

**IQAC Analysis:** 83.15% students are satisfied with the faculty at AUH. IQAC will monitor the teaching learning process for further enhancement. Above 74% of faculty at AUH are doctorates.



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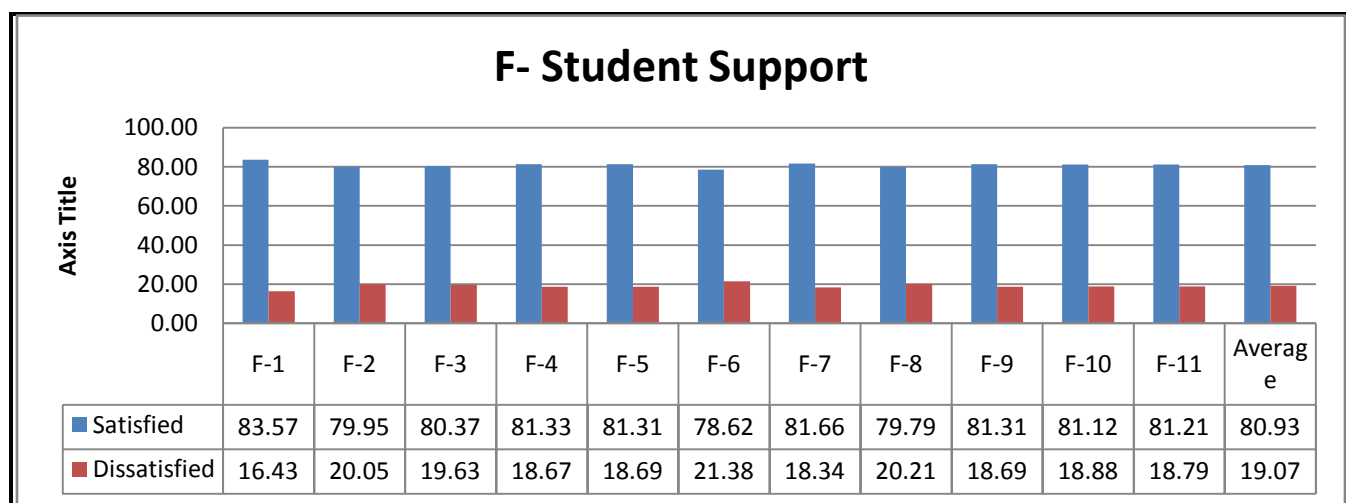
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## F-Student Support

Range	F-1	F-2	F-3	F-4	F-5	F-6	F-7	F-8	F-9	F-10	F-11	Rating
0	0	0	0	0	0	0	0	0	0	0	0	
1	22	27	26	18	23	47	19	30	35	37	37	
2	28	43	46	38	37	43	32	38	32	34	30	
3	133	188	170	188	166	180	177	195	165	158	164	
4	266	246	259	238	266	239	260	242	235	243	239	
5	408	353	356	375	365	348	369	352	390	385	387	
<b>G. Total</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>Average</b>
<b>Satisfied</b>	<b>83.57</b>	<b>79.95</b>	<b>80.37</b>	<b>81.33</b>	<b>81.31</b>	<b>78.62</b>	<b>81.66</b>	<b>79.79</b>	<b>81.31</b>	<b>81.12</b>	<b>81.21</b>	<b>80.93</b>
<b>Dissatisfied</b>	<b>16.43</b>	<b>20.05</b>	<b>19.63</b>	<b>18.67</b>	<b>18.69</b>	<b>21.38</b>	<b>18.34</b>	<b>20.21</b>	<b>18.69</b>	<b>18.88</b>	<b>18.79</b>	<b>19.07</b>



<b>F-1</b>	<b>Is there an arrangement to provide guidance and counseling for academic improvement?</b>
<b>F-2</b>	<b>Is special care given to weak students and are the teachers able to identify your weaknesses and help you to overcome them?</b>
<b>F-3</b>	<b>Is there an arrangement to provide remedial and diagnostic teaching for academic improvement?</b>
<b>F-4</b>	<b>The students are encouraged to involve in co-and extra- curricular activities.</b>
<b>F-5</b>	<b>There are opportunities and students are encouraged to get involved with community services.</b>
<b>F-6</b>	<b>Are you aware of the single window help for any grievance academic &amp; non-academic?</b>



*[Signature]*  
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F-7	Do teachers inform you about your expected competencies, course outcomes and programme outcomes?
F-8	In case grievance is not resolved timely, does the institute / department take any follow up action with the single window?
F-9	Is mentor mentee programme being conducted regularly?
F-10	Have you been counseled by your mentor on any problematic issue faced by you?
F-11	Does your mentor do a necessary follow up with an assigned task to you?

**IQAC Analysis:-** 80.93% of students are satisfied and 19.07% of students are of the opinion that more remedial and diagnostic arrangement should be provided. IQAC has advised institutes to conduct remedial teaching for weak students during free periods to improve students' academic performance.

## G- Placement

Range	G-1	G-2	G-3	G-4	G-5	G-6	G-7	Rating
0	0	0	0	0	0	0	0	
1	36	30	26	28	34	48	34	
2	39	32	24	30	31	38	27	
3	182	205	206	192	211	220	198	
4	236	251	241	256	246	233	255	
5	364	339	360	351	335	318	343	
G. Total	857	857	857	857	857	857	857	Average
Satisfied	79.91	79.53	80.65	80.35	79.07	77.15	79.74	79.49
Dissatisfied	20.09	20.47	19.35	19.65	20.93	22.85	20.26	20.51

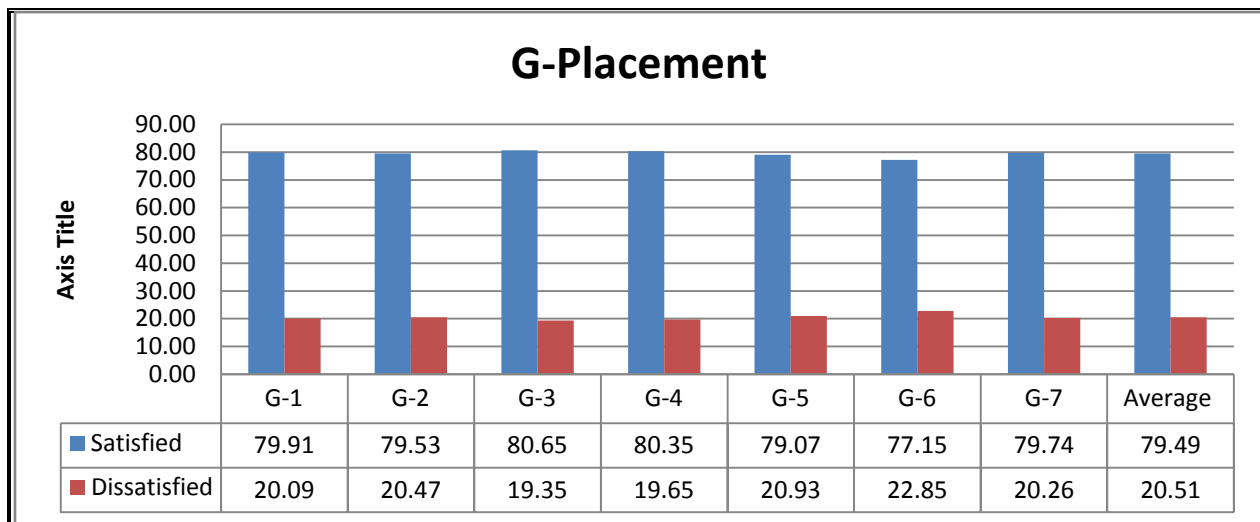


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<b>G-1</b>	<b>Companies visiting the campus are intimated to students timely during summer internship and Placements.</b>
<b>G-2</b>	<b>There is proper intimation about the criteria of short listing.</b>
<b>G-3</b>	<b>Selection process is Fair/ Unbiased.</b>
<b>G-4</b>	<b>Does the institute take active interest in promoting internship, students exchange and field visit opportunities for students?</b>
<b>G-5</b>	<b>Industry feedback is given to students in time.</b>
<b>G-6</b>	<b>Are Mock interviews &amp; GDs conducted before companies visit the campus?</b>
<b>G-7</b>	<b>Do institute / teachers make efforts to include soft skills, life skills and employability skills to make you ready for the world of work?</b>

**IQAC Analysis:-** 79.49% of students are satisfied with the campus placement. IQAC has given suggestions to CRC to conduct aptitude tests, mock interviews, and group discussions so that students are apprised of the skills required to face the interview process.



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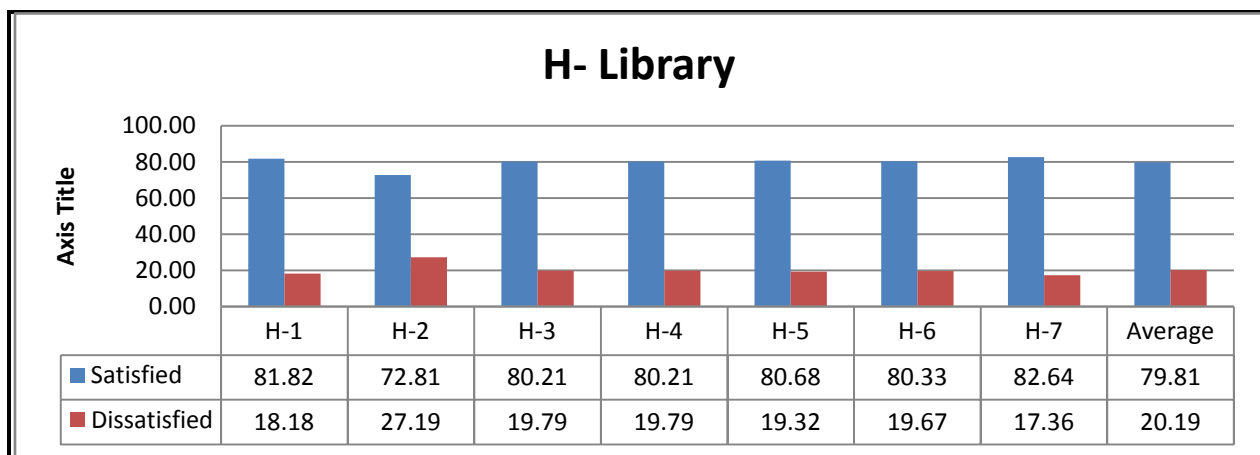


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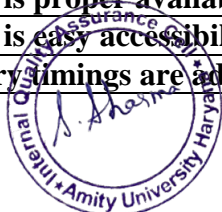
## ADMINISTRATIVE CRITERIA

### H- Library

Range	H-1	H-2	H-3	H-4	H-5	H-6	H-7	Rating
0	0	0	0	0	0	0	0	
1	48	102	35	24	25	26	23	
2	35	61	35	33	33	43	26	
3	121	185	181	200	185	176	174	
4	240	204	241	253	259	258	226	
5	413	305	365	347	355	354	408	
<b>G. Total</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>Average</b>
<b>Satisfied</b>	<b>81.82</b>	<b>72.81</b>	<b>80.21</b>	<b>80.21</b>	<b>80.68</b>	<b>80.33</b>	<b>82.64</b>	<b>79.81</b>
<b>Dissatisfied</b>	<b>18.18</b>	<b>27.19</b>	<b>19.79</b>	<b>19.79</b>	<b>19.32</b>	<b>19.67</b>	<b>17.36</b>	<b>20.19</b>



<b>H-1</b>	<b>Is Internet facility available for downloading or reading study material?</b>
<b>H-2</b>	<b>Is a photocopier available in the library?</b>
<b>H-3</b>	<b>Is there proper availability of updated Textbooks/ Reference books / General Knowledge books/ Common Entrance Exam books?</b>
<b>H-4</b>	<b>Are appropriate ICT-mediated reference materials available in the library?</b>
<b>H-5</b>	<b>There is proper availability of National / International Journals, duly updated.</b>
<b>H-6</b>	<b>There is easy accessibility to e-resources.</b>
<b>H-7</b>	<b>Library timings are adequate.</b>



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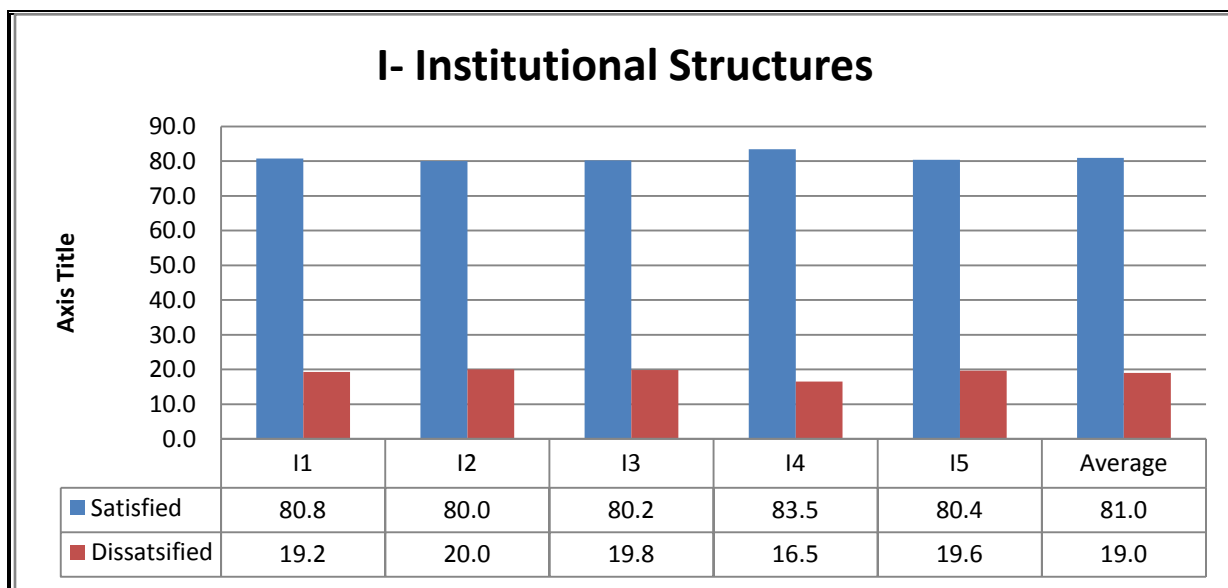


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**IQAC Analysis:-** 79.81% students are satisfied with Library services. IQAC has advised the library department to provide open access to all online books and journals to the students which can be accessed anytime by the members.

### I- Institutional Structures

Range	I1	I2	I3	I4	I5	Rating
0	0	0	0	0	0	
1	49	25	30	18	26	
2	41	33	25	18	26	
3	138	201	199	167	211	
4	229	255	256	249	236	
5	400	343	347	405	358	
<b>G.Total</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>Average</b>
<b>Satisfied</b>	<b>80.8</b>	<b>80.0</b>	<b>80.2</b>	<b>83.5</b>	<b>80.4</b>	<b>81.0</b>
<b>Dissatisfied</b>	<b>19.2</b>	<b>20.0</b>	<b>19.8</b>	<b>16.5</b>	<b>19.6</b>	<b>19.0</b>



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<b>I-1</b>	<b>Classrooms are equipped with LCD projectors to facilitate teaching and learning.</b>
<b>I-2</b>	<b>Are the laboratories properly maintained for healthy teaching and learning?</b>
<b>I-3</b>	<b>Do the labs possess all the necessary software / testing materials/ equipment to cover the syllabus?</b>
<b>I-4</b>	<b>The auditoriums and Seminar Halls are well spaced, well equipped, and well maintained.</b>
<b>I-5</b>	<b>Are the computer labs accessible as and when required?</b>

**IQAC Analysis:** -81.0% students are satisfied with physical facilities at AUH. Students are of the opinion that a few more smart classrooms should be created for presentation and teaching learning activities. Latest necessary software / testing materials/ equipment's should be increased for better learning experience. IQAC will share the feedback with HOI/HODs for necessary action and follow-up will be taken to enhance students learning experience at AUH.

## J- Institutional Facilities

Range	J1	J2	J3	J4	J5	J6	J7	J8	Rating
0	0	0	0	0	0	0	0	0	
1	18	17	24	23	17	36	71	35	
2	15	18	30	24	35	38	55	36	
3	138	197	206	172	196	200	187	210	
4	261	259	232	255	231	249	224	242	
5	425	366	365	383	378	334	320	334	
<b>G.Total</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>857</b>	<b>Average</b>
<b>Satisfied</b>	<b>84.7</b>	<b>81.9</b>	<b>80.6</b>	<b>82.2</b>	<b>81.4</b>	<b>78.8</b>	<b>75.6</b>	<b>78.8</b>	<b>80.5</b>
<b>Dissatisfied</b>	<b>15.3</b>	<b>18.1</b>	<b>19.4</b>	<b>17.8</b>	<b>18.6</b>	<b>21.2</b>	<b>24.4</b>	<b>21.2</b>	<b>19.5</b>



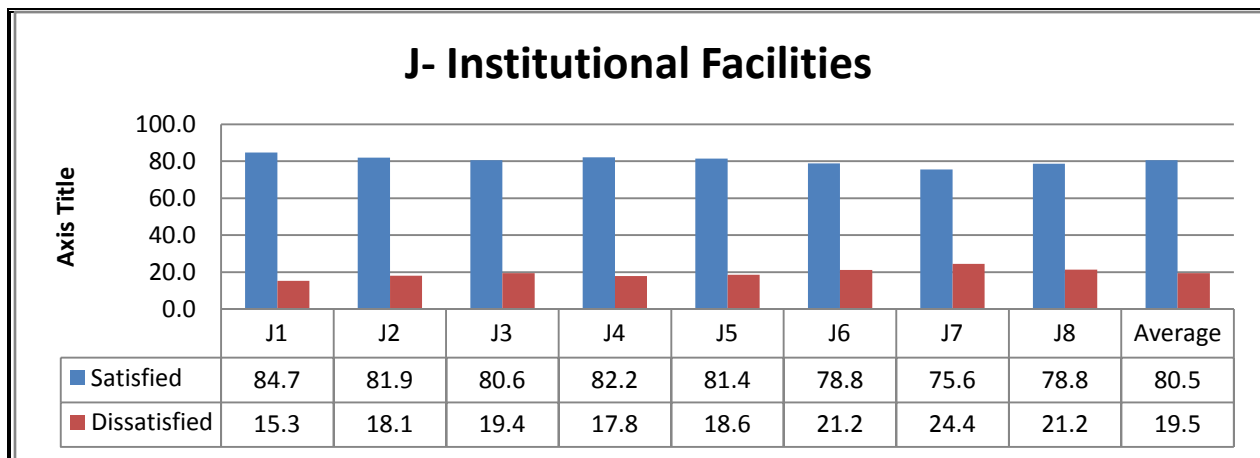
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<b>J-1</b>	<b>Supporting staffs in the laboratories and fields are adequate, efficient, and supportive.</b>
<b>J-2</b>	<b>Adequate office room facilities along with relevant equipment's and competent manpower are available to support the students' need.</b>
<b>J-3</b>	<b>Inter and Intra Institutional activities / events / games are organized in your institution.</b>
<b>J-4</b>	<b>There is cleanliness and proper maintenance of classrooms / washrooms / common areas.</b>
<b>J-5</b>	<b>Are Indoor and Outdoor Sports facilities adequate?</b>
<b>J-6</b>	<b>Quality of food provided in cafeterias is good and hygienic.</b>
<b>J-7</b>	<b>Are you provided with 24*7 internet facility?</b>
<b>J-8</b>	<b>There is timely redressal of IT related problems.</b>

**IQAC Analysis :** -80.5% of students are satisfied. To further reduce or close the gap IQAC will present the report to the concerned departments for necessary action. IQAC will monitor and follow-up with the departments for further improving facilities in sports and recreational activities. Audit of the mess and cafeterias will be periodically conducted by IQAC to resolve students' issues on food.

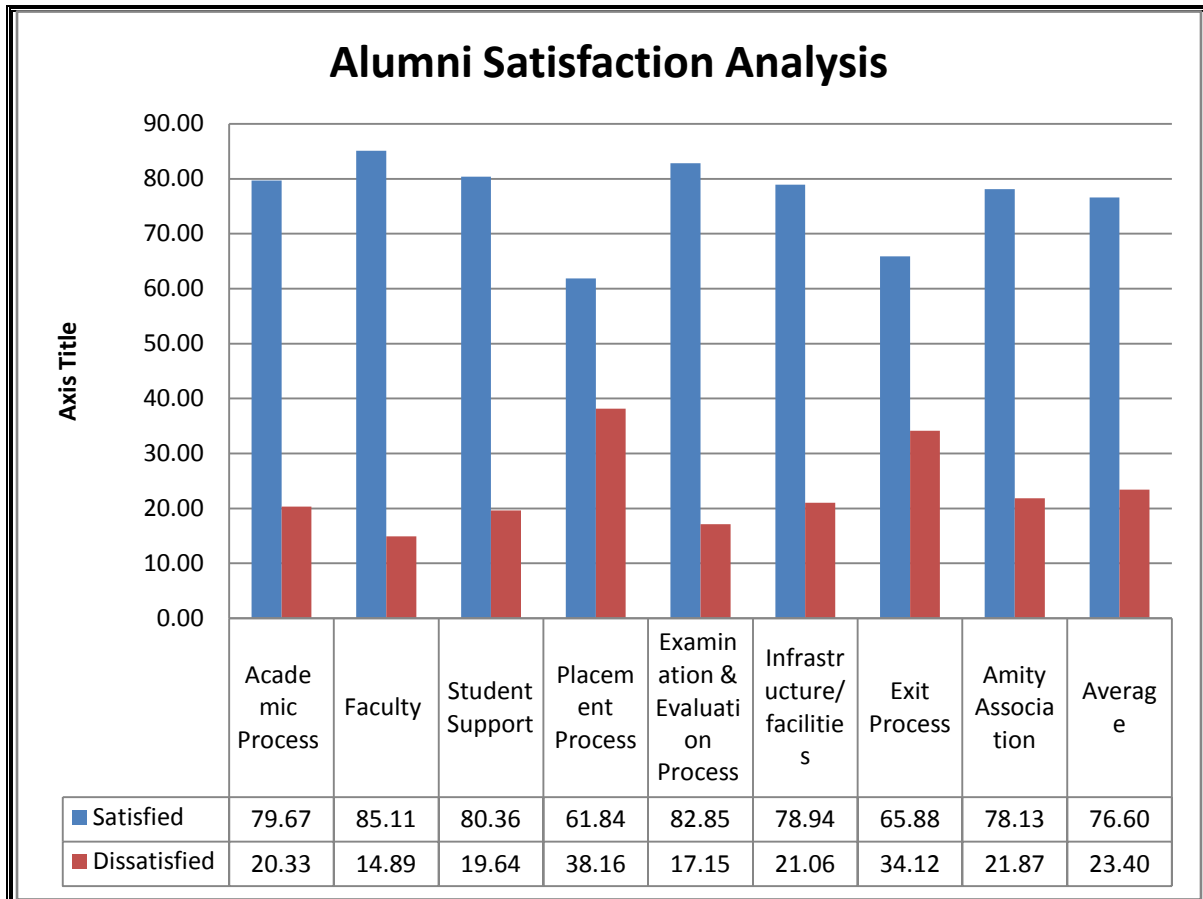


Registrar

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## Alumni Feedback - Graphical Analysis -2021-2022



**IQAC Analysis : -76.60 %** Alumni are Satisfied. IQAC will give suggestions to CRC to conduct more Mock interviews &GD's to make them industry ready.

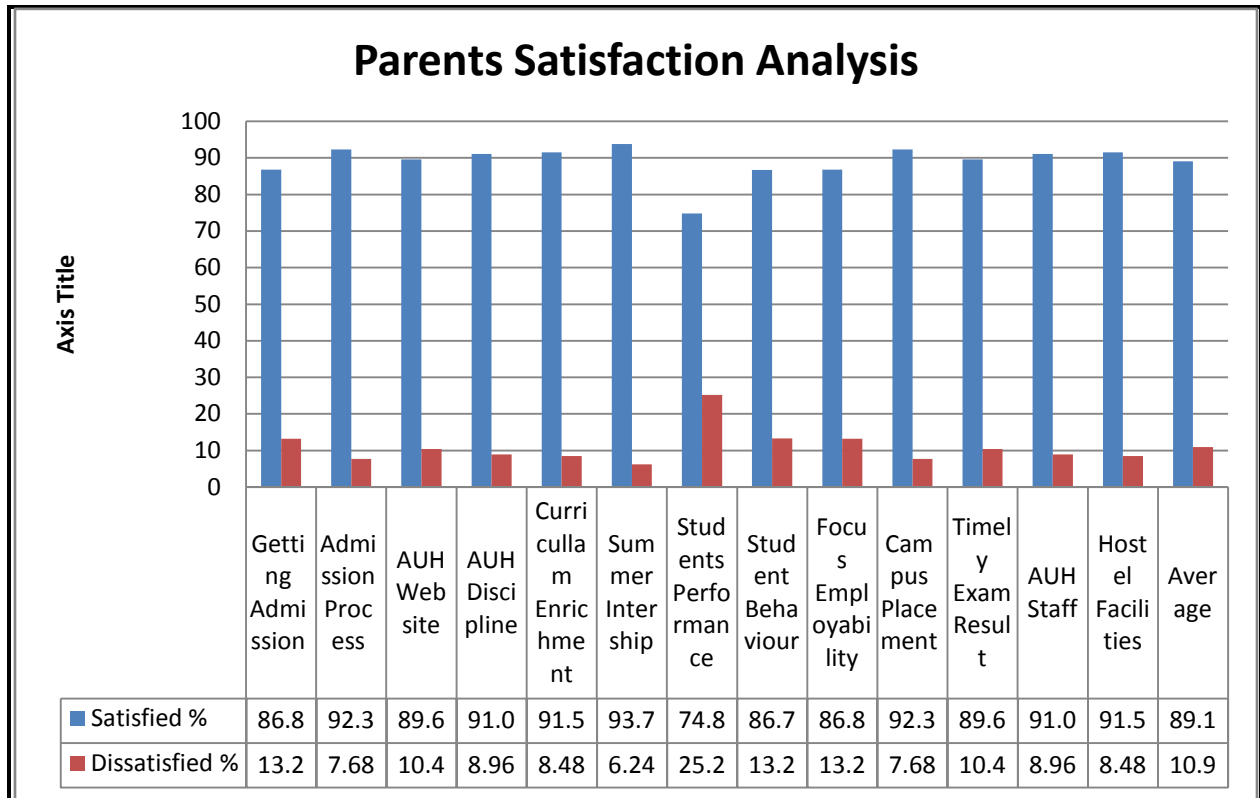


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**Parents Feedback - Graphical Analysis -2021-2022**



**IQAC Analysis :** -89.1 % Parents are satisfied. Concerned areas are Students Performance. IQAC will take up the matter with concerned department to resolve parent's issue.



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(Accredited with Grade 'A' by NAAC)

**Internal Quality Assurance Cell –IQAC  
Employer Feedback Graphical Analysis- 2021-22**

S. No	Key Performance Areas
Q1	General Communication Skills
Q2	Developing Practical Solutions to work-place problems
Q3	Working as Part of Team
Q4	Creative in response to workplace challenges
Q5	Their Planning and Organization skills
Q6	Self-motivated and taking on appropriate level of responsibility
Q7	Open to new ideas and learning new techniques
Q8	Using technology and workplace equipment
Q9	Ability to contribute to the goal of the organization
Q10	Technical knowledge/skill
Q11	Ability to manage /leadership qualities
Q12	Innovativeness, creativity
Q13	Relationship with senior/peers/subordinates
Q14	Involvement in social activities
Q15	Ability to take up extra responsibility
Q16	Obligation to work beyond schedule if required

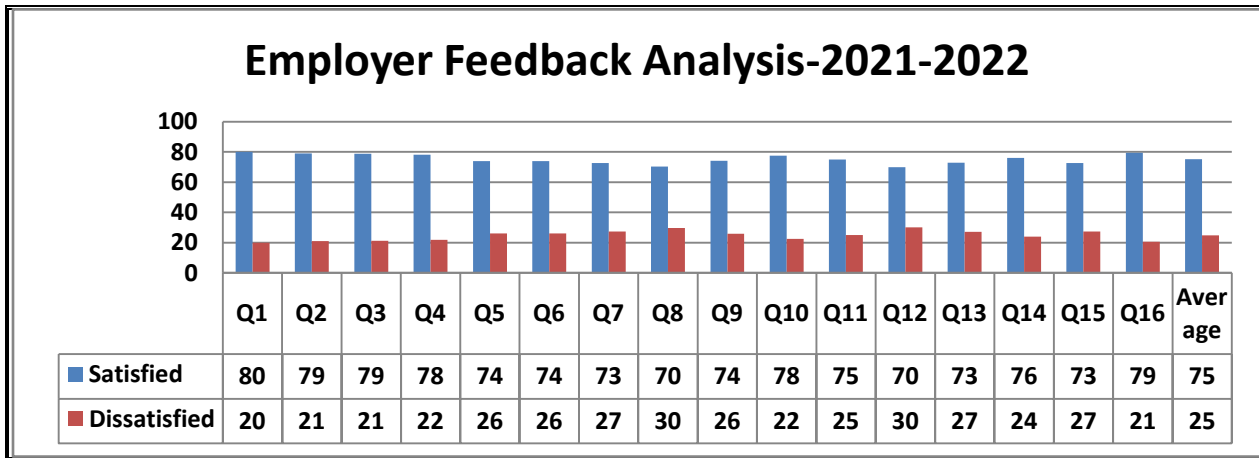




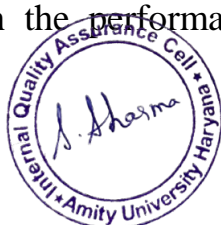


(Accredited with Grade 'A' by NAAC)

Range		Q-1		Q-2		Q-3		Q-4		Q-5		Q-6		Q-7		Q-8	
1	Far From Satisfied	0	0.0	0	0.0	0	0.0	1	1.6	0	0.0	0	0.0	0	0.0	0	0.0
2	Not Satisfied	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
3	Satisfied	13	18.3	19	30.2	20	29.0	20	31.7	17	32.7	22	33.3	27	41.5	34	54.8
4	Happy	45	63.4	28	44.4	26	37.7	26	41.3	34	65.4	42	63.6	35	53.8	24	38.7
5	Very Happy	13	18.3	16	25.4	16	23.2	16	25.4	1	1.9	2	3.0	3	4.6	4	6.5
Range		Q-9		Q-10		Q-11		Q-12		Q-13		Q-14		Q-15		Q-16	
1	Far From Satisfied	0	0.0	1	1.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
2	Not Satisfied	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
3	Satisfied	23	33.8	10	15.2	21	34.4	34	51.5	24	35.8	12	22.2	42	61.8	19	29.7
4	Happy	42	61.8	51	77.3	34	55.7	31	47.0	41	61.2	41	75.9	9	13.2	28	43.8
5	Very Happy	3	4.4	4	6.1	6	9.8	1	1.5	1	1.5	1	1.9	17	25.0	17	26.6



**IQAC Analysis:** The Employer feedback was obtained by CRC (Placement Cell) from recruiters .The graphical analysis presents that on an average 75 % of the employers are satisfied with the performance of the students as per the requirements of the visiting company.



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